

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, JANUARY 11, 2021**

BE IT REMEMBERED: That on Monday, January 11, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Heath Thornton, James Masterson, Mandy Campbell, Jack Roose, Steve Harper, Tim Harman and Jesse Bohannon and County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

BOARD REORGANIZATION

Auditor Fox welcomed the new members and called for nominations for Board President. **Jim Masterson moved, second by Jesse Bohannon to nominate Tim Harman as President. Motion carried 7-0.**

Auditor Fox called for nominations for Vice President. **Jack Roose moved, second by Steve Harper, to nominate Mandy Campbell as Vice President. Motion carried 7-0.**

LIAISON ASSIGNMENTS AND APPOINTMENTS

Members arranged the following assignments and appointments for the coming year:

Liaison Assignments:

Assessor	Masterson	Plan Commiss/BZA	Roose
Auditor	Thornton	Probation	Harman
Building Inspector	Thornton	Prosecutor	Thornton
Bldgs & Grounds	Masterson	Recorder	Campbell
Circuit Court	Campbell	Sheriff/Jail	Thornton & Roose
Clerk	Harper	Soil & Water	Harper
Commissioners	Campbell & Harper	Superior Court #1	Masterson
Comm Correction	Harman	Superior Court #2	Bohannon
Coroner	Bohannon	Surveyor	Campbell
EMA	Harman	Technology	Harper
Extension	Bohannon	Treasurer	Masterson
Health/WIC	Harman	Veteran Service	Bohannon
Highway	Roose & Masterson	Weights & Meas	Harper
Museum	Bohannon		

Board Assignments:

4-H	Campbell	LEPC	Bohannon
Central Dispatch	Campbell & Harman	MACOG	Campbell
Job Class/Comp	Thornton/Roose/Masterson	Plan Commission	Roose
Courthouse Sec	Thornton	Solar Task Force	Harper
CVB/Tourism	Harper	Solid Waste	Bohannon
EMA Advisory	Harman	Unsafe Building	Masterson

Jesse Bohannon moved, second by Steve Harper, to approve the Liaison Assignments for calendar year 2021. Motion carried 7-0.

Jim Masterson moved, second by Steve Harper, to approve the appointment of Maria Keller to the Alcohol Board for calendar year 2021. Motion carried 7-0.

Mandy Campbell moved, second by Jack Roose, to approve the appointment of Kevin Overmyer to the Argos Economic Development Corporation for calendar year 2021. Motion carried 7-0.

Jack Roose moved, second by Heath Thornton, to table the BZA appointment for calendar year 2021. Motion carried 7-0.

Jesse Bohannon moved, second by Jack Roose, to approve the appointment of Don Fox to the Culver Economic Development Corporation for calendar year 2021. Motion carried 7-0.

PUBLIC INPUT

Greg Hildebrand representing the Marshall County Economic Development Corporation, introduced Laura Walls, the new President/CEO. Ms. Walls provided a brief background of herself. Further stating Marshall County residents and businesses have been overly welcoming and she is excited to work with the great staff and board at MCEDC.

SHERIFF

Sheriff, Matt Hassel, presented the Sheriff's Salary Contract for calendar year 2021 in the sum of \$91,125.80. **Jesse Bohannon moved, second by Heath Thornton, to approve the Sheriff's Salary Contract for the calendar year 2021 in the sum of \$91,125.80. Motion carried 7-0.**

Sheriff Hassel informed the Board that the Central Dispatch Committee meets quarterly and the next meeting is at the Sheriff's Department this Wednesday at 7:00 p.m.

COMMISSIONERS

Commissioner President, Kevin Overmyer, stated the Coronavirus Pandemic continues to impact Marshall County employees and presented Resolution 2021-2 Extension of Emergency Paid Sick Leave to provide full-time hourly employees, regardless of employee's duration of employment, with eighty (80) hours of paid sick leave. **Mandy Campbell moved, second by Jim Masterson, to approve Resolution 2021-2 Extension of Emergency Paid Sick Leave. Motion carried 7-0.**

HIGHWAY

Highway Superintendent, Jason Peters, stated the Community Crossings 2021-01 Grant Application will need to be submitted by January 29, 2021, explaining it is a State grant with 25% local match and the project list will be submitted to the Commissioners at the next meeting. Mr. Peters further explained the total grant available is \$1,333,336 and \$400,000 has been appropriated.

Jack Roose moved, second by Steve Harper, to support the Highway Department in submitting the Community Crossings 2021-01 Grant Application. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(1)

LIT Special Purpose: Sheriff Hassel explained during the 2021 budget preparation Council reduced the General Fund-Jail budget and requested an additional appropriation be submitted in January to fund the reductions from LIT Special Purpose. **Jack Roose moved, second by Jim Masterson, to approve the additional appropriation of \$20,000 into Wages-Overtime. Motion carried 7-0.**

LIT Special Purpose: **Heath Thornton moved, second by Jack Roose, to approve the additional appropriation of \$10,000 into Wages-Turnkey/Dispatcher PT. Motion carried 7-0.**

LIT Special Purpose: Steve Harper moved, second by Jesse Bohannon, to approve the additional appropriation of \$8,000 into Office Supplies. Motion carried 7-0.

LIT Special Purpose: Jim Masterson moved, second by Heath Thornton, to approve the additional appropriation of \$35,000 into Janitorial Supplies. Motion carried 7-0.

LIT Special Purpose: Jesse Bohannon moved, second by Jack Roose, to approve the additional appropriation of \$30,000 into Prisoner Supplies. Motion carried 7-0.

LIT Special Purpose: Steve Harper moved, second by Jesse Bohannon, to approve the additional appropriation of \$33,000 into Equipment Maintenance Contracts. Motion carried 7-0.

CARES-ICJI Technology – Community Corrections: Heath Thornton moved, second by Jesse Bohannon, to approve the additional appropriation of \$60,000 into Supplies. Motion carried 7-0.

CARES-ICJI Technology – Community Corrections: Jim Masterson moved, second by Heath Thornton, to approve the additional appropriation of \$43,266.50 into Contractual Services. Motion carried 7-0.

Sheriff Hassel informed the Board that he received a letter from the cook this morning indicating the need for a part-time cook or he will be retiring on January 29th if no additional help is provided. The Sheriff will be advertising for part-time cook and inmates will continue assisting the cook.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(1)
CALENDAR YEAR 2020

General/Commissioners: Heath Thornton moved, second by Jim Masterson, to approve the transfer request of \$11,983.45 from Insurance into Employer PERF and to transfer \$198.50 from Group Health Insurance into Land Acquisition. Motion carried 6-0-1, with Steve Harper abstaining.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(2)
CALENDAR YEAR 2021

WIC: Jesse Bohannon moved, second by Mandy Campbell, to approve the transfer request of \$24,500 from Wages-Competent Professional Authority into Competent Professional Authority. Motion carried 7-0.

AUDITOR'S REPORT

December 14, 2020 Minutes: Steve Harper moved, second by Mandy Campbell, to approve the meeting minutes of December 14, 2020 as presented. Motion carried 5-0-2, with Jesse Bohannon and Tim Harman abstaining.

COUNCIL ITEMS

Ordinance 2021-3(1): Amending Salary Ordinance 2020-20: Heath Thornton moved, second by Jesse Bohannon, to approve Ordinance 2021-3(1) adjusting General Fund Marshall County Sheriff to a bi-weekly rate of \$3,504.83, annual salary of \$91,125.80 for calendar year 2021. Motion carried 7-0.

Resolution 2021-03 Transfer of Funds between MVH and MVH-Restricted: **Jesse Bohannon** moved, second by **Jim Masterson**, to approve **Resolution 2021-03 Transfer of Funds between MVH and MVH-Restricted Fund in the sum of \$259,541.63 to offset the MVH Restricted Fund shortage. Motion carried 7-0.**

President Harmon requested the members consider scheduling a joint workshop with the Board of Commissioners to collaborate between the Boards. Council Member Roose suggested the new members attend meetings and contact Commissioners on their own unless there is a specific issue to discuss.

ADJOURNMENT

After the appropriate documents had been signed and with no further business to come before the Council, **Heath Thornton** moved, second by **Jack Roose**, to adjourn the meeting at **9:54 am. Motion carried 7-0.**

Tim Harmon, President

Jack Roose

Mandy Campbell, Vice President

Steve Harper

Heath Thornton

Jesse Bohannon

James Masterson

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, FEBRUARY 8, 2021**

BE IT REMEMBERED: That on Monday, February 8, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Mandy Campbell, Vice President; James Masterson, Steve Harper, Jesse Bohannon, welcoming back Jon VanVactor after being caucused in on January 28th following the resignation of Jack Roose effective January 12, 2021; and, County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

PUBLIC INPUT

Soil and Water District Coordinator, Jodie Overmyer, introduced herself to the new Board Members and stated Soil and Water has been awarded a grant for the Upper Yellow River Watershed with funding to begin January 2021.

Commissioner Kevin Overmyer requested a Council Member participate in the Bold Planning Continuity of Operations Plan (COOP). **Jim Masterson moved, second by Jesse Bohannon, to nominate Jon VanVactor as the Council representative to participate in the BOLD Planning Continuity of Operations Plan. Motion carried 6-0.**

SHERIFF

Sheriff, Matt Hassel, presented the County Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the period of July 1, 2020 – December 31, 2020. **Jesse Bohannon moved, second by Steve Harper, to approve the County Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the period of July 1, 2020 – December 31, 2020. Motion carried 6-0.**

Sheriff Hassel presented the 2021 Commissary Budget in the total sum of \$228,169.23. **Jim Masterson moved, second by Steve Harper, to approve the 2021 Commissary Budget in the sum of \$228,169.23. Motion carried 6-0.**

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(2)

General-Commissioners: Jim Masterson moved, second by Jesse Bohannon, to approve the additional appropriation of \$756,063.37 into COVID-19 Pandemic 2020. Motion carried 6-0.

General-Superior Court I: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation of \$3,000 into Court Appointed Doctors. Motion carried 6-0.

General-Superior Court III: Jon VanVactor moved, second by Mandy Campbell, to approve the additional appropriation of \$32,297.34 into Office Furniture & Fixtures. Motion carried 6-0.

General-Probation: Jon VanVactor moved, second by Jesse Bohannon, to approve the additional appropriation of \$6,000 into Urinalysis Supplies. Motion carried 6-0.

LIT Special Purpose: Jim Masterson moved, second by Steve Harper, to approve the additional appropriation of \$25,000 into Computer Equipment. Motion carried 6-0.

Health: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation of \$25,000 into Wages-Overtime. Motion carried 6-0.

Health: Jim Masterson moved, second by Mandy Campbell, to approve the additional appropriation of \$18,000 into Wages-Clerical. Motion carried 6-0.

Unsafe Building: Jim Masterson moved, second by Jesse Bohannon, to approve the additional appropriation of \$15,000 into Unsafe Building. Motion carried 6-0.

EPICS: Jon VanVactor moved, second by Tim Harman, to approve the additional appropriation of \$80,000 into Communication Upgrade. Motion carried 6-0.

Jail Chemical Addiction Program (JCAP): Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation of \$3,500 into Program Supplies. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(3)

Clerks Record Perpetuation: Mandy Campbell moved, second by Jim Masterson, to approve the transfer request of \$1,086 from Office Supplies into Office Equipment. Motion carried 6-0.

Plat Mapping: Jesse Bohannon moved, second by Jim Masterson, to approve the transfer request of \$9,000 from Wages-Clerical and \$4,270 from Wages-Overtime into Software Maintenance in the total sum of \$13,270. Motion carried 6-0.

Local Health Maintenance: Steve Harper moved, second by Jesse Bohannon, to approve the transfer request of \$12,178 from Wages-Public Health Nurse PT into Wages-Public Health Nurse/Educator. Motion carried 6-0.

Local Health Department Trust: Mandy Campbell moved, second by Jim Masterson, to approve the transfer request of \$6,127 from Wages-Public Health Nurse into Wages-Public Health Nurse/Educator. Motion carried 6-0.

Local Health Department Trust: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$12,747 from Wages-Health Educator/Emergency Preparedness Coordinator into Wages-Health Educator/Environmentalist. Motion carried 6-0.

AUDITOR'S REPORT

January 11, 2021 Minutes: Jesse Bohannon moved, second by Jim Masterson, to approve the meeting minutes of January 11, 2021 as presented. Motion carried 5-0-1, with Jon VanVactor abstaining.

COUNCIL ITEMS

Liaison Reassignment: Tim Harman moved, second by Jesse Bohannon, to approve Jon VanVactor filling the liaison assignments vacated by prior Council member Jack Roose. Motion carried 6-0.

Argos Public Library: Mandy Campbell moved, second by Jesse Bohannon, to appoint Ronald Rensberger to the Argos Public Library for a four-year term beginning June 30, 2020 and ending June 30, 2024. Motion carried 6-0.

Marshall County BZA: Jesse Bohannon moved, second by Jon VanVector, to appoint Michelle Mieras to the Marshall County BZA for a four-year term beginning February 8, 2021 and ending December 31, 2024. Motion carried 6-0.

Marshall County Plan Commission: Jim Masterson moved, second by Mandy Campbell, to appoint Jon VanVector to the Marshall County Plan Commission for calendar year 2021. Motion carried 6-0.

Ordinance 2021-3(2): Amending Salary Ordinance 2020-20: Jon VanVector moved, second by Jesse Bohannon, to approve Ordinance 2021-3(2) adjusting Women, Infants & Children, Bilingual WIC Clerk/Vendor Liaison to an hourly rate of \$18.04 and Competent Professional Authority-PT to an hourly rate of \$18.55. Motion carried 6-0.

Joint Commissioner-Council Work Session: Tim Harman thanked everyone for attending the joint work session last week to discuss road funding.

Jesse Bohannon requested consideration for the following three motions: (1) Due to the complexity of the jail/road funding issue, the Council requests Representative Jack Jordan table House Bill 1311 and engage in a collaborative process over the next year with Marshall County to produce a long-term solution for criminal justice funding for a bill in the 2022 session. (2) In order to provide future flexibility, the Council requests Representative Jack Jordan amend House Bill 1311 to place the term “jail fund” with “rainy day fund”. (3) The Council requests Commissioners present at the March meeting a plan that would utilize up to an additional two million dollars in road funding to fully utilize the capacity of the highway department for the road repair in the 2021 season.

Discussion was held concerning the process for requesting additional monies either by additional appropriation or during the budget discussions presented by the departments. The passer study showing a 30-50% road improvement, the plan to preserve the roads, Council and Commissioner conducting bi-weekly meetings with the Highway Department, and the cost per mile of road depending on the treatment applied. It was noted when projects and additional appropriations have been submitted in the past to Council by the Highway Department, support has been provided.

Sheriff Matt Hassel stated he is not in favor of tabling or amending House Bill 1311.

Jesse Bohannon moved, second by Tim Harman, to request State Representative Jack Jordan table House Bill 1311. A roll call vote was requested: Jim Masterson – Nay; Mandy Campbell – Nay; Tim Harman – Aye; Jesse Bohannon – Aye; Jon VanVector – Nay; Steve Harper – Nay; noting Member Heath Thornton is absent. Motion failed 4-2.

Jesse Bohannon moved, second by Tim Harman, to request State Representative Jack Jordan amend House Bill 1311 to replace the term “jail fund” with “rainy day fund”. A roll call vote was requested: Jim Masterson – Nay; Mandy Campbell – Nay; Tim Harman – Aye; Jesse Bohannon – Aye; Jon VanVector – Nay; Steve Harper – Nay; noting Member Heath Thornton is absent. Motion failed 4-2.

Council Member Bohannon reconsidered presenting the third motion, noting there would be a lack of support.

ADJOURNMENT

With no further business to come before the Council, **Jon VanVactor moved, second by Tim Harman, to adjourn the meeting at 10:08 am. Motion carried 6-0.**

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, MARCH 8, 2021

BE IT REMEMBERED: That on Monday, March 8, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon, Jon VanVactor; and, County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

PUBLIC INPUT

Sandy Sarber, 2530 Quince Road, Walkerton, IN, voiced support for providing additional funding to the Highway Department for road maintenance. Explaining 2B Road has very little gravel, it has been dirt for four years and she would like to see it resurfaced. Further explaining, in a survey completed, 80% of the Marshall County residents support improving the roads.

Council members provided an explanation of the Joint Resolution executed in December 2020 concerning the LIT Special Purpose excess funding and HB 721.

