

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, JANUARY 12, 2023**

BE IT REMEMBERED: That on Thursday, January 12, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the Auditor. Board members present were James Masterson, Jesse Bohannon, Tim Harman, Nicole Cox, Deborah Johnson, Adam Faulstich and Will Patterson; and County Auditor, Angela C. Birchmeier. The meeting was opened with a prayer led by Don Nunemaker, the Pledge of Allegiance, streamed live at www.co.marshall.in.us, and the business at hand was heard.

BOARD REORGANIZATION

Jim Masterson called for nominations for Board President. **Tim Harman moved, second by Deborah Johnson to nominate Jesse Bohannon as President for the calendar year 2023. Motion carried 7-0.**

Jesse Bohannon called for nominations for Board Vice President. **Nicole Cox moved, second by Adam Faulstich, to appoint Tim Harman as Vice President for the calendar year 2023. Motion carried 7-0.**

MEETING AGENDA

Tim Harman moved, second by Will Patterson, to move the Additional Appropriation request for the American Rescue Plan (ARP) to the end of the agenda. Motion carried 7-0.

Tim Harman moved, second by Adam Faulstich, to insert Blue Zones as a topic of discussion following the Board Appointments and First Contact designations. Motion carried 7-0.

Nicole Cox moved, second by Adam Faulstich, to approve the agenda as revised. Motion carried 7-0.

APPOINTMENTS & DEPARTMENT FIRST CONTACTS

Plymouth Public Library: James Masterson moved, second by Deborah Johnson, to reappoint Jackie Nifong to the Plymouth Public Library. Motion carried 7-0.

Marshall County Economic Development Corporation: Deborah Johnson moved, second by Adam Faulstich, to appoint Laura Vervynckt to the Marshall County Economic Development Corporation. Motion carried 7-0.

Culver Economic Development: Jesse Bohannon moved, second by Jim Masterson, to appoint Shannon Lunetta to the Culver Economic Development Board. Motion carried 7-0.

Deborah Johnson moved, second by Jim Masterson to make the following board appointments:

Affirm the appointment of Alyssa Overmyer to the Argos Public Library.

To appoint Deborah Johnson to the Marshall County Plan Commission.

To reaffirm the appointment of Maria Keller to the Alcoholic Beverage Board.

To reaffirm the appointment of Kevin Hines to the Lake of the Woods Sewer Board.

To appoint Jesse Bohannon to MACOG.

To appoint Mandy Campbell to the 4-H Board.

To appoint Nicole Cox to the Emergency Management Agency.

To appoint Jesse Bohannon and Tim Harman to the Central Dispatch Committee.

To appoint Jim Masterson to the Solid Waste Board.
To appoint Jim Masterson to the Unsafe Building Committee.
To appoint Deborah Johnson to the Local Emergency Planning Committee.
To appoint Adam Faulstich to the Courthouse Security Committee.
To appoint Will Patterson to the Solar Taskforce.
To appoint Tim Harman, Will Patterson, and Nicole Cox to the Job Classification/Compensation Subcommittee.
To appoint Adam Faulstich to the Technology Committee.
To appoint Jesse Bohannon, Tim Harman, and Deborah Johnson to the Highway Subcommittee.
To appoint Tim Harman, Jesse Bohannon, and Adam Faulstich to the Budget/Finance Subcommittee; and,
To appoint Will Patterson to the Community Corrections Advisory Board. Motion carried 7-0.

Nicole Cox moved, second by Will Patterson to make the following Department First Contacts:

Assessor	Jim Masterson
Auditor	Tim Harman
Building Inspector	Deborah Johnson
Buildings & Grounds	Tim Harman
Judiciary	Nicole Cox
Clerk	Adam Faulstich
Commissioners	Jesse Bohannon
Community Corrections	Will Patterson
Coroner	Jim Masterson
EMA	Nicole Cox
Extension	Nicole Cox
Health/WIC	Will Patterson
Highway	Jesse Bohannon
Plan Commission/BZA	Deborah Johnson
Probation	Will Patterson
Museum	Nicole Cox
Prosecutor	Nicole Cox
Recorder	Jim Masterson
Sheriff/Jail	Tim Harman
Soil & Water	Jim Masterson
Surveyor	Deborah Johnson
Information Technology	Adam Faulstich
Treasurer	Adam Faulstich
Veterans Services	Deborah Johnson
Weights & Measures	Adam Faulstich

Motion carried 7-0.