BREMEN PUBLIC LIBRARY

PUBLIC HEARING – LIBRARY PROJECT & GENERAL OBLIGATION BOND

Director of the Bremen Public Library, Chris Scandling, provided a history of library improvements, programs and increased usage by patrons. The building no longer meets the requirements of patrons. Seven years ago the library began improvements such as a new roof, lighting, elevator and fire alarm control panel have been installed. Director Scandling provided a summary of the needed renovation items, including carpeting, cabling, wiring, ADA compliant restrooms, meeting room availability, dedicated young adult space, dedicated space for children story time, arts/crafts room and improved parking lot.

Director Scandling addressed a question by Council stating there are seven Bremen Public Library Board Members, all are residents of German Township and the Board did pass a Resolution to issue the bonds for the renovation project.

Baker-Tilly Partner/CPA, Todd Samuelson, explained Baker Tilly assisted Bremen Public Library in preparing the financial data in 2020 and the interest rate environment has improved since December 2020. The total project cost is estimated at \$3,065,000. The library will contribute \$230,000 in cash and borrow the remaining \$2,835,000. The payment was originally estimated to be \$204,000 and with the improved interest rate, the payment will be \$180,000. The tax impact is estimated at 3.5 cents. Mr. Samuelson stated the Bremen Public Library is holding one million dollars in cash reserves to balance risk.

Attorney, Anthony Wagner, addressed a question by Council stating a formal request has not been made by the library for T.I.F. (tax increment financing) funds. Attorney Wagner stated the acquisition of the parking lot real estate is not included in the bond.

Jon VanVactor moved, second by Mandy Campbell, to open the Library Project & General Obligation Bond Public Hearing. Motion carried 7-0.

The following individuals spoke in favor of supporting the Bremen Public Library Bond: Bruce Jennings, Derek Jensen, Rhonda McIntire, Christopher Custer, Cynthia McKenzie, Jennifer Makhallira, Ryan Calhoun, Trend Weldy, Sandy Sarber, Kate Blakely, Mike Lehman, Tabbie Custer, Sheila Reed, Terrie Bickel and Sonia Hernandez,

The following individuals were not in favor of supporting the Bremen Public Library Bond due to the tax burden placed on agricultural landowners: John Rader and Marvin Houin.

Attorney Anthony Wagner stated that he appreciates the comments made today and the community outreach.

Jesse Bohannon moved, second by James Masterson, to close the Library Project & General Obligation Bond Public Hearing. Motion carried 7-0.

President Harman discussed funding options, including TIF, grant options, utilizing existing funds and the possibility of reducing project costs. Mike Lehman stated Bremen Public Library and consultants have done their due diligence.

Jim Masterson moved, second by Mandy Campbell, to approve Resolution 2020-29: A Resolution of the Marshall County Council approving the issuance of general obligation bonds by the Bremen Public Library. A roll call vote was requested: Heath Thornton – Aye; Jim Masterson – Aye; Mandy Campbell – Aye; Tim Harman -Nay; Jesse Bohannon – Nay; Jon Van Vactor – Aye; Steve Harper - Aye. Motion carried 5-2.

Ginny Munroe explained OCRA grants will not be available for the Town of Bremen for a minimum of five years.

Tim Harman moved, second by Mandy Campbell, to recess the meeting at 11:12 a.m. Motion carried 7-0.

The meeting was reconvened at 11:21 a.m.

PROBATION DEPARTMENT

Chief Probation Officer, James Bendy, presented a request to apply for the 2021-2022 Pretrial Services Grant through the Indiana Office of Court Services (IOCS). The funding cycle is July 1, 2021 to June 30, 2022. Chief Probation Officer Bendy explained the assessments, processes, reviews, and Trial Rule 26. **Jon VanVactor moved, second by Jesse Bohannon, to approve the request to apply for the Indiana Office Court Services Pretrial Grant for fiscal year 2021. Motion carried 7-0.**

TREASURER

Treasurer, Angie Birchmeier, presented Ordinance 2021-04: An Ordinance of the Marshall County Council amending Ordinance 2010-17 Levying an Innkeeper's Tax and Establishing a Convention, Visitor and Tourism Promotion Fund. Explaining innkeepers tax payments currently paid to Marshall County Treasurer will now be imposed, paid to, and collected by the Indiana department of Revenue in accordance with I.C. 6-9-18-3. Marshall County Convention & Visitors Bureau Executive Director, Cori Humes, expressed appreciation of the partnership between the CVB and Marshall County.

Jim Masterson moved, second by Steve Harper, to approve Ordinance 2021-04: An Ordinance of the Marshall County Council amending Ordinance 2010-17 levying an Innkeeper's Tax and Establishing a Convention, Visitor and Tourism Promotion Fund to transfer the collection process to the Indiana Department of Revenue. Motion carried 7-0.

HIGHWAY DEPARTMENT

Highway Superintendent, Jason Peters, presented a PowerPoint Presentation detailing the plan for flood repairs/extending maintenance, new lease for six dump trucks, Community Crossings 2020-2 additional appropriation and additional appropriation for road funding. Commissioner Mike Burroughs stated the Commissioners support the requests being made today by the Highway Department.

Discussion was held concerning the creation of a new line item to track bridge maintenance and transfer funds within the Rainy Day Fund. **Heath Thornton moved, second by James Masterson, to allow the balance of the funding appropriated for the 2018 flood damages, approximately \$250,000, be utilized for bridge repair. Motion carried 7-0.**

Superintendent Peters presented a request for support of a new lease for six dump trucks in the sum of \$260,000 with payments beginning in calendar year 2023. **Tim Harman moved, second by Jesse Bohannon, to support the lease of six dump trucks in the annual payment of \$260,000 beginning in calendar year 2023 from the Cum Cap Fund. Motion carried 7-0.**

Superintendent Peters explained Community Crossing 2020-2 has been approved and an additional appropriation will be submitted in April to fund the project.

Superintendent Peters explained an additional appropriation in the sum of \$500,000 for Motor Vehicle Highway Fund 1176 and an additional appropriation in the sum of \$300,000 for Local Road & Streets Fund will be submitted in April to allow the department to complete additional road work.

Discussion was held concerning the Veterans Parkway Extension Project being declined. Commissioner Burroughs explained the Commissioners are holding quarterly meetings with INDOT.

Superintendent Peters stated the 125 miles of gravel roads are now accurately being called dirt roads. Commissioner Burroughs stated the Commissioners have directed the Highway Superintendent to request approval from the Commissioners for support in additional funding as there is time and a plan for work to accomplish better roads.

GINNY MUNROE

Ginny Munroe presented a request to apply for COVID Phase III Grant from the Office of Community and Rural Affairs (OCRA) in the sum of \$250,000. Explaining if the grant is awarded, it would provide funding to different sub-recipients: United Way of Marshall County and Marshall County Economic Development Corporation (MCEDC). United Way would receive \$192,000 for food pantries (purchase of food and operational items to distribute food) and MCEDC would receive \$58,000 to aid small businesses that did not receive funds from the COVID Phase II Grant. MCEDC had more businesses apply for funds than they could award in Phase II. These funds would allow MCEDC to award another 10-15 businesses. Ms. Munroe stated the grant does not require a match; however, United Way is able to provide a \$50,000 match to improve the chances of the County receiving the funds.

Ms. Munroe informed the Board that OCRA released the grant funding of Phase II last Friday.

Mandy Campbell moved, second by Jim Masterson, to approve the request to apply for the COVID Phase III Grant from the Office of Community and Rural Affairs (OCRA) in the sum of \$250,000. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(3)

General-Commissioners: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation of \$3,240.73 into COVID-19 Pandemic 2020. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(4)

Solid Waste: Steve Harper moved, second by Mandy Campbell, to approve the transfer request of \$86 from Postage into Liability. Motion carried 7-0.

AUDITOR’S REPORT

February 8, 2021 Minutes: Jesse Bohannon moved, second by Jim Masterson, to approve the meeting minutes of February 8, 2021 as presented. Motion carried 6-0-1, with Heath Thornton abstaining.

COUNCIL ITEMS

Ordinance 2021-3(3): Amending Salary Ordinance 2020-20: Jon VanVactor moved, second by Heath Thornton, to approve Ordinance 2021-3(3) adjusting Highway Department, Cumulative Bridge Fund and Motor Vehicle Highway Fund Repair & Maintenance Dept. to set the LTC3 hourly rate at \$20.27 per hour for 2 Heavy Equipment Operator/Culvert Crew, 7 Heavy Equipment Operator and 12 Area Leaders. Motion carried 7-0.

ADJOURNMENT

With no further business to come before the Council, Jesse Bohannon moved, second by Mandy Campbell, to adjourn the meeting at 12:28 pm. Motion carried 7-0.

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, APRIL 12, 2021

BE IT REMEMBERED: That on Monday, April 12, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon, Jon VanVactor; and, County Auditor, Julie A. Fox. Mandy Campbell, Vice President was not in attendance. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

PUBLIC INPUT

No public input was heard.

MUSEUM

Museum Executive Director Linda Rippy and Historical Society Board President Mike Miley presented the Quarterly Report stating the Museum re-opened to the public last Tuesday and there have been many of out-of-county visitors. Ten of the 50 Museum building windows have been replaced utilizing grant funding. Director Rippy encourages all to visit MC Historical Society on Facebook, Twitter, and Instagram. Council Member Thornton expressed congratulations on a record year of donations despite the Museum being closed.

SHERIFF

Sheriff Matt Hassel requested permission to apply for the Comprehensive Highway Injury Reduction Program (CHIRP) federal grant provided through the Indiana Criminal Justice Institute (ICJI). Explaining CHIRP is a federally funded grant through NHTSA, which allows for officers to work additional hours focused on traffic violations, occupant protection laws and impaired driving enforcement all to make Marshall County roadways safe. The grant period begins October 1, 2021 and expires on September 30, 2022. This grant is worked by all agencies in Marshall County, the partnership includes the Bremen, Bourbon, and Argos, Culver, Plymouth, and Marshall County police departments. The Bremen Police Department is the host agency, and the Marshall County Auditor's Office is requested to be the fiscal agency to distribute funds received by ICJI to the participating departments. **James Masterson moved, second by Heath Thornton, to approve the request to apply for the CHIRP federal grant for fiscal year 2022. Motion carried 6-0.**

Sheriff Hassel requested permission to apply for the Marine Patrol Assistance Grant, which provides funding for on the water law enforcement at Lake Maxinkuckee. The Department of Natural Resources provides \$5,000, the Indiana Department of Natural Resources provides \$5,000 and the remaining budget is provided by the Lake Maxinkuckee Association. **Jesse Bohannon moved, second by Steve Harper, to approve the request to apply for the Marine Patrol Assistance Grant in the sum of \$10,000. Motion carried 6-0.**

Sheriff Matt Hassel explained three years ago the Jail was faced with overcrowding and exceeded capacity. In July 2020, the County was awarded the Jail Chemical Addiction Program grant through ICJI. Further explaining, when COVID hit last spring inmate numbers decreased and have not come back up. Sheriff Hassel contributes a lot of that to success of the JCAP program.

Josh Pitts, Jail Program Director, and licensed addiction counselor presented a list of classes now being offered at the Jail with the focus on reducing recidivism.

Chief Jailer Beau Holcomb discussed the programs offered from the jail officers prospective. Explaining as a jailer it is difficult to provide incentives to promote good behavior. When the inmates have something positive to do it is good for the inmates and staff. Further stating, as a correctional facility we owe it to the community to give inmates the help they need.

Sheriff Hassel explained Attorney General Todd Rokita is no longer supporting the JCAP Grant and requested Council's support to present an additional appropriation next month to fund personal benefits from the LIT Special Purpose Fund and utilize Commissary Funding for programming services to continue the Jail Chemical Addiction Program. Sheriff Hassel stated they will continue to seek additional grant funding.

Sheriff Hassel explained that all programs are voluntary, with limited space can accommodate 10-15 people per class. There are currently 40 inmates attending classes and those individuals are housed in the same cell block.

Council Member Thornton stated in the past it was discussed if the grant does not continue, direct employees of the grant do not continue.

Jon VanVactor moved, second by Jesse Bohannon to support the JCAP Program and the submission of an additional appropriation in May for personal services from the LIT Special Purpose Fund. Motion carried 6-0.

PLAN COMMISSION

Plan Commission Director Ty Adley presented the 2020 Plan Commission Annual Report. Highlighting a 15-year comparison of permitting, with value trending upward since 2011; a valuation breakdown of permits representing \$72 million in value which include BZA and Plan Commission cases along with 29 violation cases currently.

COMMISSIONER

Board of Commissioners President Kevin Overmyer and prior Commissioner Kurt Garner explained the 2021 Budget has appropriated \$1 million dollars in the Rainy Day Fund for the Courthouse Renovation. Mr. Garner explained Umbaugh & Associates assisted with the initial assessment for capital improvements in 2016; in 2018 the Commissioners applied for and received grant funding from the Indiana Department of Natural Resources for a structural needs' assessment. The plan documents were completed in 2020, bids received, and the contract was recently awarded. Mr. Garner presented the following statistics: The Courthouse was built in 1870 and dedicated in 1872 and according to experts, it was the first courthouse built in Indiana using the "county capitol" design. Next year will be the 150th anniversary; the initial construction costs were \$110,000 which would be adjusted to \$50 million today; and the first major rehabilitation occurred in 1919 at a cost of \$30,000.

Commissioner Overmyer stated four bids were received, two were withdrawn and the contract was awarded to Midwest Maintenance, Inc. of Piqua, OH. The base bid including six alternates totaled \$1,496,935. The contract was approved by the Commissioners contingent upon Council approval of funding, with work to begin May 1st and to be completed by November. Commissioner Overmyer requested support of an additional appropriation of \$600,000 from the Rainy Day Fund for this project. Discussion was held concerning whether the LIT Special Purpose Fund could be utilized.

James Masterson moved, second by Heath Thornton, to approve an additional appropriation of \$600,000 into the Rainy Day Fund. Motion carried 6-0.

Council Member VanVactor thanked Kurt Garner for his dedication to this project and to the citizens of Marshall County.

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(4)

General-Commissioners: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation of \$600 into COVID-19 Pandemic 2020. Motion carried 6-0.

Health: James Masterson moved, second by Jesse Bohannon, to approve the additional appropriation of \$5,000 into Contractual Services-Laboratory. Motion carried 6-0.

Local Road & Street and Highway: Jesse Bohannon moved, second by James Masterson, to approve the additional appropriation of \$150,000 into Stone & Gravel and \$150,000 into Bituminous in the Local Road & Street Fund and to approve the additional appropriation of \$450,000 into Bituminous and \$50,000 into Dust Control in the Highway Fund. Motion carried 6-0.

Rainy Day: Earlier in the meeting, James Masterson moved, second by Heath Thornton, to approve the additional appropriation of \$600,000 into Courthouse Project. Motion carried 6-0.

Community Corrections Project Income: Jon VanVactor moved, second by Jesse Bohannon, to approve the additional appropriation of \$20,000 into Professional Services to cover additional costs for moving from the Courthouse to Community Resource Center. Motion carried 6-0.

Community Crossings: Heath Thornton moved, second by Jesse Bohannon, to approve the additional appropriation of \$8,448 into Michigan Road, \$13,712 into Plymouth-Goshen and \$4,840 into Elm Road for CCMG 2020-2. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(5)

General/Sheriff: Jon VanVactor moved, second by Steve Harper, to approve the transfer request of \$8,000 from Equipment Maintenance into Radios & Accessories. Motion carried 6-0.

Health: Jesse Bohannon moved, second by James Masterson, to approve the transfer request of \$500 from Office Furniture & Fixtures, \$1,000 from Office Equipment and \$105 from Rebinding Records into Vehicle Purchase in the total sum of \$1,605. Motion carried 6-0.

AUDITOR'S REPORT

March 8, 2021 Minutes: Heath Thornton moved, second by Steve Harper, to approve the meeting minutes of March 8, 2021 as presented. Motion carried 6-0.

COUNCIL ITEMS

Ordinance 2021-3(4): Amending Salary Ordinance 2020-20: Jon VanVactor moved, second by James Masterson, to approve Ordinance 2021-3(4) adjusting the Public Health Nurse/Educator wage to reflect the Health Fund providing \$31,963.40 for 1157 hours, Local Health Maintenance Grant award of \$12,178 for 441 hours and to reflect the Local Health Department Trust Account Grant award of \$6,127 for 222 hours. Motion carried 6-0.

Ordinance 2021-3(5): Amending Salary Ordinance 2020-20: Following the retirement of Assistant Chief Probation Officer James Pheibush, Judge Curt Palmer submitted a written directive appointing two Assistant Chief Probation Officers, both are to receive the \$2,000 annual stipend paid from the Adult Probation User Fees Fund. It was further noted Probation Officer (AS) was added to fill the

vacant position. **Jon VanVactor moved, second by Jesse Bohannon, to approve Ordinance 2021-3(5) reflecting two Assistant Chief Probation Officers. Motion carried 6-0.**

Ordinance 2021-05(1): Establish New County Funds: Park and Recreation Board Secretary Deb VanDeMark explained the Board worked MACOG to develop a five-year plan, which is available for review on the Marshall County website; three miles of bike trails have been completed by volunteers; and the largest need is signage and advertising. A donation was received from the West Township Trustee in the sum of \$350 for cabin restoration. **Jon VanVactor moved, second by James Masterson, to support the Park Board in presenting a budget for the remainder of 2021. Motion carried 6-0.**

Heath Thornton moved, second by Jon VanVactor, to approve Ordinance 2021-05(1) establishing Fund 4101 Park & Recreation for the purpose of the Park & Recreation Board accepting gifts, donations and subsidies for park and recreational purposes. Motion carried 6-0.

Ordinance 2021-05(3): Establish New County Funds: **Jesse Bohannon moved, second by James Masterson, to approve Ordinance 2021-05(3) establishing Fund 8822 SUID/SDY for the purpose of administering the federal grant, Sudden Unexpected Infant Death (SUID) and Sudden Death in the Young (SDY) Case Registry, CFDA #93.946 awarded to the Marshall County Coroner in the sum of \$1,518. Motion carried 6-0.**

Continuity of Operations Planning: Auditor Fox explained the Continuity of Operations Plan (COOP) is being created with the assistance of BOLD Planning. Auditor Fox submitted a joint letter from the Board of Commissioners and Council to support the development and the vital importance of the Continuity of Operations Plan. All offices, departments and related organizations providing critical services or performing essential functions are directed to participate in this countywide planning effort and also required to maintain the living document. The County Boards are responsible for providing needed services to our citizens and must be prepared to continually meet these responsibilities in the face of an emergency or disaster. **Jon VanVactor moved, second by Tim Harmon, to allow the President to sign the letter of support for the Continuity of Operations Planning. Motion carried 6-0.**

ADJOURNMENT

With no further business to come before the Council, **Jesse Bohannon moved, second by James Masterson, to adjourn the meeting at 10:35 am. Motion carried 6-0.**

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, MAY 10, 2021**

BE IT REMEMBERED: That on Monday, May 10, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon, Jon VanVactor; and, County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

PUBLIC INPUT

No public input was heard.

BOWEN CENTER

Lindie Leary presented an overview of the Bowen Center services provided to the community, which include telehealth and mental health services, psychological testing and contracting with St. Joseph Hospital to assess patients for additional services needed and with schools and jails for parenting classes. Bowen Center provided two programs in the Jail two times per week and have now reduced one of the sessions due to the addition of the Judicial Chemical Addition Program (JCAP).

Commissioner Overmyer stated a letter was received from the Bowen Center and the Mental Health rate is increasing in 2022. The rate is based on assessed value and is set by the State. Ms. Leary explained COVID has highly impacted the number of individuals on a waiting list for every type of service and is having difficulty hiring employees to cover services.

OLDER ADULT SERVICES

Director Janis Jeffirs Holiday explained Marshall County Council on Aging provides transportation for Marshall County residents and presented the 2022 INDOT Application request. The 2022 operating budget is \$552,426, with the Federal share of \$276,213, State match of \$276,213 and local match of \$57,990. All local match funds will be secured by Council on Aging. The grant application includes the purchase of a replacement van in the sum of \$47,000 and scheduling software program at approximately \$80,000. Ms. Holiday explained the trips are increasing following COVID and last quarter there were 6,039 trips. Last year was the first year to experience a decrease in trips in six years. Council on Aging has 11 vehicles with 8 running every day. Ms. Holiday is excited about the scheduling program as it will reduce duplication of data entry. The software company has merged with Uber and are hopeful that in a few years, Marshall County Council on Aging will be a lower cost option available on Uber. **Mandy Campbell moved, second by Heath Thornton, to approve the Section 5311/5339 Rural Transit grant application. Motion carried 7-0.**

HEALTH DEPARTMENT

Public Health Nurse Lisa Letsinger presented a request to apply for additional Cares funding for the Moderna Vaccine Outreach Project. It is anticipated Marshall County would receive \$14,040.08 for services rendered to administer 800 Moderna vaccination doses. **James Masterson moved, second by Steve Harper, to allow the Health Department to apply for additional CARES funding for the Moderna Vaccine Outreach Project under the Immunizations and Vaccine for Children in the sum of \$14,040.08. Motion carried 7-0.**

COMMUNITY CORRECTIONS

Community Corrections Director Ward Byers explained with the passage of HEA1001 by the Indiana General Assembly, the budget for FY2022 and FY2023 has been finalized and approved. Therefore, the Indiana Department of Correction is amending the CY2021 Community Corrections and Justice Reinvestment Grants contract to continue funding for the remainder of CY2021 grant cycle, beginning July 1, 2021 and expiring December 31, 2021. Community Corrections has been awarded \$159,614.50; Prosecutor's Diversion was awarded \$30,982; and Jail Treatment Services was awarded \$19,750 for a total sum of \$210,346.50. Director Byers explained funding is provided for the Jail materials and the Advisory Board may wish to seek additional funding for jail treatment services if the State will allow for those services in the grant. Discussion was held concerning filling the gap by the loss of the JCAP grant. There are currently 139 individuals on the Community Corrections program. **Jesse Bohannon moved, second by James Masterson, to allow Community Corrections to apply for the remainder of CY2021 grant cycle in the sum of \$210,346.50. Motion carried 7-0.**

SHERIFF DEPARTMENT

Sheriff Matt Hassel explained an application was made and denied under the Community Corrections JCAP Grant two times for counseling services; therefore, Commissary Funds were used to pay the Bowen Center.

Sheriff Hassel explained the Cook position was changed to a 40-hour work week when they did not have a part-time cook. A part-time cook has been hired and Sheriff Hassel is now requesting to change the full-time Cook position to 35-hours per week. **Jon Vactor moved, second by Heath Thornton, to approve Ordinance 2021-3(8) Amending Salary Ordinance 2020-20 reflecting the Cook position at 1944 hours per year. Motion carried 7-0.**

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(5)

General-Superior Court III: Judge Colvin provided an update on Superior Court III stating the Judge selection process is moving forward and is hopeful the Governor will make an announcement June 1st. Job openings have been posted and would like to hire beginning mid-June so all are trained and ready on July 1st. The BIS court reporting system is working very well with their system. The custodial staff has cleaned and painted, telephone service installed and are working on the heating and air conditioning systems. Plymouth Glass is installing a hallway partition wall. Judge Colvin is hopeful the new court will assist but is not the end answer to jail overcrowding.

Jon VanVactor moved, second by Mandy Campbell, to approve the additional appropriation of \$20,875.40 into Wages-Court Administrator. Motion carried 7-0.

LIT Special Purpose: Council Member Thornton stated the policy has always been if the grant goes away the position also goes away, and the department will need to seek additional funding and/or resources. Council member Masterson stated Community Corrections would be able to assist by filling in the gaps and to date Jail Treatment has only spent \$1,900. Sheriff Hassel stated the \$39,000 Community Correction grant would not cover the Bowen Center for a full year and used Commissary funding for the shortfall and does not have the staff to continue the program. Council Member Bohannon stated the Board voted last month to continue the program. Council VanVactor stated there have been instances over the years where grant monies have ended and the positions continued. Discussion was held concerning the program's positive impact and Sheriff Hassel offered to provide a quarterly report. **Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation of \$32,151 into Wages-Jail Program Director; \$1,500 into Employer Social Security; \$35 into Group Life Insurance; and, \$3,600 into Employer PERF. Motion carried 5-1-1, with Heath Thornton voting no and Mandy Campbell abstaining.**

Cum Bridge: Jesse Bohannon moved, second by James Masterson, to approve the additional appropriation of \$10,034.50 into B#73King Rd DES1600931. Motion carried 7-0.

Cum Bridge: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation of \$4,350.82 into B#87 11th Rd DES17020839. Motion carried 7-0.

Cum Bridge: Steve Harper moved, second by Mandy Campbell, to approve the additional appropriation of \$4,267.03 into B#120 Upas Rd DES1702838. Motion carried 7-0.

Cum Bridge: Jesse Bohannon moved, second by Steve Harper, to approve the additional appropriation of \$23,156.80 into B#232 Randolph DES1902820. Motion carried 7-0.

Highway: Jon VanVactor moved, second by James Masterson, to approve the additional appropriation of \$30,000 into Paint. Motion carried 7-0.

Highway: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation of \$22,000 into 7th Road Mitigation. Motion carried 7-0.

Highway: Jon VanVactor moved, second by Heath Thornton, to approve the additional appropriation of \$100,000 into Other Operating Supplies. Motion carried 7-0.

Surveyor Corner Perpetuation: Mandy Campbell moved, second by Jesse Bohannon, to approve the additional appropriation of \$16,065 into Machinery & Equipment. Motion carried 7-0.

93.946 SUID/SDY: Jon VanVactor moved, second by Jesse Bohannon, to approve the additional appropriation of \$1,518 into Equipment-Fingerprint. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(6)

Highway: Steve Harper moved, second by Heath Thornton, to approve the transfer request of \$6,500 from Wages-Laborer/Seasonal Mowing into Roadside Mowing. Motion carried 7-0.

Highway: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$68,162.50 from Professional Services into Roadside Mowing. Motion carried 7-0.

Highway: Heath Thornton moved, second by Jon VanVactor to approve the transfer of \$8,500 from Seasonal Mowing Crew into Roadside Mowing. Motion carried 7-0.

Auditors Ineligible Deduction: Jon VanVactor moved, second by Mandy Campbell, to approve the transfer request of \$6,000 from Wages-PT Clerical and \$865 from Office Equipment into Contractual Services in the total sum of \$6,865. Motion carried 7-0.

AUDITOR'S REPORT

April 12, 2021 Minutes: Heath Thornton moved, second by Jesse Bohannon, to approve the meeting minutes of April 12, 2021 as presented. Motion carried 6-0-1, with Mandy Campbell abstaining.

COUNCIL ITEMS

Ordinance 2021-05(2): Establish New County Funds: Steve Harper moved, second by Jesse Bohannon, to approve Ordinance 2021-05(2) Creating a New Fund 8950 for the Receipt of Funding from the American Rescue Plan as Adopted by Congress in 2021. Motion carried 7-0.

Bourbon Public Library: **Jesse Bohannon moved, second by James Masterson, to reappoint Athena Stenstrom to the Bourbon Public Library Board of Trustees for a term of four years, beginning April 30, 2021 and ending April 30, 2025. Motion carried 7-0.**

Plymouth Public Library: **Steve Harper moved, second by Heath Thornton, to appoint Chris Morrow to the Plymouth Public Library Board to fill the unexpired term of Alice Ruiz, beginning May 1, 2021 and ending June 30, 2023. Motion carried 7-0.**

Ordinance 2021-3(6) Amending Salary Ordinance 2020-20: The Jail Chemical Addiction Program (JCAP) Grant is no longer being offered by the State of Indiana and will be terminated effective May 31, 2021. At the April Council meeting, Sheriff Hassel received permission to continue the Jail Programs Director position and to have the salary paid from Fund 1114 LIT Special Purpose. **Jon VanVactor moved, second by Jesse Bohannon, to approve Ordinance 2021-3(6) Amending Salary Ordinance 2020-20 reflecting the Jail Program Director position being removed from Fund 9012 Jail Chemical Addiction Program (JCAP) and added to Fund 1114 LIT Special Legislation effective June 1, 2021. Motion carried 7-0.**

Ordinance 2021-3(7) Amending Salary Ordinance 2020-20: Council Member Thornton stated the Council Job Classification/Compensation Subcommittee met upon the Auditor's request to transfer the Deputy Auditor position to an additional Deputy Auditor/GIS and Property Records position due to the increased number of documents being processed and the subcommittee recommends making the change. **Jon VanVactor moved, second by James Masterson, to approve Ordinance 2021-3(6) Amending Salary Ordinance 2020-20 reflecting 0 Deputy Auditor and 2 Deputy Auditor/GIS and Property Records positions effective May 3, 2021. Motion carried 7-0.**

ARPA Board: Commissioner Kevin Overmyer requested the appointment of two or three Council members to the ARPA Board. As guidance is received from the State, the County needs to have a plan to implement funding. Commissioner Overmyer stated they may want to include the cities and towns in to work together to address septic and high-speed internet issues. **Jon VanVactor moved, second by Tim Harman, to appoint Jesse Bohannon, Steve Harper, and Heath Thornton to the ARPA Board. Motion carried 7-0.**

Job Classification/Compensation Subcommittee: Council Member Thornton stated the Subcommittee met to discuss a request received from the Auditor to evaluate the Deputy Auditor/General Claims position. Also discussed was the Compensation Study provided by Waggoner, Irwin & Scheele explaining WIS provided an internal and external wage report. The Subcommittee is seeking permission to request WIS provide an update to the external wages and to allow the review of the Deputy Auditor/General Claims position description. **Heath Thornton moved, second by Jesse Bohannon, to allow the Subcommittee to submit the Deputy Auditor/General Claims position description to WIS for review and request an update to the external wages. Motion carried 7-0.**

LIT Special Purpose Fund: Council Member Bohannon wanted to continue discussion of utilizing LIT Special Funding following State Board of Accounts guidance for the costs incurred in remodeling the Courthouse and creating parking lot. Council Member VanVactor requested clarification. Council President Harman explained if monies are utilized from LIT Special Purpose it may free additional funding in the Rainy Day Fund for the Highway Department. Council Member VanVactor indicated the Highway Department has \$3 million available in cash balances for additional projects.

Abatements: Auditor Fox explained Abatement requests will be presented next month for approval and the requests are to be verified by Council members to ensure compliance and suggested appointing a representative to meet with the applicants.

ADJOURNMENT

With no further business to come before the Council, **Jesse Bohannon moved, second by James Masterson, to adjourn the meeting at 11:00 am. Motion carried 7-0.**

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, JUNE 14, 2021**

BE IT REMEMBERED: That on Monday, June 14, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon, Jon VanVactor; and, County Auditor, Julie A. Fox. Mandy Campbell, Vice President was not present. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

The meeting streamed live for the first time today, available for live view at www.co.marshall.in.us.

PUBLIC INPUT

Coroner John Grolich explained there has been an increased number of cases and is requesting support for clerical contractual assistance. **Jim Masterson moved, second by Jesse Bohannon, to support an additional appropriation in the sum of \$8,000 contingent upon the Commissioners approval to proceed and attorney guidance in preparing the contract. Motion carried 6-0.**

EAST SHORE CONSERVANCY DISTRICT

Kathy Clark explained East Shore Conservancy District does not have a majority elected board; therefore, the Marshall County Council is the binding authority to approve funding.

Steve Harper moved, second by Jesse Bohannon, to open the public hearing on Resolution 2021-9: Resolution of the County Council of Marshall County, Indiana, appropriating the Proceeds (Including Investment Earnings Thereon) of the East Shore Conservancy District Bonds of 2021. Motion carried 6-0.

No public input was heard.

Heath Thornton moved, second by Jim Masterson, to close the public hearing on Resolution 2021-9: Resolution of the County Council of Marshall County, Indiana, appropriating the Proceeds (Including Investment Earnings Thereon) of the East Shore Conservancy District Bonds of 2021. Motion carried 6-0.

Heath Thornton moved, second by Jon VanVactor, to approve Resolution No. 2021-9: Resolution of the County Council of Marshall County, Indiana, Appropriating the Proceeds (Including Investment Earnings Thereon) of the East Shore Conservancy District Bonds of 2021, pending receipt of proof of publication and ESCD Resolution. Motion carried 5-0-1, with Jesse Bohannon abstaining initially, but later in the meeting requesting his vote changed to approved.

Jon VanVactor moved, second by Heath Thornton, to suspend the rules and pass Resolution No. 2021-9: Resolution of the County Council of Marshall County, Indiana, Appropriating the Proceeds (Including Investment Earnings Thereon) of the East Shore Conservancy District Bonds of 2021 on second and third reading. Motion carried 5-0-1, with Jesse Bohannon abstaining initially, but later in the meeting requesting his vote changed to approved.

HEALTH DEPARTMENT

Public Health Nurse Lisa Letsinger explained the Indiana Department of Health has allocated \$223,792 to Marshall County for Childhood and COVID-19 Immunizations and compliance visits over a three and a half-year period. The allocation is based on population and does not require a formal grant application process with ISDH. **Heath Thornton moved, second by Jesse Bohannon, to approve the Immunization and Vaccines for Children – COVID19 Vaccination Supplement 3 in the total sum of \$223,792.50 and the first 18-month installment of \$95,910.91.**

Motion carried 6-0.