BLUE ZONES

Tim Harman explained that following the December Council meeting he contacted State Board of Accounts concerning the possible violation of the County's policy concerning the American Rescue Plan pertaining to a \$525,000 appropriation for Blue Zones.

Will Patterson moved, second by Adam Faulstich, to appoint Tim Harman and Nicole Cox to the American Rescue Plan (ARP) Committee. Motion carried 7-0.

Discussion was held concerning seeking legal counsel for the Council.

PUBLIC INPUT CONCERNING AGENDA ITEMS

Jackie Nifong, 9584 Sunnyside Drive, Plymouth, thanked the Board for reappointing her to the Plymouth Public Library.

SUPERIOR COURT III

Superior Court III Judge Matt Sarber was unable to attend the meeting. Court Administrator Chris McCan read a letter into the record outlining the Judge's request to amend the Salary Ordinance as follows: Increase the Program Director hours to 1820 under Fund 2523 and permit the payment of a \$5,000 stipend to the Drug Court Coordinator under Fund 9122. **Tim Harman moved, second by Will Patterson, to approve the request as presented.** Discussion was held. **Motion carried 7-0.**

HEALTH DEPARTMENT

Health Department Administrator Faith Freed requested permission to apply for the Vaccination Insurance Reimbursement State Grant through the Indiana State Department of Health. She explained vaccines given by the Marshall County Health Department are eligible for HRSA money or the patient's insurance could be billed an administration fee. ISDH conducted the billing for these services for each County. Marshall County will be awarded those funds for services already completed.

Jim Masterson moved, second by Will Patterson, to allow the Health Department to apply for the Vaccination Insurance Reimbursement Grant as presented. Discussion was held. **Motion carried 7-0.**

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters stated a presentation will be made to INDOT for the 2028/2029 Funding for Rural Call for Projects (NOFA), Bridge 88, 12th Road, Bridge 108, E. 7th Road, and Linden Road, State Road 10 to 17th Road on January 17th. Superintendent Peters requested financial support of the Bridge Preservation Projects, Bridge #179 and Bridge #180, both on 18th Road over the Tippecanoe River. The cost is estimated at \$2 million, requiring a \$400,000 match. Community Crossings 2023-1 applications are due on January 27th and the following projects are going to be submitted for consideration: Plymouth-Goshen Trail, City Limits to US 30; 10B Road, State Road 17 to County Line; and, Queen Road, US 30 to 6th Road. The total project is estimated at \$1,623,000 requiring a county match of \$623,000. The additional paving project is a five-mile stretch of 9th Road from Pioneer Drive to Union Road with an estimated cost of \$1,226,000.

Tim Harman moved, second by Deborah Johnson, to pledge financial support of \$623,000 for Community Crossings 2023-1. Discussion was held. **Motion carried 7-0.**

Deborah Johnson moved, second by Adam Faulstich, to pledge financial support of \$400,000 for the Bridge Preservation Project. No discussion was held. **Motion carried 7-0.**

WIC

WIC Coordinator Lisa Letsinger provided an update on the WIC Grant, explaining the fiscal year is October 1, 2022 through September 30, 2023. She explained the State approved budget is tied to the caseload and she is working to increase the caseload following a period of time without a Coordinator.

DON NUNEMAKER

Don Nunemaker, 14375 Nutmeg Road, Plymouth, stated he believes in good stewardship of taxpayer monies. He has studied the Annual Financial Statements and detailed the excess fund balances available throughout the County units.

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented the 2023 Commissary Budget in the total sum of \$285,000.

Nicole Cox moved, second by Will Patterson, to approve the 2023 Commissary Budget in the sum of \$285,000. No discussion was held. Motion carried 7-0.

PARK & RECREATION BOARD

Marshall County Park & Recreation Board President Greg Hildebrand requested permission to apply for the Marshall County Community Foundation Grant in the sum of \$8,640 for the Removal and Management Plan of the Invasive Bush Honeysuckle. **Jim Masterson moved, second by Adam Faulstich, to approve the request to apply for the Marshall County Community Foundation Grant in the sum of \$8,640 as presented. Discussion was held. Motion carried 7-0.**

ADDITIONAL APPROPRIATION

ORDINANCE 2023-1(1)

Notice of Proposed Additional Appropriations was advertised in the Pilot News and Heartland on December 29, 2022.