Nurse Letsinger explained the Immunization and Vaccines for Children PPHF Grant will renew for one year in the sum of \$60,601. The purpose of the grant is limited to work to carry out the administration of childhood vaccines such as supplies, equipment, services, and contractual work. **Jim Masterson moved, second by Steve Harper, to approve the Immunization and Vaccines for Children PPHF Grant in the sum of \$60,601. Motion carried 6-0.**

Nurse Letsinger explained the Vaccination Insurance Reimbursement Grant stating the County will administer COVID-19 vaccinations and the Indiana Department of Health will bill for these vaccinations and reimburse the local health departments. **Heath Thornton moved, second by Steve Harper, to approve the Vaccination Insurance Reimbursement Grant. Motion carried 6-0.**

Nurse Letsinger explained the County is eligible for an additional \$50,000 in funding for direct COVID-19 testing services for Marshall County. As of June 30, 2021, St. Joseph Regional Medical Center will no longer be partnering with Marshall County Health Department. This financing will help sustain COVID-19 free testing for Marshall County. **Jesse Bohannon moved, second by Jim Masterson, to allow the Health Department to apply for an additional \$50,000 in SARS-COV-2 Community Based Testing Grant. Motion carried 6-0.**

Nurse Letsinger explained the Transfer Request to be heard later in the meeting.

COMMUNITY CORRECTIONS

Community Corrections Director Ward Byers presented a request to apply for the Community Corrections Grant for calendar year 2022. Further explaining funding is included for Community Corrections, Prosecutor Felony Diversion, and the Jail Treatment program in the total sum of \$487,766.80. **Jesse Bohannon moved, second by Heath Thornton, to approve the Community Corrections Grant application in the total sum of \$487,766.80. Motion carried 6-0.**

WIC

WIC Coordinator Evelyn Shields presented a request to apply for the WIC Grant for fiscal year 2022, with the grant period from October 1, 2021, through September 30, 2022. Explaining the grant request is for \$245,790, an increase of \$19,000 from last year. **Jim Masterson moved, second by Steve Harper, to approve the WIC Grant application in the total sum of \$245,790. Motion carried 6-0.**

SHERIFF DEPARTMENT

Sheriff Matt Hassel explained at the May meeting Council approved reducing the full-time Cook positions hours from 2080 hours to 1944. Sheriff Hassel is requesting Council consider reducing the hours from 1944 to 1820, working 35-hours per week with a four-day workweek. **Jesse Bohannon moved, second by Jim Masterson, to approve Ordinance 2021-3(9) Amending Salary Ordinance 2020-20 to reflect the full-time Cook position at 1820 Hours. Motion carried 6-0.**

Sheriff Hassel stated a quote has been received from Vermillion Systems, Inc. to provide additional cameras for Superior Court 3 in the sum of \$10,507.90 and is requesting permission to order the cameras for installation. **Heath Thornton moved, second by Jesse Bohannon, to support funding the cameras needed in Superior Court 3. Motion carried 6-0.**

Sheriff Hassel explained the funding for the JCAP grant has been extended through July 31, 2021. The grant period initially ended May 31, 2021. **Jim Masterson moved, second by Steve Harper, to allow the JCAP Grant funding to extend through July 31, 2021. Motion carried 6-0.**

SUPERIOR COURT 3

Judge Elect Matt Sarber thanked Council for supporting the Court Administrator funding at the prior meeting and requested permission to allow the staff to begin on June 21st. **Heath Thornton moved, second by Steve Harper to approve the Superior Court 3 staff to begin June 21, 2021. Motion carried 6-0.**

Council Member Thornton explained the Council Sub-Committee reviewed the Superior Court 3 job descriptions and requested Council accept those position descriptions. **Jon VanVector moved, second by Jesse Bohannon to accept the Superior Court 3 position descriptions of Court Administrator/Assistant Court Reporter/Bailiff, Bailiff/Administrative Assistant and Court Reporter. Motion carried 6-0.**

Judge-elect Sarber explained the Transfer Request to be heard later in the meeting.

PROBATION DEPARTMENT

Chief Probation Officer Jim Bendy requested permission to apply for the CARA Grant through the Indiana Department of Health. Explaining the purpose of the grant is to distribute free Naloxone to probation staff to have available should an incident arise when it would be necessary for the use of the emergency kit. The kit also provides for free online training to administer the kit. This accredited training would qualify for six continuing education credits for the staff, a help and savings in training expenditures. The grant request comprises the kits and training, a local match is not required. **Heath Thornton moved, second by Jim Masterson, to approve the grant application for the CARA Grant. Motion carried 6-0.**

Chief Probation Officer Bendy requested to permission to apply for the Justice Partners Addiction Response Grant in the sum of \$60,000. Stating this is the third fiscal year for this grant and funds the Criminal Justice Intake Specialist and Recovery Services Specialist part-time positions. **Jesse Bohannon moved, second by Jon VanVector to approve the Justice Partners Addiction Response Grant in the sum of \$60,000. Motion carried 6-0.**

Chief Probation Officer Bendy explained two positions are approved under the IOCS Pre-Trial Grant Fund. The Probation Officer – Pretrial wages are established according to the State schedule and the Criminal Justice Intake Officer is classified at a PAT1, but under the prior grant was only allocated \$17 per hour. The grant has been awarded allowing for the Criminal Justice Intake Officer an increase in wages to match the County set rate of \$22.58 per hour. Council Member Thornton explained the Subcommittee has reviewed this request and recommend adjusting the salary ordinance effective July 1, 2021. **Jesse Bohannon moved, second by Steve Harper, to approve Ordinance 2021-3(12) Amending Salary Ordinance 2020-20 to reflect the Criminal Justice Intake Officer at an hourly rate of \$22.58 to be effective July 1, 2021. Motion carried 6-0.**

HUMAN RESOURCES

Human Resources Administrator Ann Anglin explained the Auditor has submitted a request to review the Deputy Auditor/General Claims position description and with the revisions has been reclassified by Waggoner, Irwin & Scheele from a COMOT 3 to a COMOT 4. Council member Thornton explained the Subcommittee has reviewed the request. Due to the adjusted education requirement and workload the classification will be COMOT 4, which would adjust the hourly rate from \$20.02 to \$21.35.

Administrator Anglin explained the Auditor has submitted a request for a new Deputy Auditor/Grant Administrator position and will seek funding the position in the 2022 budget, if approved. The position was reviewed and classified as a PAT 1 by Waggoner, Irwin & Scheele.

Heath Thornton moved, second by Jim Masterson, to approve the Deputy Auditor/General Claims and Deputy Auditor/Grant Administrator position descriptions. Motion carried 6-0.

Heath Thornton moved, second by Jesse Bohannon, to approve Ordinance 2021-3(11) Amending Salary Ordinance 2020-20 to reflect the Deputy Auditor/General Claims position as a COMOT 4 at \$21.35 per hour effective June 14, 2021, and to reflect Deputy Auditor/Grant Administrator position as a PAT 1 at \$22.58 per hour. Motion carried 6-0.

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(6)

General-Plan Commission: Jon VanVactor moved, second by Heath Thornton, to approve the additional appropriation of \$5,000 into Legal Services. Motion carried 6-0.

General-Plan Commission: Jesse Bohannon moved, second by Jim Masterson, to approve the additional appropriation of \$5,000 into Property Cleanup. Motion carried 6-0.

LIT Special Purpose: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation of \$45,000 into Machinery & Equipment. Motion carried 6-0.

Cum Cap Development: Jon VanVactor moved, second by Jim Masterson, to approve the additional appropriation of \$3,691.68 into Lease-Chipper Box and to approve the additional appropriation of \$3,241.09 into Lease-Distributor. Motion carried 6-0.

Highway: Jon VanVactor moved, second by Heath Thornton, to approve the additional appropriation of \$53,567.47 into Vehicle Maintenance Supplies. Motion carried 6-0.

Unsafe Building: Jim Masterson moved, second by Jesse Bohannon, to approve the additional appropriation of \$25,000 into Unsafe Building Expenditures. Motion carried 6-0.

WIC: Steve Harper moved, second by Jesse Bohannon, to approve the additional appropriation of \$152.33 into Other Current Expenditures. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(7)

General-Commissioners: Heath Thornton moved, second by Jesse Bohannon, to approve the transfer request of \$24,000 from Group Health Insurance into Professional Services. Motion carried 6-0.

General-Superior Court 3: Jesse Bohannon moved, second by Jim Masterson, to approve the transfer request of \$3,000 from Unified Law Library and \$1,000 from Computer Supplies into Office Equipment in the total sum of \$4,000. Motion carried 6-0.

Highway: Heath Thornton moved, second by Steve Harper, to approve the transfer request of \$5,000 from Equipment Rental into MVH Restricted Equipment Rental. Motion carried 6-0.

Highway: Jesse Bohannon moved, second by Jim Masterson, to approve the transfer request of \$22,000 from 7th Road Mitigation into MVH Restricted 7th Road Mitigation and \$85,000 from Other Operating Supplies into MVH Restricted Other Operating Supplies. Motion carried 6-0.

Highway: Jesse Bohannon moved, second by Heath Thornton, to approve the transfer request of \$83,162.50 from Roadside Mowing into MVH Restricted Roadside Mowing. Motion carried 6-0.

Highway: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$500,000 from Bituminous into MVH Restricted Bituminous and \$300,000 from MVH Restricted Bituminous into MVH Restricted Stone, Gravel, Aggregates. Motion carried 6-0.

Community Corrections Project Income: Jim Masterson moved, second by Jon VanVactor, to approve the transfer request of \$13,000 from Monitoring Fees into Wages-Community Corrections Officer Pt in the sum of \$7,000 and into Wages-PreTrial Quality Assurance Coordinator in the sum of \$6,000. Motion carried 6-0.

Health-Immunizations & Vaccines-Child: Jon VanVactor moved, second by Jesse Bohannon, to approve the transfer request of \$6,760 from Wages-Overtime, \$517 from Employer Social Security and \$757 from Employer PERF into Supplies in the total sum of \$8,034. Motion carried 6-0.

Health-Immunizations & Vaccines-Child: Heath Thornton moved, second by Jim Masterson, to approve the transfer request of \$15,000 from Contractual into Equipment. Motion carried 6-0.

AUDITOR'S REPORT

May 10, 2021 Minutes: Jesse Bohannon moved, second by Steve Harper, to approve the meeting minutes of May 10, 2021 as presented. Motion carried 6-0.

2022 Budget Preparation: Auditor Julie Fox explained we are preparing budget requests for distribution to the departments and requested guidance on wages for budgeting purposes to meet the maximum levy. Council Member Thornton indicated the Subcommittee has requested an external wage study from Waggoner Irwin & Scheele. Heath Thornton moved, second by Jon VanVactor, to recommend a budget increase of \$1,600 per full-time positions and \$0.35 per hour for part-time positions for budgeting purposes. Motion carried 6-0.

COUNCIL ITEMS

Ordinance 2021-3(10) Amending Salary Ordinance 2020-20: Jon VanVactor moved, second by Jesse Bohannon, to approve Ordinance 2021-3(10) Amending Salary Ordinance 2020-20 reflecting the Reassessment Fund change from 1188 – Reassessment 2015 to 1224 Reassessment. Motion carried 6-0.

Ordinance 2021-5(4) New Fund Ordinance: Heath Thornton moved, second by Jim Masterson, to approve Ordinance 2021-5(4) Creating Fund 1224 Reassessment pursuant to State Board of Accounts. Motion carried 6-0.

Ordinance 2021-5(5) New Fund Ordinance: **Jim Masterson moved, second by Jesse Bohannon, to approve Ordinance 2021-5(5) Creating Fund 8823 Moderna Grant. Motion carried 6-0.**

Ordinance 2021-5(6) New Fund Ordinance: **Jesse Bohannon moved, second by Steve Harper, to approve Ordinance 2021-5(6) Creating Fund 9014 COVID Insurance Reimbursement Grant. Motion carried 6-0.**

Ordinance 2021-5(7) New Fund Ordinance: **Jim Masterson moved, second by Heath Thornton, to approve Ordinance 2021-5(7) Creating Fund 8824 COVID 19 & Routine Immunizations Grant. Motion carried 6-0.**

Resolution 2021-11: **Heath Thornton moved, second by Steve Harper, to approve Resolution 2021-11 to transfer \$2,000,000 from the General Fund to Rainy Day. Motion carried 6-0.**

Council members discussed the use of Special LIT Fund and the opportunity to make additional funding available to the Highway Department for additional projects and for additional projects connected to Community Crossings 2021-1.

East Shore Conservancy District Continued: Kathy Clark presented the proof of publication and Resolution dated May 26, 2021, which meets the requirements of the Council. Member Bohannon requested the record reflect his prior vote of abstaining be changed to voting in approval.

Faulkner Fabricating and Center Street Properties Abatements: **Heath Thornton moved, second by Jim Masterson, to approve the abatement request from Faulkner Fabricating and Center Street Properties. Motion carried 6-0.**

Houin Farms and Homestead Dairy Abatements: Tabled until the July meeting.

ADJOURNMENT

With no further business to come before the Council, **Jesse Bohannon moved, second by Jon VanVactor, to adjourn the meeting at 11:35 am. Motion carried 6-0.**

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, JULY 12, 2021

BE IT REMEMBERED: That on Monday, July 12, 2021, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Board members present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon, Jon VanVactor; and, County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance, streamed live at www.co.marshall.in.us and the business at hand was heard.

SUPERIOR COURT I

The Honorable Judge Robert Bowen explained the Court Reporter is retiring effective September 3rd and is requesting an interim Court Reporter position for a four-week period for training purposes. Judge Bowen stated funding is available to transfer from part-time Clerical to cover the additional wages estimated at \$3,212. **Jon VanVactor moved, second by Heath Thornton, to support a transfer of funds to offset the wages for an interim Court Reporter. Motion carried 7-0.**

PLYMOUTH PUBLIC LIBRARY

Plymouth Public Library Director Steven Buras presented a request for an additional appropriation of \$2,008,872.54 from the General Fund; \$526,504.85 from the Library Improvement Reserve Fund (LIRF) and \$2,364,622.61 from the Rainy Day Fund for the Plymouth Public Library renovation project in the sum of \$4,900,000. No public input was heard. **Jim Masterson moved, second by Mandy Campbell, to approve Additional Appropriation Ordinance 2021-1(9) with \$2,008,872.54 into General Fund, \$526,504.85 into Library Improvement Reserve Fund (LIRF) and \$2,364,622.61 into Rainy Day Fund. Motion carried 5-2, with Tim Harman and Jesse Bohannon voting no.**

USI

USI Business Development Katie McLearn and Director of Transportation Craig Parks presented a PowerPoint Presentation on Phase II of Veterans Parkway. Explaining the County and City of Plymouth applied for and was denied federal funding last fall. INDOT has provided the following recommendations to make the next grant application more competitive: Break the application into two separate applications, one for each unit; Enter into an interlocal agreement; Begin preliminary engineering before December deadline, funded 100% locally with a single LPA holding the contract; and, if project develops quickly, construction funding may be available earlier than award year Fiscal Year 2024. USI recommended proceeding with Notice to Proceed up to Stage 1 and apply for remainder of preliminary engineering as part of the grant application, with worst-case and best-case cost scenarios. USI requested support of Council to proceed so the Commissioners may begin executing documents.

Council requested input from the Commissioners. Commissioner Mike Burroughs stated the road provides Continuity of Operations in the event of a disaster on US 30, further stating he is unsure of all the plans anticipated for U.S. 30, but changes will happen.

Commissioner Stan Klotz stated he has heard from individuals who want the existing roads completed first and has not seen any proof that changes will happen on U.S. 30.

Commissioner Kevin Overmyer explained the project came into existence in 2002 when INDOT proposed changes to U.S. 31. Further stating there are 5,000 cars per day on Veterans Parkway, the most heavily traveled road. Commissioner Overmyer supports the road extension.

Mandy Campbell, Council MACOG Representative, explained changes will be made to U.S. 30.

Council President Harman stated he does not support the project as there is no definite plan for changes to U.S. 30 and does not believe the cost sharing is equitable with the City of Plymouth.

Heath Thornton moved, second by Jon VanVactor, to support the County moving forward with Veterans Parkway Project and the Notice to Proceed up to Stage 1, at an estimated cost of \$334,614.20. A roll call vote was taken Heath Thornton, Aye; Jim Masterson, Aye; Mandy Campbell, Aye; Tim Harman, Nay; Jesse Bohannon, Nay; Jon VanVactor, Aye; and Steve Harper, Aye. Motion carried 5-2, with Tim Harman and Jesse Bohannon voting no.

SHERIFF DEPARTMENT

Sheriff Matt Hassel requested consolidating the Holiday Pay line item into the Overtime line item to eliminate the need to reallocate hours within the timecard system. **Steve Harper moved, second by Jim Masterson, to approve the consolidation of Holiday Pay appropriation into Overtime appropriation effective immediately. Motion carried 7-0.**

Sheriff Hassel explained the Central Dispatch Agreement with other local government entities, excluding Bremen and German Township, have generated enough income to support an additional full-time Turnkey-Dispatcher. There is currently a balance of \$343,000 in the Central Dispatch Fund. Entities have agreed to a five percent increase in 2022, generating \$235,725 in annual revenue. **Jon VanVactor moved, second by Jesse Bohannon to support an amendment to the Salary Ordinance to allow for an additional full-time Turnkey/Dispatcher in Central Dispatch Fund 1230. Motion carried 7-0.**

Sheriff Hassel provided a JCAP Program update.

INFORMATION SYSTEMS & LACHESIS

Information Systems Director Michael Marshall and Lachesis Vice President Chris Keslin provided a Cyber Security PowerPoint Presentation explaining the cost would be \$9,200 per quarter for two years to bring the County to CMMC Level 1 compliance. Council supports the submission of an additional appropriation to begin the process this year and to request funding in the 2022 budget.

BUILDINGS & GROUNDS

Building & Grounds Supervisor Doug Masterson and Commissioner Kevin Overmyer explained the elevator at the Museum is not working and estimate the costs to repair the elevator at \$109,875. **Jim Masterson moved, second by Heath Thornton, to support an additional appropriation of \$109,875 to repair the Museum elevator. Motion carried 7-0.**

A recess was taken at 11:02 a.m. and readjourned at 11:09.

EMA

EMA Director Clyde Avery presented a request to apply for the 2021 EMPG Salary Reimbursement Grant through the Indiana Department of Homeland Security. Explaining the federal grant reimburses the County for up to 50% of the EMA Director's salary for 2021.

Heath Thornton moved, second by Mandy Campbell, to approve the request to apply for the 2021 EMPG Salary Reimbursement Grant. Motion carried 7-0.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters explained the bids were opened at the Commissioner Meeting for Community Crossings 2021-1, along with the additional paving projects. The Community Crossings 2021-1 Project is estimated to cost \$51,443.84 more than originally budgeted and is seeking support for the additional financial assistance.

The additional paving projects are estimated to cost \$1,176,442.64 and Superintendent Peters requested additional financial support, stating \$500,000 is available in the MVH Fund.

Jon VanVactor moved, second by Jim Masterson, to support funding Community Crossings 2021-1 from Rainy Day in the sum of \$51,443.84 and to support \$676,442 from the General Fund for the additional paving projects. Motion carried 7-0.

Superintendent Peters is anticipating a shortfall for the 2021 Road Program and is seeking support of additional monies from the Local Road & Streets Fund. **Heath Thornton moved, second by Jesse Bohannon, to support an additional appropriation of \$300,000 from the Local Road & Streets Fund. Motion carried 7-0.**

HEALTH DEPARTMENT

1st Deputy Auditor Tori Stull explained on behalf of Public Health Nurse Lisa Letsinger, last month Council approved the Health Department request to apply for the Immunizations & Vaccine for Children PPHF Grant, along with the submitted budget. Further explaining the budget submitted to Council did not include any personnel costs; however, the State has approved a budget which includes funds for personnel costs. Ms. Stull requested Council approve the budget as approved by the State so the Health Department may move forward utilizing these grant funds.

Heath Thornton moved, second by Steve Harper, to approve the Immunizations & Vaccine for Children PPHF Grant Budget as presented. Motion carried 7-0.

PARK & RECREATION BOARD

Park & Recreation Board Secretary and Clerk Deb VanDeMark provided a Park & Recreation Board update: MACOG has created a five-year plan, several projects are in the works, donations have been received and anticipate applying for grants for Memorial Forest. Clerk VanDeMark explained the West Township Log Cabin was built in 1847 and the current property owner does not want to keep the cabin on the property. An estimate was received in the sum of \$207,000 to move and restore the cabin. Additional estimates are being sought.

PUBLIC INPUT

No public input was heard.

ADDITIONAL APPROPRIATIONS ORDINANCE 2021-1(7)

General-Coroner: Heath Thornton moved, second by Mandy Campbell, to approve the additional appropriation of \$25,000 into Autopsy and \$1,000 into Fuel. Motion carried 7-0.

General-Coroner: Jon VanVactor moved, second by Jim Masterson, to approve the additional appropriation of \$8,000 into Wages-Clerical. Motion carried 6-1, with Steve Harper voting no.

LIT Special Purpose: Steve Harper moved, second by Jesse Bohannon, to approve the additional appropriation of \$86,500 into Machinery and Equipment. Motion carried 7-0.

Immunization & Vaccine-Moderna: **Heath Thornton** moved, second by **Jesse Bohannon**, to approve the additional appropriation of \$10,029.50 into Contractual and \$4,010.58 into Supplies. Motion carried 7-0.

Marshall County Solid Waste: **Jesse Bohannon** moved, second by **Jim Masterson**, to approve the additional appropriation of \$11,000 into IDEM Match. Motion carried 7-0.

REDUCTION OF APPROPRIATIONS ORDINANCE 2021-1(8)

General-Commissioners: **Jesse Bohannon** moved, second by **Heath Thornton**, to approve the reduction of appropriation of \$88,255.56 from COVID-19 Pandemic 2020. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2021-2(8)

General-Coroner: **Jesse Bohannon** moved, second by **Jim Masterson**, to approve the transfer request of \$8,000 from Wages-Clerical into Contracted Clerical Services. Following discussion, a roll call vote was taken **Heath Thornton, Nay; Jim Masterson, Aye; Mandy Campbell, Aye; Tim Harman, Nay; Jesse Bohannon, Nay; Jon VanVactor, Nay; and Steve Harper, Nay.** Motion failed 2-5, with **Heath Thornton, Tim Harman, Jesse Bohannon, Jon VanVactor and Steve Harper** voting no.

General-Extension: **Mandy Campbell** moved, second by **Jim Masterson**, to approve the transfer request of \$100 from Wages-Clerical; \$1,000 from Computer Supplies; \$500 from Repair Furniture & Equipment and \$98.02 from Office Equipment into Professional Services in the total sum of \$1,698.02. Motion carried 7-0.

General-Commissioners: **Heath Thornton** moved, second by **Jon VanVactor**, to approve the transfer request of \$100,000 from Group Health Insurance into Legal Services in the sum of \$75,000 and into Professional Services in the sum of \$25,000. Motion carried 7-0.

Highway/MVH Restricted: **Jon VanVactor** moved, second by **Jesse Bohannon**, to approve the transfer request of \$550,000 from Highway Bituminous into MVH Restricted Bituminous. Motion carried 7-0.

Highway/MVH Restricted: **Jesse Bohannon** moved, second by **Steve Harper**, to approve the transfer request of \$30,000 from Highway Paint into MVH Restricted Paint. Motion carried 7-0.

Highway: **Jon VanVactor** moved, second by **Jim Masterson**, to approve the transfer request of \$85,000 from Highway Other Operating Supplies into Other Highway Supplies. Motion carried 7-0.

AUDITOR'S REPORT

June 14, 2021 Minutes: **Jesse Bohannon** moved, second by **Jon VanVactor**, to approve the meeting minutes of June 14, 2021 as presented. Motion carried 6-0-1, with **Mandy Campbell** abstaining.

June 17, 2021 Executive Session Minutes: **Jesse Bohannon** moved, second by **Heath Thornton**, to approve the executive session meeting minutes of June 17, 2021 as presented. Motion carried 6-0-1, with **Mandy Campbell** abstaining.

ARPA Funding: Auditor **Fox** stated \$4,492,537 was received this morning for the first half of the American Rescue Plan award.

COUNCIL ITEMS

Homestead Dairy LLC Abatement: Steve Harper moved, second by Jim Masterson, to find Homestead Dairy LLC is in Compliance with Statement of Benefits Personal Property. Motion carried 7-0.

Houin Family Farm LLC Abatement: Steve Harper moved, second by Jim Masterson, to find Houin Family Farm LLC is in Compliance with Statement of Benefits Personal Property. Motion carried 7-0.

Resolution 2021-13: Jesse Bohannon moved, second by Steve Harper, to approve Resolution 2021-13: A Resolution Establishing the Policy by Which Members of the Marshall County Council May Participate by Electronic Means of Communication. Motion carried 7-0.

Ordinance 2021-3B(1): Jon VanVactor moved, second by Jim Masterson, to approve Ordinance 2021-3B(1): An Addendum to Ordinance 2019-20B Adopting County of Marshall, Indiana Job Descriptions to include the Auditor: Deputy Auditor/General Claims and Deputy Auditor/Grant Administrator and Superior Court III: Court Administrator/Assistant Court Reporter/Bailiff, Bailiff/Administrative Assistant and Court Reporter. Motion carried 7-0.

2022 Budget Preparation: Council’s Budget has been submitted to the Auditor’s Office reflecting an increase in salaries. The total budget submitted is \$90,546. The following projects have been included in the Rainy Day Budget: Stellar Communities \$66,000; Community Crossings \$400,000 and Disaster Recovery \$200,000 for a total sum of \$666,000.

Personnel Sub-Committee: Council Member Thornton explained the Sub-Committee has requested Waggoner Irwin & Scheele prepare an external salary study. The agreement for services has been received with a three-to-four-month timeline for processing. Council suggested looking at the request earlier in the year next year.

ADJOURNMENT

With no further business to come before the Council, Jesse Bohannon moved, second by Heath Thornton, to adjourn the meeting at 12:16 p.m. Motion carried 7-0.

Tim Harman, President

Steve Harper

Mandy Campbell, Vice President

Jesse Bohannon

Heath Thornton

Jon VanVactor

James Masterson

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, AUGUST 9, 2021**

BE IT REMEMBERED: That on Monday, August 9, 2021, the Marshall County Council met in a public meeting, at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon and Jon VanVactor, Members; and Julie A. Fox, County Auditor. The meeting was opened with the Pledge of Allegiance and the business at hand was heard. Live streaming was not available.

PUBLIC INPUT

No public input was heard.

HEALTH DEPARTMENT

Health Administrator/Environmentalist Faith Chapman requested permission to apply for the federal reimbursable Emergency Preparedness Grant. The grant helps with various activities designed to enhance state and local preparedness to better respond to public health and healthcare emergencies. These activities include the development of an all-hazards emergency operation plan, training and exercise planning, point of dispensing exercises and information technology management. The grant period is July 1, 2021 through June 30, 2022. **Heath Thornton moved, second by Jesse Bohannon, to approve the Health Department request to apply for the Emergency Preparedness Grant. Motion carried 7-0.**

HIGHWAY DEPARTMENT

Highway Superintendent Jason Peters requested permission to reduce the Mechanic position by one and increase the Heavy Equipment Operator position by one in the Salary Ordinance. **Jon VanVactor moved, second by Jim Masterson, to approve an Amendment to the Salary Ordinance reducing the Highway Mechanic position by one and increasing the Heavy Equipment Operator position by one. Motion carried 7-0.**

**ADDITIONAL APPROPRIATION
ORDINANCE 2021-1(10)**

General Fund/Sheriff: Jon VanVactor moved, second by Heath Thornton, to approve the additional appropriation request of \$10,000 into Vehicle Repair. Motion carried 7-0.

General Fund/Extension: Jon VanVactor moved, second by Mandy Campbell, to approve the additional appropriation request of \$300 into Professional Services. Motion carried 7-0.

Health: Jim Masterson moved, second by Steve Harper, to approve the additional appropriation request of \$5,000 into Contractual Services-Laboratory. Motion carried 7-0.

Health: Heath Thornton moved, second by Steve Harper, to approve the additional appropriation request of \$13,000 into Professional Services. Motion carried 7-0.

MVH Restricted Fund: Jesse Bohannon moved, second by Jim Masterson, to approve the additional appropriation request of \$351,605.42 into 14th Road (Muckshaw – US 31); \$105,830.85 into 3rd North Shore (W. Shore – 3A); \$100,720.51 into Pretty Lake Trail (Quince – SR 17); \$204,738.10 into Quince Road (SR 17 – Pretty Lake – Queen); \$198,448.53 into Sage Road (W Shore – SR 110); and, \$215,099.23 into East Shore (3A – West Shore).

Motion carried 7-0.

Highway: Heath Thornton moved, second by Jesse Bohannon, to approve the additional appropriation request of \$52,235.22 into Vehicle Maintenance. Motion carried 7-0.

Rainy Day: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation request of \$51,443.84 into Community Crossings Project-Transfer.

Motion carried 7-0.

Central Dispatch: Heath Thornton moved, second by Steve Harper, to approve the additional appropriation request of \$20,953 into Wages-Turnkey/Dispatcher; \$2,051 into Employer Social Security; \$11,314 into Group Health Insurance; \$119 into Group Life Insurance; and, \$3,959 into Employer PERF to add an additional full-time Turnkey/Dispatcher. Motion carried 7-0.

Community Crossings Grant: Jon VanVactor moved, second by Jim Masterson, to approve the additional appropriation request of \$328,115.54 into Sycamore Road (US 6 – 4B); \$191,343.05 into 3A Road (E Shore – Plymouth-Goshen); \$145,131.49 into W Shore (Town Limit – S Shore); \$167,066.91 into S Shore (W Shore – Venetian Village); \$97,494.20 into S Shore (Venetian – 20B); \$134,824.44 into Muckshaw Road (13th – 14th); and, \$387,468.21 into Michigan Road (US 31 – Argos Town Limit). Motion carried 7-0.

TRANSFER REQUESTS

ORDINANCE 2021-2(9)

General Fund/Sheriff: Jon VanVactor moved, second by Jesse Bohannon, to approve the transfer request of \$33,205.91 from Wages-Holiday Pay into Wages-Overtime.

Motion carried 7-0.

General Fund/Drainage Board: Mandy Campbell moved, second by Jim Masterson, to approve the transfer request of \$85 from Legal Services into Office Supplies. Motion carried 7-0.

General Fund/Jail: Jesse Bohannon moved, second by Heath Thornton, to approve the transfer request of \$18,459.38 from Wages-Holiday Pay into Wages-Overtime. Motion carried 7-0.

LIT Special Purpose: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$12,099.94 from Wages-Holiday Pay into Wages-Overtime. Motion carried 7-0.

Cum Bridge: Jon VanVactor moved, second by Jim Masterson, to approve the transfer request of \$20,000 from Professional Services into Bridge #73, King Road DES1600931.

Motion carried 7-0.

Highway/MVH Restricted: Jesse Bohannon moved, second by Jim Masterson, to approve the following transfer requests from Highway into MVH Restricted: \$30,000 from Employer PERF into Employer PERF; \$30,000 from Employer Social Security into Employer Social Security; \$100,000 from Wages-Area Leaders into Wages-Area Leaders; \$10,000 from Wages-Foreman into Wages-Foreman; and, \$50,000 from Wages-Heavy Equipment Operator into Wages-Heavy Equipment Operator. Motion carried 7-0.

Highway: Jon VanVactor moved, second by Mandy Campbell, to approve the transfer request of \$20,000 from Wages-Mechanic into Wages-Heavy Equipment Operator. Motion carried 7-0.

Statewide 911: Jesse Bohannon moved, second by Heath Thornton, to approve the transfer request of \$14,550.68 from Wages-Holiday Pay into Wages-Overtime. Motion carried 7-0.

Central Dispatch: Jesse Bohannon moved, second by Jim Masterson, to approve the transfer request of \$5,829.60 from Wages-Holiday Pay into Wages-Overtime. Motion carried 7-0.

Jail Chemical Addiction Program (JCAP): Jon VanVactor moved, second by Mandy Campbell, to approve the transfer request of \$6,000 from Continuing Education/Training into Program Supplies. Motion carried 7-0.

Solid Waste: Jesse Bohannon moved, second by Heath Thornton, to approve the transfer request of \$1,000 from Education into Print/Public Information. Motion carried 7-0.

Solid Waste: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$2,500 from Miscellaneous Equipment into Office & Warehouse in the sum of \$2,000 and into Fuel & Travel in the sum of \$500. Motion carried 7-0.