General/Surveyor: Tim Harman moved, second by Jim Masterson, to approve the additional appropriation request of \$4,577 into Wages-Office Manager/Admin Assistant; \$2,300 into Wages-Longevity, and \$1,095 into Vehicle Accessories. Motion carried 7-0.

General/Council: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$205,627.65 into Other Projects. Motion carried 7-0.

General/Commissioners: Jim Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$388,692.08 into Stone, Gravel, Aggregates and \$95,049.43 into Bituminous. Motion carried 7-0.

LIT Special Purpose: Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$53,100 into Professional Services. Motion carried 7-0.

Surveyor Corner Perpetuation: Jim Masterson moved, second by Deborah Johnson, to approve the additional appropriation request of \$6,000 into Traffic Control. Motion carried 7-0.

Crisis CoAg Covid19: Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$10,000 into Supplies; \$100,000 into Contractual; \$5,000 into Travel/Mileage; \$5,000 into Training; and \$100,000 into Printing & Advertising. Motion carried 7-0.

Community Crossings: Nicole Cox moved, second by Jim Masterson, to approve the additional appropriation request of \$55,129.59 into 15th Road; \$14,140.23 into Tamarack Road; and \$112,695.85 into Pear Road. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS

CALENDAR YEAR 2022

ORDINANCE 2023-2(1)

Solid Waste: Tim Harman moved, second by Nicole Cox, to approve the transfer request of \$963.96 from Payroll Liabilities into Director in the sum of \$0.60, into Retirement in the sum of \$207, and into Office & Warehouse in the sum of \$756.36; and to transfer \$472.57 from Site & Facility Improvements into Miscellaneous Equipment. Motion carried 7-0.

AUDITOR'S REPORT

December 12, 2022 Minutes: Deborah Johnson moved, second by Will Patterson, to approve the meeting minutes of December 12, 2022. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS
CALENDAR YEAR 2023
ORDINANCE 2023-2(2)

MVH/MVH Restricted: Tim Harman moved, second by Adam Faulstich, to approve the transfer request from the MVH Fund to the MVH Restricted Fund as follows: \$10,000 for Wages-Overtime, \$310,000 for Wages-Area Leaders, \$60,000 for Wages-Road Foreman, \$200,000 for Wages-Heavy Equipment, \$65,000 for Employer PERF, \$10,000 for Other Operating Supplies, \$150,000 for Stone & Gravel, \$550,000 for Bituminous, \$20,000 for Paint, \$15,000 for Road Signs, \$50,000 for Employer Social Security, \$25,000 for Group Health Insurance, \$500 for Group Life Insurance, and \$200,000 for Vehicle Maintenance. Motion carried 7-0.

Community Crossings: Jim Masterson moved, second by Nicole Cox, to approve the transfer request of \$19,211.86 from 15th Road (SR 17-Thorn) into Tamarack Road (US6-County Line); \$16,023.10 from Pear Road (14B-18B) into Tamarack Road (US6-County Line). Motion carried 7-0.

COUNCIL ITEMS

Ordinance 2023-3(1) Amending Salary Ordinance 2022-16: Tim Harman moved, second by Will Patterson, to approve Ordinance 2023-3(1) Amending Salary Ordinance 2022-16 reflecting Fund 2523 Program Director hours at 1820; Fund 1122-008/9122-007 Program Director \$192.30 biweekly for a combined total annual sum of \$60,309.60; reflecting Fund 8801/8804 WIC Coordinator at an hourly rate of \$30.39, Bilingual Clerk/Vendor Liaison at an hourly rate of \$21.36, and Competent Professional Authority PT at an hourly rate of \$24; and reflecting Fund 1000-273 Assistant Chief Probation Officer (EH) at an hourly rate of \$31.83. Motion carried 7-0.