PARK & RECREATION DEPARTMENT

Clerk Deb VanDeMark and Park Board Member Richard Markley explained the Park & Recreation Board received two bids for the West Township Log Cabin Project: Yoder Log & Timber in the sum of \$68,000 and Schweetsa Construction in the sum of \$76,000. The Park & Recreation Board voted to accept the bid from Yoder Log & Timber. Clerk VanDeMark stated the Board has applied for a Ready Grant and Community Foundation Grant to help fund the project. Discussion was held concerning the Marshall County Ordinance requiring departments to present requests to apply for grants to both the Board of Commissioners and Council, prior to apply for grant funding.

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented the County Sheriff's Reports of Receipts and Distributions of the Commissary Fund for the Period of January 1, 2021 through June 30, 2021. **Heath Thornton moved, second by Steve Harper, to accept the County Sheriff's Reports of Receipts and Distributions of the Commissary Fund for the Period of January 1, 2021 through June 30, 2021. Motion carried 7-0.**

AUDITOR REPORT

July 12, 2021 Minutes: **Jesse Bohannon moved, second by Jim Masterson, to approve the meeting minutes of July 12, 2021. Motion carried 7-0.**

COUNCIL ITEMS

2022 Meeting Schedule: **Jesse Bohannon moved, second by Jim Masterson, to approve the meeting minutes of July 12, 2021. Motion carried 7-0.**

Declaration of Fiscal Body for Bremen Public Library: **Heath Thornton moved, second by Mandy Campbell, to acknowledge Marshall County is the fiscal body responsible for Bremen Public Library binding review and approval of the library's budget. Motion carried 7-0.**

Superior Court III Liaison: **Jesse Bohannon moved, second by Tim Harman, to appoint Heath Thornton as the liaison to Superior Court III. Motion carried 7-0.**

Park & Recreation Board Liaison: **Jesse Bohannon moved, second by Jon VanVactor, to appoint Steve Harper as the liaison to the Park & Recreation Board. Motion carried 7-0.**

A recess was taken from 10:00 a.m. to 10:05 a.m.

2022 BUDGET HEARING – FIRST READING

Marshall County Solid Waste Management District: Marianne Peters presented the Solid Waste Management District 2022 Budget estimate in the sum of \$396,582; Estimated Civil Max Levy is \$374,069 and the Property Tax Cap Credit Estimate is \$17,500. Ms. Peters explained the budget has been approved by the Solid Waste Board.

Marshall County Tourism/Visitors Bureau: Corine Humes presented the Convention and Visitors Bureau 2022 Operating Budget in the sum of \$295,615, as approved by the Marshall County Convention & Visitors Bureau.

COMMISSIONER RECOMMENDATIONS

Commissioner Kevin Overmyer presented the Board's recommendations and comments:

- 1) Subcommittee to review wages.
- 2) Medical insurance review is in process and expect to have rates in October.
- 3) Increase per diem rate from \$50 to \$75 for MACOG and Drainage Board Members.

- 4) Retain the Park Maintenance account line in the Commissioners Budget due to the agreement with DNR.
- 5) Courthouse Clock Tower estimates expected this week and request adding \$1,500,000 into the Rainy Day Fund for the project.
- 6) Plum Street in process of purchasing.

Commissioner Mike Burroughs explained the request for Unsafe Building.

Commissioner Stan Klotz explained the leased vehicles will be paid off next year and funds have been allocated for vehicle purchase in the Cum Cap Development Fund.

BUDGET DISCUSSIONS

Commissioner Overmyer presented the following budgets:

Commissioners: The total budget submitted is \$5,108,006.

Drainage Board: The total budget submitted is \$8,500.

Rainy Day Fund: The total submitted budget is \$2,166,000.

Cumulative Capital Development (CCD): The total budget submitted is \$922,720.

County IV-D Incentive: The total budget submitted is \$4,500.

Building Maintenance: The total budget submitted is \$670,596.

Highway Superintendent Jason Peters stated the DLGF is estimating Highway Distribution revenue in the sum of \$4,096,050 and Local Road & Streets revenue in the sum of \$748,142 and presented the following budgets:

Highway: The total budget submitted is \$4,631,854.

Cum Bridge: The total budget submitted is \$1,672,789.

Local Roads and Streets: The total budget submitted is \$751,000.

Sheriff Matt Hassel presented the following budgets:

General - Sheriff: The total budget submitted is \$2,276,826, which includes an additional Detective position and reduces one patrol officer position.

General - Jail: The total budget submitted is \$1,299,710.

LIT Special Legislation – Correctional Facility: The total budget submitted is \$3,231,589.

Extradition/Sheriff Assistance: The total budget submitted is \$20,000.

Misdemeanant-County Corrections: The total budget submitted is \$99,000.

Sex/Violent Offender Administration: The total budget submitted is \$7,700.

Statewide 911: The total budget submitted is \$746,150.

Central Dispatch: The total budget submitted is \$270,139.

DARE: The total budget submitted is \$24,700.

DEA Forfeiture: The total budget submitted is \$35,000.

Lake Enforcement DNR Grant: The total budget submitted is \$81,000.

Community Corrections – Jail Treatment: The total budget submitted is \$39,500.

Drug Free Community: The total budget submitted is \$85,000.

Clerk Deb VanDeMark presented the following budgets:

Clerk: The total budget submitted is \$433,522, reducing one Deputy Clerk position.

Voter Registration: The total budget submitted is \$42,977.

Election Board: The total budget submitted is \$106,160, requesting Absentee Voter Board increase from \$80 to \$100 per diem.

Park & Recreation Board: The total budget submitted is \$125,000, which includes a request for an additional \$1,000 for Supplies.

Clerks Records Perpetuation: The total budget submitted is \$28,500.

Clerk IV-D: The total budget submitted is \$9,700.

Treasurer: Treasurer Angie Birchmeier presented a total budget of \$177,782.

Recorder Janet Howard presented the following budgets:

Recorder: The total budget submitted is \$127,282.

ID Security Program: The total budget submitted is \$8,000 for Software Maintenance.

Recorders Perpetuation Fund: Ms. Howard presented the 2022-2024 Marshall County Recorder Perpetuation Fund detailing projects and anticipated expenditures, forecasting an estimated balance as of December, 2024 in the sum of \$631,340.

Surveyor Craig Cultice presented the following budgets:

Surveyor: The total budget submitted is \$189,118.

Surveyor Corner Perpetuation: The total budget submitted is \$27,222.

Coroner John Grolich presented the following budgets:

Coroner: The total budget of \$97,728, requesting \$10,000 be moved from Contractual Clerical Services to Wages-Clerical.

LEPC: The total budget submitted is \$22,988.

Assessor Deb Dunning presented the following budgets:

Assessor: The total budget submitted is \$167,663.

Sales Disclosure-County Share: The total budget submitted is \$6,650.

Reassessment: The total budget submitted is \$477,427.

Prosecutor Nelson Chipman presented the following budgets:

Prosecutor: The total budget submitted is \$580,487.

Pre-Trial Diversion: The total budget submitted is \$195,684.

Prosecutor IV-D: The total budget submitted is \$81,640.

Prosecutor Community Corrections Pros Felony Diversion: The total budget submitted is \$61,338.

Extension: Director Kelsey Guadarrama presented a total budget of \$255,258.

Veterans Service Officer: The total budget submitted is \$59,096.

Plan Commission: The total budget submitted is \$141,806.

Board of Zoning Appeals (BZA): The total budget submitted is \$5,150.

Building Commission: The total budget submitted is \$88,622.

Unsafe Building: The total budget submitted is \$50,000.

Information Systems: The total budget submitted is \$180,996.

Cumulative Capital Development (CCD): The total budget submitted is \$922,720, which includes \$375,000 for Software Maintenance; \$85,000 for Computer Equipment; and, \$10,000 for Communications Equipment

Museum Director Linda Rippy and Board Member Mike Miley submitted the following budgets:

Museum: The total budget submitted is \$139,652.

Historical Society: The total budget submitted is \$75,000.

Superior Court #1: The total budget submitted is \$348,153.

Superior Court # 2: Judge Dean Colvin presented a total budget of \$555,068. Explaining the Deputy Clerk staff have been maintained in Superior Court 2 by tradition and convenience.

Superior Court # 3: Judge Matt Sarber presented a total budget of \$166,511

Community Corrections Director Ward Byers submitted the following budgets:

Community Corrections: The total budget submitted is \$362,802.

Community Transition Fund: The total budget submitted is \$51,000.

Community Corrections-CCPI: The total budget submitted is \$517,050.

Circuit Court: The total budget submitted is \$290,529.48.

Probation: The total budget submitted is \$615,489.

Adult Probation Administrative: The total budget submitted is \$167,354.

Supplemental Adult Probation: The total budget submitted is \$15,700.

Weights & Measures: The total budget submitted is \$23,208.

EMA: The total budget submitted is \$75,250.

Soil & Water: The total budget submitted is \$40,757.

Health Administrator Faith Chapman presented the following budgets:

Health Department: The total budget submitted is \$663,746, which includes the purchase of a vehicle.

Local Health Maintenance: The total budget submitted is \$33,139, which is a reimbursable grant.

Local Health Department Trust Account: The total budget submitted is \$25,093.

WIC NSA: The total budget submitted is \$237,131.96; \$226,582.46 for the WIC NSA Budget and \$10,549.50 for the WIC Peer Counselor Budget. The grant fiscal year begins October 1st.

Auditor Julie Fox presented the following budgets:

Auditor: The total budget submitted is \$383,210.

Plat Mapping: The total budget submitted is \$46,836, which includes partial funding for two Deputy Auditors/GIS and Property Records.

Auditor Ineligible: The total budget submitted is \$21,000.

County Officials Training Fund: Total budget submitted is \$15,000.

Council: Council submitted a total budget of \$90,564.

Discussion was held concerning the LIT Special Purpose funding, legislative purpose, and future plan along with the American Rescue Plan funding.

Auditor Julie Fox stated the following numbers should be considered in preparation of the 2022 Budget Hearings: Estimated Civil Max Levy of \$11,583,297; Property Tax Cap Credit Estimate of \$504,500; Property Tax Revenue Estimate is not available as the net assessed values have not been certified by the DLGF. The total budget submitted is \$31,702,779; \$14,869,137 for the General Fund and \$16,833,642 for Special Funds.

The budget hearing will be held on September 13, 2021 at 9:00 a.m. and budget adoption will be held on October 11, 2021 at 9:00 a.m.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 1:19 p.m. upon motion by Jesse Bohannon, second by Jim Masterson. Motion carried 7-0.**

Tim Harman, President

Mandy Campbell, Vice President

Heath Thornton

Jesse Bohannon

James Masterson

Jon VanVactor

Steve Harper

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, SEPTEMBER 13, 2021**

BE IT REMEMBERED: That on Monday, September 13, 2021, the Marshall County Council met in a public meeting, at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon and Jon VanVactor, Members; and Julie A. Fox, County Auditor. The meeting was opened with the Pledge of Allegiance, streamed live at www.co.marshall.in.us and the business at hand was heard.

PUBLIC INPUT

No public input was heard.

HEALTH DEPARTMENT

Health Administrator Faith Chapman presented a request to apply for the Local Health Maintenance 2022 Grant in the sum of \$33,139, which supports a portion of two positions wages. **Jon VanVactor moved, second by Jesse Bohannon, to allow the Health Department to apply for the Local Health Maintenance Grant in the sum of \$33,139. Motion carried 7-0.**

Administrator Chapman requested permission to apply for the Local Health Department Trust 2022 Grant in the sum of \$24,129.72, which supports a portion of two positions wages and leased vehicle. **Jesse Bohannon moved, second by Heath Thornton, to allow the Health Department to apply for the Local Health Department Trust Grant in the sum of \$24,129.72. Motion carried 7-0.**

SHERIFF DEPARTMENT

Sheriff Matt Hassel requested permission to increase the full-time Jail Cook hours to 40 hours per week. Explaining the department is actively seeking to fill a part-time Cook position.

Sheriff Hassel explained a Transfer Request was submitted for consideration today in the JCAP Fund for \$3,500 in grant monies received from the Drug Free Community. The funding should have been receipted into the Jail Fund rather than the grant fund. Sheriff Hassel withdrew the Transfer Request and will seek an additional appropriation at the next meeting, allowing the Auditor time to adjust the receipt from the JCAP Fund into the General Fund.

SUPERIOR COURT III

Council Member Thornton explained the Council Sub-Committee met to review the job description for Superior Court III Clerk position. Further explaining the Civil Administrative Clerk in Superior Court II will be vacated and the new Clerk position created in Superior Court III. The personnel committee did vote in favor of approving the Superior Court III Clerk job description.

**ADDITIONAL APPROPRIATION
ORDINANCE 2021-1(11)**

General Fund/Commissioners: Jim Masterson moved, second by Steve Harper, to approve the additional appropriation request of \$40,000 into Telephone. Motion carried 7-0.

General Fund/Plan Commission: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation request of \$9,000 into Property Cleanup. Motion carried 7-0.

LIT Special Purpose: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation request of \$58,421.98 into Machinery and Equipment. Motion carried 7-0.

Community Transition Program: Jon VanVactor moved, second by Jesse Bohannon, to approve the additional appropriation request of \$60,000 into Professional Services. Motion carried 7-0.

Cum Bridge: Jesse Bohannon moved, second by Jim Masterson, to approve the additional appropriation request of \$16,251.50 into Bridge 73 King Rd-DES 1600931. Motion carried 7-0.

Lake Enforcement DNR: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation request of \$6,000 into Wages-Seasonal. Motion carried 7-0.

TRANSFER REQUESTS ORDINANCE 2021-2(10)

General Fund/Veterans Service Officer: Jesse Bohannon moved, second by Mandy Campbell, to approve the transfer request of \$189 from Other Capital Outlays into Travel/Mileage. Motion carried 7-0.

General Fund/Commissioners: Jim Masterson moved, second by Mandy Campbell, to approve the transfer request of \$8,255 from Group Health Insurance into Office Equipment. Motion carried 7-0.

Community Corrections Project Income: Heath Thornton moved, second by Jon VanVactor, to approve the transfer request of \$22,000 from Monitoring Fees into Wages-Community Corrections Officer PT. Motion carried 7-0.

DEA Forfeiture Fund: Discussion was held concerning the purchase of the license plate readers and ongoing maintenance fees. Commissioner Overmyer explained the Commissioners did approve the Prosecutor proceeding with the contract. Jon VanVactor moved, second by Jim Masterson, to approve the transfer request of \$5,000 from Computer Software and \$15,000 from Vehicle Purchase into Equipment in the total sum of \$20,000. Motion carried 5-2, with Heath Thornton and Jesse Bohannon voting no.

Lake Enforcement DNR: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$3,500 from Equipment Maintenance Contract into Vehicle Maintenance Supplies. Motion carried 7-0.

Jail Chemical Addiction Program (JCAP): The transfer request of \$3,060.96 from Continuing Education/Training into Program Supplies was withdrawn earlier in the meeting by Sheriff Hassel.

AUDITOR REPORT

August 9, 2021 Minutes: Jesse Bohannon moved, second by Mandy Campbell, to approve the meeting minutes of August 9, 2021. Motion carried 7-0.

COUNCIL ITEMS

Ordinance 2021-3B(2) An Addendum to Ordinance 2019-20B Adopting Job Descriptions: Jesse Bohannon moved, second by Jim Masterson, to approve Ordinance 2021-3B(2) An Addendum to Ordinance 2019-20B Adopting Job Descriptions, Superior Court III Clerk position. Motion carried 7-0.

Ordinance 2021-3(16) Amending Salary Ordinance 2020-20: Heath Thornton moved, second by Jim Masterson, to approve Ordinance 2021-3(16) Amending Salary Ordinance 2020-20 for Superior Court II and Superior Court III. Motion carried 7-0.

Ordinance 2021-3(13) Amending Salary Ordinance 2020-20: Jesse Bohannon moved, second by Jon VanVactor, to approve Ordinance 2021-3(13) Amending Salary Ordinance 2020-20 for Motor Vehicle Highway and Central Dispatch. Motion carried 7-0.

Ordinance 2021-3(14) Amending Salary Ordinance 2020-20: **Jesse Bohannon moved, second by Heath Thornton, to approve Ordinance 2021-3(14) Amending Salary Ordinance 2020-20 for the Jail. Motion carried 7-0.**

Ordinance 2021-3(15) Amending Salary Ordinance 2020-20: **Heath Thornton moved, second by Jesse Bohannon, to approve Ordinance 2021-3(15) Amending Salary Ordinance 2020-20 for the Probation Department. Motion carried 7-0.**

Bourbon Township Capital Improvement Plan: **Jesse Bohannon moved, second by Jim Masterson, to accept the Capital Improvement Plan submitted by Bourbon Township. Motion carried 7-0.**

A recess was taken from 9:54 a.m. to 10:07 a.m.

2022 BUDGET DISCUSSIONS

Marshall County Solid Waste Management District 2022 Appropriations and Tax Rates: Director Marianne Peters explained The Solid Waste Management District Board has approved the 2022 budget of \$396,582 and tax levy rate of \$374,069.

Marshall County Tourism/Visitors Bureau: The Convention and Visitors Bureau 2022 Operating Budget in the sum of \$295,615 has been approved by the Marshall County Convention & Visitors Bureau.

East Shore Conservancy District: Kathy Clark presented the East Shore Conservancy District Budget in the sum of \$310,360.

Bremen Public Library: Director Chris Scandling and Terri Bickel presented the Bremen Public Library Budget in the sum of \$1,335,975 as approved by the Bremen Public Library Board.

Auditor Julie A. Fox explained the General Fund Budget request for 2022 totals \$16,368,964 and the Special Fund Budget requests total \$18,102,246. The total sum of all budgets requested for 2022 is \$34,471,210. The Civil Max Levy is 11,583,297; the Property Tax Caps are \$504,500; the General Fund property tax revenue is \$9,064,159 and including miscellaneous revenue the General Fund revenue is anticipated, very conservatively at \$15,892,143. Auditor Fox further explained BakerTilly has prepared a lost revenue estimate due to COVID-19 Public Health Emergency in the sum of \$2,988,970. The ARP (American Rescue Plan) Committee is reviewing the estimate and still in the process of creating a plan for those grant dollars. Auditor Fox has submitted the initial required reporting to the Department of the Treasury for the ARP fund.

Commissioners: The total budget submitted is \$5,104,83. Reducing Telephone by \$20,000; Reducing Insurance by \$50,000; Reducing Utilities by \$20,000; Reducing Legal Services by \$25,000; Reducing Group Health Insurance by \$100,000; Reducing Professional Services by \$10,000. Commissioner Overmyer stated the per diem wage requests have been increased from \$50 to \$75 across the board.

Drainage Board: The total budget submitted is \$8,500.

Rainy Day Fund: The total submitted budget is \$2,166,000.

Cumulative Capital Development (CCD): The total budget submitted is \$922,720.

County IV-D Incentive: The total budget submitted is \$4,500.

Building Maintenance: The total budget submitted is \$670,596. Reducing Wages-Overtime by \$2,000; Reducing Repair Building & Structures by \$20,000; Reducing Wages-Longevity by \$800; Reducing Office Rent by \$6,000; Reducing Janitorial Supplies by \$5,000.

Highway: The total budget submitted is \$4,631,854.

Cum Bridge: The total budget submitted is \$1,672,789.

Local Roads and Streets: The total budget submitted is \$751,000. Reducing Repair Building & Structures by \$10,000.

General - Sheriff: The total budget submitted is \$2,276,826, which includes an additional Detective position and reduces one Patrol Officer position. Noting Wages-Holiday Pay has been added to Wages-Overtime. Reducing Wages-Overtime by \$2,000.

General - Jail: The total budget submitted is \$1,299,710. Noting Wages-Holiday Pay has been added to Wages-Overtime. Increased Wages-Cook by \$5,039.

Council Member Bohannon stated Representative Ryan Mishler would sponsor a Resolution and requested placement on the October agenda.

LIT Special Legislation – Correctional Facility: The total budget submitted is \$3,231,589. Noting Wages-Holiday Pay has been added to Wages-Overtime.

Extradition/Sheriff Assistance: The total budget submitted is \$20,000. Reducing Repairs and Maintenance by \$5,000.

Misdemeanant-County Corrections: The total budget submitted is \$99,000.

Sex/Violent Offender Administration: The total budget submitted is \$7,700.

Statewide 911: The total budget submitted is \$746,150. Noting Wages-Holiday Pay has been added to Wages-Overtime.

Central Dispatch: The total budget submitted is \$270,139. Noting Wages-Holiday Pay has been added to Wages-Overtime.

DARE: The total budget submitted is \$24,700.

DEA Forfeiture: The total budget submitted is \$35,000.

Lake Enforcement DNR Grant: The total budget submitted is \$81,000. Reducing Admission Fee by \$2,000 and increasing County Police Pension by \$2,000. Discussion was held concerning Deputy Pension and Social Security being paid from Lake Enforcement rather than the General Fund.

A recess was taken from 12:26 p.m. to 1:15 p.m.

Clerk Deb VanDeMark presented the following budgets:

Clerk: The total budget submitted is \$433,522, which includes reducing one Deputy Clerk position. Reducing Wages-Longevity by \$1,400.

Voter Registration: The total budget submitted is \$42,977.

Election Board: The total budget submitted is \$106,160, requesting Absentee Voter Board increase from \$80 to \$100 per diem.

Park & Recreation Board: The total budget submitted is \$125,000. Reducing West Twp. Log Cabin by \$30,000; Reducing Contractual Services by \$10,000.

Clerks Records Perpetuation: The total budget submitted is \$28,500.

Clerk IV-D: The total budget submitted is \$9,700.

Treasurer: The total budget submitted is \$177,782.

Recorder Janet Howard presented the following budgets:

Recorder: The total budget submitted is \$127,282.

ID Security Program: The total budget submitted is \$8,000 for Software Maintenance.

Recorders Perpetuation Fund: Ms. Howard presented the 2022-2024 Marshall County Recorder Perpetuation Fund detailing projects and anticipated expenditures, forecasting an estimated balance as of December, 2024 in the sum of \$631,340.

Surveyor Craig Cultice presented the following budgets:

Surveyor: The total budget submitted is \$189,118.

Surveyor Corner Perpetuation: The total budget submitted is \$27,222.

Coroner: The total budget submitted is \$97,728. Reducing Fuel by \$600; Reducing Training by \$500; Reducing Advertising by \$300; Reducing Vehicle Maintenance Supplies by \$200; Reducing Repair Furniture & Equipment by \$500.

LEPC: The total budget submitted is \$22,988.

Assessor Deb Dunning presented the following budgets:

Assessor: The total budget submitted is \$167,663.

Sales Disclosure-County Share: The total budget submitted is \$6,650.

Reassessment: The total budget submitted is \$477,427.

Prosecutor Nelson Chipman presented the following budgets:

Prosecutor: The total budget submitted is \$580,487. Reducing State Witness Fee by \$4,000; Reducing Toxicology by \$20,000.

Pre-Trial Diversion: The total budget submitted is \$195,684.

Prosecutor IV-D: The total budget submitted is \$81,640.

Prosecutor Community Corrections Pros Felony Diversion: The total budget submitted is \$61,338.

Extension: Director Kelsey Guadarrama presented a total budget of \$255,258. Reducing Travel/Mileage by \$2,500; Reducing Professional Improvement by \$100.

Veterans Service Officer: The total budget submitted is \$59,096. Reducing Training by \$200; Reducing Other Capital Outlays by \$500.

Plan Commission: The total budget submitted is \$141,806. Noting per diem increase to \$75.

Board of Zoning Appeals (BZA): The total budget submitted is \$5,150. Noting per diem increase to \$75.

Building Commission: The total budget submitted is \$88,622. Reducing Wages-Building Inspector PT by \$10,282; Reducing Training by \$250.

Unsafe Building: The total budget submitted is \$50,000.

Information Systems: The total budget submitted is \$180,996.

Cumulative Capital Development (CCD): The total budget submitted is \$922,720.

Museum Director Linda Rippy and Board Member Mike Miley submitted the following budgets:

Museum: The total budget submitted is \$139,652.

Historical Society: The total budget submitted is \$75,000.

Superior Court #1: The total budget submitted is \$348,153. Reducing Wages-Department Head by \$5,000; Reducing Wages-Bailiff by \$2,894.

Superior Court #2: Judge Dean Colvin presented a total budget of \$555,068. Reducing Wages-Department Head by \$5,000; Reducing Wages-Law Clerk PT by \$7,000; Reducing Travel/Mileage by \$2,500; Reducing Computer Programming by \$250; Reducing Grand & Petit Jurors by \$300; Reducing Office Supplies by \$650. Judge Colvin explained the need for staff members. Reducing

Wages-Deputy Clerk/Civil by \$38,037; Reducing Wages-Bi-lingual Stipend by \$2,000; Reducing Office Supplies by \$650; Reducing Jury Supplies by \$105; Reducing Jury Meals by \$168; Reducing Uniforms by \$250; Reducing Dues & Subscriptions by \$1,000; Reducing Printed Forms by \$500; Reducing Office Furniture & Fixtures by \$500.

Superior Court # 3: Judge Matt Sarber presented a total budget of \$166,511 explaining the weighted case load. Increasing Wages-Clerk by \$38,037; Reducing Office Furniture & Fixtures by \$3,000.

Community Corrections: The total budget submitted is \$362,802.

Community Transition Fund: The total budget submitted is \$51,000.

Community Corrections-CCPI: The total budget submitted is \$517,050. Reducing Wages-Department Head by \$1,400.

Circuit Court: The total budget submitted is \$290,529.48.

Probation: The total budget submitted is \$615,489. Reducing Vehicle Maintenance Supplies by \$1,000; Reducing Travel/Mileage by \$2,000.

Adult Probation Administrative: The total budget submitted is \$167,354.

Supplemental Adult Probation: The total budget submitted is \$15,700.

Weights & Measures: The total budget submitted is \$23,208.

EMA: The total budget submitted is \$75,250. Reducing Other Repairs by \$2,000; Reducing Machinery & Equipment by \$1,200.

Soil & Water: The total budget submitted is \$40,757.

Health Administrator Faith Chapman presented the following budgets:

Health Department: The total budget submitted is \$663,746, which includes the purchase of a vehicle.

Local Health Maintenance: The total budget submitted is \$33,139, which is a reimbursable grant.

Local Health Department Trust Account: The total budget submitted is \$25,093.

WIC NSA: Evelyn Shields presented the WIC budget of \$238,342,.86, which has been approved by the State. The grant fiscal year begins October 1st. **Jesse Bohannon moved, second by Steve Harper, to approve the WIC FY2022 budget in the sum of \$238,342.86 effective October 1, 2021; wages will be based on the County rate, subject to the amount allowed by the State.**

Auditor Julie Fox presented the following budgets:

Auditor: The total budget submitted is \$383,210. Reducing Wages-Department Head by \$6,352; Reducing Wages-Deputies by \$16,719.

Plat Mapping: The total budget submitted is \$46,836, which includes partial funding for two Deputy Auditors/GIS and Property Records.

Auditor Ineligible: The total budget submitted is \$21,000.

County Officials Training Fund: Total budget submitted is \$15,000.

Council: Council submitted a total budget of \$1,590,564, which includes \$1,500,000 for Courthouse Project.

General Fund reductions total \$398,131 for a total General Fund Budget request of \$15,970,833. Discussion was held concerning employee wages and the need to evaluate the Elected Officials and Department Head Wages for internal equity.

The budget adoption will be held on October 11, 2021 at 9:00 a.m.

RECESS

The meeting was recessed at 4:39 p.m. upon motion by Mandy Campbell, second by Heath Thornton and will re-adjourn on Wednesday, September 29, 2021 at 9:00 a.m.

Motion carried 7-0.

RE-ADJOURN

Due to a scheduling conflict, the meeting was readjusted on Tuesday, September 28, 2021 at 1:00 p.m.

Auditor Fox provided a recap of the September 13th meeting, stating the General Fund has been reduced by \$398,131 for a total budget submitted of \$15,970,833 and the Special Funds have been reduced by \$16,400 for a total budget submitted of \$18,085,846. The General Fund revenues are estimated at \$15,892,143.

Council: Council submitted a total budget of \$1,590,564, which includes \$1,500,000 for the Courthouse Project. Discussion was held concerning the Courthouse Project, \$695,718 has been paid in the current year budget and the 2022 budget request may be reduced for a total Courthouse Project request of \$804,282.

Local Health Department Trust Account: The total budget submitted is \$25,093. Reducing Vehicle Lease by \$964, to match the State approved Grant.

Community Corrections – Jail Treatment: The total budget submitted is \$39,500. Reducing Professional Services by \$39,500, to match the State approved Grant.

Discussion was held concerning a stipend for the President of the Board of Commissioners and Council, **Jim Masterson moved, second by Jesse Bohannon, to approve an additional \$100 per month for the President of the Board of Commissioners and Council. Motion carried 5-1-1, with Jon VanVactor voting no and Tim Harman abstaining.**

Council: **Jon VanVactor moved, second by Jesse Bohannon, to increase Other Projects by \$600,000. Motion carried 7-0.**

Council Member Bohannon discussed creating flexibility by moving the Jail Fund Turnkey/Dispatcher positions to the LIT Special Purpose Fund in anticipation of reducing the debt.

Discussion was held concerning the Veterans Parkway Extension. Commissioner Mike Burroughs explained the Plymouth City Council voted 5-2 against the Veterans Parkway Project; therefore, the County will not be pursuing the project.

2022 Wages: Council Member Thornton explained it has been a three-year process preparing, reviewing, and adjusting wages based on the Waggoner, Irwin, Scheele & Associates study. Further stating wages had been frozen for a few positions and no wages for positions had been reduced. The Sub-Committee provided a Proposed Wage Rate by Category Summary Sheet to the Board Members,

have submitted revised job descriptions for Buildings & Grounds and are waiting for the positions to be factored by Waggoner, Irwin, Scheele & Associates.

Discussion was held concerning increasing the per diem rate by \$25 for Board Members. Further discussion was held concerning the Elected Official wages under \$60,000 and the professionalism required.

Sheriff: Jon VanVactor moved, second by Heath Thornton, to decrease one Patrolman Position and increase the Detective Sergeant Position by one. Motion carried 7-0.

Community Corrections: Jon VanVactor moved, second by Jim Masterson, to increase the Case Manager/Field Officer FT position by one. Motion carried 7-0.

Cum Bridge: Discussion was held concerning increasing the Heavy Equipment Operator by one.

Auditor Fox stated the General Fund Budget is \$15,875,115 and the Special Fund Budget requests total \$18,045,382 for a total Marshall County budget request of \$33,920,497.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 2:26 p.m. upon motion by Jon VanVactor, second by Jesse Bohannon. Motion carried 7-0.**

Tim Harman, President

Mandy Campbell, Vice President

Heath Thornton

Jesse Bohannon

James Masterson

Jon VanVactor

Steve Harper

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, NOVEMBER 8, 2021**

BE IT REMEMBERED: That on Monday, November 8, 2021, the Marshall County Council met in a public meeting, at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon and Jon VanVactor, Members; and Julie A. Fox, County Auditor. The meeting was opened with the Pledge of Allegiance, streamed live at www.co.marshall.in.us and the business at hand was heard.

PUBLIC INPUT

Ward Byers, 402 N. Harris Street, Bourbon, IN and Director of Community Corrections stated he is not upset nor motivated by wages being frozen next year for the Director of Community Corrections; however, is upset because the Advisory Board and the State of Indiana approved the wages and Council did not discuss with the Advisory Board prior to freezing the wages. Mr. Byers acknowledged the extensive work the Sub-Committee has done regarding the wages and requested Council consider amending the 2022 wages.

MUSEUM

Museum Director Linda Rippey and Historical Society Board President Mike Miley presented the Quarterly Report. Stating membership, visitor and event numbers have increased; the Historical Society was awarded a grant from the Marshall County Community Foundation in the sum of \$8,927 for audio/visual equipment and received the 2021 Indiana History Outstanding Organization Event or Project Award from the Indiana Historical Society. The award was in recognition of the photography of J. R. Koontz, Bremen.

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented a request to apply for a grant from the Drug Free Community in the sum of \$2,500 to support the DARE program. Explaining the funding will be used for education materials and name tags. **Jesse Bohannon moved, second by Steve Harper, to approve the request to apply for the Drug Free Community Grant in the sum of \$2,500 to support the DARE Program. Motion carried 7-0.**

CORONER

Coroner John Grolich presented a request to apply for an extension of the SUID/SDY (Sudden Unexpected Infant Death/Sudden Death in the Young in the sum of \$500 for purchase of supplies. **Jim Masterson moved, second by Mandy Campbell, to approve the request to apply for the SUID/SDY Grant in the sum of \$500 for purchase of supplies. Motion carried 7-0.**

HUMAN RESOURCES

Human Resources Administrator Ann Anglin and Highway Superintendent Jason Peters presented part-time job descriptions for Highway Mechanic, Heavy Equipment Operator and Area Leader. Explaining the Highway Department is having difficulty filling full-time positions. Council Member Thornton explained the Sub-Committee favorably recommends accepting the part-time job description and has established hourly rates.

Jon VanVactor moved, second by Jesse Bohannon, to approve Ordinance 2021-3B(3): An Addendum to Ordinance 2019-20B Adopting County of Marshall, Indiana Job Descriptions to include Highway Department part-time positions of Heavy Equipment Operator, Area Leader and Mechanic. Motion carried 7-0.

Ordinance 2021-3(18) Amending Salary Ordinance 2020-20: Steve Harper moved, second by Heath Thornton, to approve Ordinance 2021-3(18) Amending Salary Ordinance 2020-20 reflecting Heavy Equipment Operator PT, LTC3 at \$17.65 per hour; Area Leaders PT, LTC3 at \$17.65 per hour and Mechanic PT, LTC4 at \$18.15 per hour. Motion carried 7-0.

ADDITIONAL APPROPRIATION

ORDINANCE 2021-1(13)

General Fund/Veterans Service Officer: Jon VanVactor moved, second by Jim Masterson, to approve the additional appropriation request of \$2,000 into Wages-Overtime. Motion carried 7-0.

General Fund/Superior Court I: Jesse Bohannon moved, second by Heath Thornton, to approve the additional appropriation request of \$8,000 into Grand & Petit Jurors. Motion carried 7-0.

General Fund/Superior Court II: Heath Thornton moved, second by Steve Harper, to approve the additional appropriation request of \$15,000 into Pauper Counsel. Motion carried 7-0.

General Fund/Building Commission: Jesse Bohannon moved, second by Jim Masterson, to approve the additional appropriation request of \$700 into Vehicle Maintenance. Motion carried 7-0.

Motor Vehicle Highway: Jon VanVactor moved, second by Jesse Bohannon, to approve the additional appropriation request of \$50,671.25 into Heavy Equipment. Motion carried 7-0.

Motor Vehicle Highway: Jon VanVactor moved, second by Steve Harper, to approve the additional appropriation request of \$52,995.71 into Vehicle Maintenance and \$43,756 into Vehicle Maintenance. Motion carried 7-0.

REDUCTION OF APPROPRIATION

ORDINANCE 2021-1(14)

General/Superior Court II: Jesse Bohannon moved, second by Heath Thornton, to approve the reduction of appropriation request of \$12,371.38 from Wages-Deputy Clerk/Civil Division. Motion carried 7-0.

TRANSFER REQUESTS

ORDINANCE 2021-2(12)

General Fund/Veterans Service Officer: Jon VanVactor moved, second by Mandy Campbell, to approve the transfer request of \$300 from Computer Supplies into Wages-Overtime. Motion carried 7-0.

General Fund/Circuit Court: Jon VanVactor moved, second by Jim Masterson, to approve the transfer request of \$1,060 from Dues & Subscriptions and \$250 from Repair Furniture & Equipment into Office Furniture & Fixtures in the total sum of \$1,310. Motion carried 7-0.

General Fund/Circuit Court: Jesse Bohannon moved, second by Heath Thornton, to approve the transfer request of \$1,000 from Wages-Clerical and \$500 from Training into Wages-Court Administrator in the total sum of \$1,500. Motion carried 7-0.

General Fund/Circuit Court: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$500 from Wages-Reporter Per Diem Venued; \$250 from Wages-Bailiff Per Diem Venued and \$413.21 from Court Appointed Doctors into Wages-Court Administrator in the total sum of \$1,163.21. Motion carried 7-0.

Motor Vehicle Highway: **Jon VanVactor moved, second by Heath Thornton, to approve the transfer request of \$18,500 from Wages-Seasonal Mowing into Employer PERF. Motion carried 7-0.**

AUDITOR REPORT

October 11, 2021 Minutes: **Jesse Bohannon moved, second by Jim Masterson, to approve the meeting minutes of October 11, 2021. Motion carried 7-0.**

COUNCIL ITEMS

Resolution 2021-21: Joint Resolution of the Marshall County Commissioners and the Marshall County Council to Extend the Special Local Income Tax to be Applied for Jail Operations and Other Criminal Justice Expenses. Council President Harman read the Resolution into the record.

Jon VanVactor moved, second by Steve Harper, to approve Resolution 2021-21: Joint Resolution of the Marshall County Commissioners and the Marshall County Council to Extend the Special Local Income Tax to be Applied for Jail Operations and Other Criminal Justice Expenses. Motion carried 7-0.

Council Sub-Committee: Council Member Thornton explained the Sub-Committee will be meeting to discuss establishing part-time rates for other categories to allow flexibility to other departments. The 2022 Salary Ordinance will be presented for approval in December.

Judge Dean Colvin stated he was able to negotiate down the doctor bill for mental health evaluations by \$9,478.

American Rescue Plan (ARP): The ARP reporting deadline has been changed from the original due date of October 2021 to April 2022 to allow units to develop a plan. The committee is working with BakerTilly on the development of a plan. Council President Harman requested the consideration of assisting unincorporated units with loss of revenue.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 9:54 a.m. upon motion by Jesse Bohannon, second by Jim Masterson. Motion carried 7-0.**

Tim Harman, President

Mandy Campbell, Vice President

Heath Thornton

Jesse Bohannon

James Masterson

Jon VanVactor

Steve Harper

Attest: _____
Julie A. Fox, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, DECEMBER 13, 2021**

BE IT REMEMBERED: That on Monday, December 13, 2021, the Marshall County Council met in a public meeting, at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Present were Tim Harman, President; Mandy Campbell, Vice President; Heath Thornton, James Masterson, Steve Harper, Jesse Bohannon and Jon VanVactor, Members; and Julie A. Fox, County Auditor. The meeting was opened with the Pledge of Allegiance, streamed live at www.co.marshall.in.us and the business at hand was heard.

PUBLIC INPUT

No public input was heard.

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

MCEDC Director Laura Walls provided a Marshall County Economic Development Corporation update. Stating in 2021 there was more than \$75million dollars in project capital development; 220 new jobs created mainly for existing business expansion; and the Ready Grant Award winners are to be announced tomorrow. The shell building is complete, have accepted an offer and are hopeful to close by the year end. Employee shortage concerns were discussed.

SHERIFF DEPARTMENT

Sheriff Matt Hassel requested permission to apply for the Marine Patrol Assistance Grant in the sum of \$20,000 to assist in funding marine patrol on Lake Maxinkuckee. **Jesse Bohannon moved, second by Steve Harper, to approve the Sheriff Department request to apply for the Marine Patrol Assistance Grant. Motion carried 7-0.**

Sheriff Hassel requested permission to adjust a job description and the opportunity too present the request to the Sub-Committee. Councilman Thornton explained the job description ordinance allows changes to be made annually from February to April and the subcommittee will address the changes at that time.

Sheriff Hassel explained the requests for electronic copies has increased, along with the time involved in processing the request. The county is currently charging \$25 per request and would like to adjust the ordinance to charge \$25 per hour up to a maximum of \$150. The request has been submitted to Attorney Clevenger for review.

HEALTH DEPARTMENT

Health Administrator/Environmentalist Faith Chapman requested permission to apply for the Crisis Co Ag Supplemental Workforce in School Grant. Explaining the federal grant is reimbursable and will fund a contract employee, in the sum of \$110,000. The contractor would be a liaison to the school to provide testing, guidance and education related to contract tracing, quarantine and isolation based on CDC and IDOH guidance. Discussion was held concerning the terms and conditions of the COVID-19 funds and having to comply with existing and/or future directives and guidance. **Jon VanVactor moved to approve the Health Department request to apply for the Crisis Co Ag Supplemental Workforce in School grant. The motion died for a lack of a second.**

HIGHWAY DEPARTMENT

Highway Superintendent Jason Peters explained that due to time restraints on the federal call for projects, the financial commitment letter for Bridge #231, Center Street, Bremen, has been signed by the Commissioners and Council, the project has been submitted and accepted for review. The local funding for this project will be paid by appropriations from the Marshall County Cumulative Bridge Fund. **Heath Thornton moved, second by Jim Masterson, to approve the commitment of \$618,000 to be paid from the Cum Bridge Fund, if awarded, for the replacement of Bridge #231, Center Street over Armev Ditch, Bremen. Motion carried 7-0.**

Superintendent Peters provided a department update on the Federal Projects: Countywide Bridge Inspections, Bridge #73 King Road, Bridge #120 Upas Road, Bridge #87 11th Road, Bridge #232 Randolph Street, Bridge #11 Union Road and County Projects: Bridge #5 Tamarack Road, Bridge #9 Queen Road, Bridge #1004 Elm Road small structure and Bridge #1 Ule Trail. The Community Crossings and additional projects have been completed. Community Crossings came in \$706 under budget and the additional paving projects came in under \$125,000, due to using County material for shoulder work to help offset cost for a few change orders.

SUPERIOR COURT III

Judge Matthew Sarber explained the Problem-Solving Drug Court (PSC) is being established, through the certification process by Indiana Office of Court Services and requested creation of a county user fee fund. The Drug Court is defined as a court established to focus on addressing substance abuse issues of defendants by bringing together substance abuse rehabilitation professionals, local social programs, and intensive judicial monitoring. Further explaining our problem-solving court team petitioned the Indiana Office of Court Service, pursuant to IC 33-23-16-19, to supervise, monitor, and approve our PSC with a target implementation date of April 1, 2022. Judge Sarber further explained IC 33-23-16-23 and IC 33-23-16-24 permits a certified PSC to collect fees associated with the program. These fees will include a portion of court costs, user fees, drug testing fees, and other program content fees to be collected by the Clerk and deposited into a County User Fee Fund. Eligible expenditures account lines would be created for training, supplies and operational costs. **Jesse Bohannon moved, second by Heath Thornton, to approve the creation of a Problem-Solving Drug Court User Fee fund as requested upon certification by the Indiana Office of Judicial Administration. Motion carried 7-0.**

ADDITIONAL APPROPRIATION

ORDINANCE 2021-1(15)

General Fund/Superior Court I: The request for \$6,000 into Grand & Petit Jurors has been withdrawn.

Firearms Training: **Mandy Campbell moved, second by Jim Masterson, to approve the additional appropriation request of \$1,365.54 into Firearms & Related Equipment. Motion carried 7-0.**

Historical Society: **Jesse Bohannon moved, second by Steve Harper, to approve the additional appropriation request of \$6,000 into Wages-Clerical. Motion carried 7-0.**

Historical Society: **Jesse Bohannon moved, second by Mandy Campbell, to approve the additional appropriation request of \$1,000 into Employer Social Security. Motion carried 7-0.**

COVID-19 Routine Immunizations: **Heath Thornton moved, second by Jim Masterson, to approve the additional appropriation request of \$65,705.53 into Contractual. Motion carried 7-0.**

Marshall County Solid Waste: Jesse Bohannon moved, second by Jon VanVactor, to approve the additional appropriation request of \$6,000 into Education Coordinator, \$1,600 into Other Wages, \$4,000 Equipment. Motion carried 7-0.

BUDGET YEAR 2022
ADDITIONAL APPROPRIATION
ORDINANCE 2021-1(16)

Prosecutor Pre-Trial Diversion: Jon VanVactor moved, second by Steve Harper, to approve the budget year 2022 additional appropriation request of \$1,909 into Wages-Pretrial Diversion Officer. Motion carried 7-0.

TRANSFER REQUESTS
ORDINANCE 2021-2(13)

General Fund/Coroner: Heath Thornton moved, second by Mandy Campbell, to approve the transfer request of \$470 from Radiology into Office Supplies. Motion carried 7-0.

General Fund/Coroner: Jesse Bohannon moved, second by Jim Masterson, to approve the transfer request of \$400 from Professional Services into Uniforms. Motion carried 7-0.

General Fund/Prosecutor: Jon VanVactor moved, second by Jesse Bohannon, to approve the transfer request of \$736.60 from Printing & Advertising into Law Books. Motion carried 7-0.

General/Veterans Service Officer: Heath Thornton moved, second by Jim Masterson, to approve the transfer request of \$500 from Repair & Maintenance Supplies into Wages-Overtime. Motion carried 7-0.

LIT Special Purpose: Steve Harper moved, second by Jesse Bohannon, to approve the transfer request of \$30,000 from Repair Building & Structures into Machinery & Equipment. Motion carried 7-0.

MVH Restricted: Jesse Bohannon moved, second by Steve Harper, to approve the transfer requests of \$21,644 from 3rd N. Shore (W. Shore-3A) into 14th Road (Muckshaw-US 31). Motion carried 7-0.

Highway: Jim Masterson moved, second by Jesse Bohannon, to approve the transfer request of \$40,000 from Sodium Chloride (Salt) into Vehicle Maintenance. Motion carried 7-0.

Pretrial Diversion: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$2.21 from Repair Furniture & Equipment into Professional Services and \$113.97 from Repair Furniture & Equipment into Law Books. Motion carried 7-0.

Community Crossing Matching Grant: Jim Masterson moved, second by Heath Thornton, to approve the transfer request of \$14,187 from Muckshaw into Michigan (US 31 – Argos Town). Motion carried 7-0.

Pretrial Grant Fund: Jesse Bohannon moved, second by Steve Harper, to approve the transfer request of \$12,000 from Group Health Insurance into Wages-Probation Officer Pre-Trial. Motion carried 7-0.

Solid Waste: Jesse Bohannon moved, second by Mandy Campbell, to approve the transfer request of \$2,715 from Payroll Liabilities into Retirement in the sum of \$350, into Software in the sum of \$565.40, into communications in the sum of \$100, into Fuel/Travel in the sum of \$200 and into Education in the sum of \$1,500. Motion carried 7-0.

Solid Waste: Heath Thornton moved, second by Jim Masterson, to approve the transfer request of \$3,400 from HHW Collection into Site/Facility Improvements in the sum of \$1,900 and into Utilities in the sum of \$1,500. Motion carried 7-0.

Solid Waste: Steve Harper moved, second by Jim Masterson, to approve the transfer request of \$2,000 from Appliances/Electronics into Office & Warehouse. Motion carried 7-0.

AUDITOR REPORT

November 8, 2021 Minutes: Jesse Bohannon moved, second by Jon VanVactor, to approve the meeting minutes of November 8, 2021. Motion carried 7-0.

COUNCIL ITEMS

Plymouth Economic Development Corp Appointment: Jesse Bohannon moved, second by Jim Masterson, to approve the appointment of Robert Listenberger to the City of Plymouth Economic Development Commission for a four-year term, from April 1, 2021 through April 9, 2025. Motion carried 7-0.

Marshall County 2022 Salary Ordinance 2021-15: Council Member Thornton explained the Subcommittee met and adjusted part-time wages, for classifications not previously established and voted unanimously to recommend those rates to Council. Heath Thornton moved, second by Jesse Bohannon, to approve Marshall County Salary Ordinance 2021-15. Motion carried 6-1, with Tim Harman voting no due to frozen wages.

Sheriff Salary Contract: Heath Thornton moved, second by Jon VanVactor, to approve the Sheriff Salary Contract for calendar year 2022 in the sum of \$91,125.58. Motion carried 7-0.

Meeting Schedule: Discussion was held concerning adjusting the Council Meeting Schedule to an evening meeting to serve the public. Commissioner Burroughs stated the meetings are live streamed and will be proposing a recommendation to the Board of Commissioners to record and archive the livestreamed meetings for a period of 30-days to allow public view. This item has been tabled until the January meeting.

Public Input: Discussion was held to add a second Public Input on the agenda at the end of the meeting for individuals to address the Board concerning non-agenda items.

Auditor Fox stated the Treasurer has certified \$25,626,816.48 in fall tax collections. Settlement Deputy Kayla Krathwohl has completed the extensive process of settling the fall tax revenue, received approval from the Department of Local Government Finance and payments to the units are anticipated on Friday, December 17th.

Discussion was held concerning the status of Joint Resolution 2021-21: Joint Resolution of the Marshall County Commissioners and the Marshall County Council to Extend the Special Local Income Tax to be Applied for Jail Operations and Other Criminal Justice Expenses as approved by both boards. Council President Harman stated he would present the Resolution to representatives Mishler and Jordan.

Council Member Thornton congratulated Auditor Fox for receiving the Indiana Association of County Commissioners Outstanding Supportive Auditor of the Year award and Commissioner Overmyer for receiving the Indiana Association of County Commissioner North Distinguished County Commissioner of the Year award.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 10:58 a.m. upon motion by Jesse Bohannon, second by Steve Harper. Motion carried 7-0.**

Tim Harman, President

Mandy Campbell, Vice President

Heath Thornton

Jesse Bohannon

James Masterson

Jon VanVactor

Steve Harper

Attest: _____
Julie A. Fox, Auditor