Resolution 2023-01 Reaffirming Resolution 2021-21: Joint Resolution of the Marshall County Commissioners and the Marshall County Council to Extend the Special Local Income Tax to be Applied for the Jail Operations and Other Criminal Justice Expenses: Tim Harman moved, second by Will Patterson, to approve Resolution 2023-01 Reaffirming Resolution 2021-21: Joint Resolution of the Marshall County Commissioners and the Marshall County Council to Extend the Special Local Income Tax to be Applied for the Jail Operations and Other Criminal Justice Expenses. Motion carried 7-0.

PUBLIC INPUT

Chris Morrow thanked Don Nunemaker for his presentation and stated sometimes an excess surplus is an example of good stewardship.

Bob Manuwal voiced support for Council seeking separate counsel from the Commissioners.

ADDITIONAL APPROPRIATION

American Rescue Plan: Discussion was held concerning the Commissioners approving the ARP additional appropriation request of \$489,175.07 into Highway Material; \$10,455.72 into Highway Professional Services; and \$84,905.45 into Highway Equipment in a public meeting prior to Council approving the additional appropriation request.

RECESS

At 7:55 p.m. upon motion by Tim Harman, second by Adam Faulstich, the meeting will be recessed until the call of the chair. Motion carried 7-0.

RECONVENE

The Council meeting was reconvened at 1:00 p.m. on Thursday, January 19, 2023 pursuant to the call of the Board President. Board members present were Jesse Bohannon, President; Tim Harman, Vice President, Members James Masterson, Deborah Johnson, and Will Patterson; and County Auditor, Angela C. Birchmeier. Board members Nicole Cox and Adam Faulstich were not present.

ADDITIONAL APPROPRIATION

American Rescue Plan: **Tim Harman moved, second by Jim Masterson, to approve the additional appropriation request of \$489,175.07 into Highway Material; \$10,455.72 into Highway Professional Services; and \$84,905.45 into Highway Equipment.** Discussion was held. Attorney Marcellus Lebbin provided, at no charge, an opinion letter stating the additional appropriation request is valid. **Motion carried 5-0.**

Tim Harman moved, second by Deborah Johnson, to hire Marcellus Lebbin as Council attorney on an hourly as needed basis. Discussion was held. **Motion carried 5-0.**

Council members requested a work session be scheduled with the Board of Commissioners.

APPOINTMENT TERM AFFIRMATION

Marshall County Economic Development Commission & Plymouth Public Library: **Will Patterson moved, second by Jim Masterson, to approve the appointment of Laura Vervynckt to the Marshall County Economic Development Commission for a three-year term, from January 1, 2023 through December 31, 2025 and to approve the appointment of Jackie Nifong to the Plymouth Public Library for a four-year term, from January 1, 2023 through December 31, 2026.** No discussion was held. **Motion carried 5-0.**

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 1:08 p.m. upon motion by Tim Harman, second by Deborah Johnson. Motion carried 7-0.**

Jim Masterson

Nicole Cox

Jesse Bohannon

Deborah Johnson

Tim Harman

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, FEBRUARY 9, 2023

BE IT REMEMBERED: That on Thursday, February 9, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the Auditor. Board members present were President Jesse Bohannon, Vice President Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich and Will Patterson; and County Auditor, Angela C. Birchmeier. The meeting was opened with a prayer led by John Newsom, the Pledge of Allegiance, streamed live at www.co.marshall.in.us, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

Marian University's Ancilla College Chancellor Joe Heidt thanked the Board for their support last year with the READI Grant Project Submissions of the County-Level Workforce Training and Community Health Initiative funding. He explained all colleges were denied grant awards and are now able to submit a second request. The initial grant request was a 20% match in the sum of \$150,000 for a Simulation and Skills Lab to Support Bachelor of Nursing Degree and is now requesting financial support of a \$10,000 match. **Tim Harman moved, second by Nicole Cox, to approve the financial support request in the sum of \$10,000 for the READI Grant match. Motion carried 7-0.**

CONSENT AGENDA

Council President Bohannon explained Robert's Rules of Order allows the board to approve all non-controversial items together without discussion or individual motions. Documentation concerning consent agenda items have been provided to all Board members and the public in advance to ensure all are informed of the issues that are passed as part of the consent agenda. If an item requires discussion, it may be removed from the consent portion and addressed individually. The items to be considered under a consent agenda are minutes, additional appropriation requests, and transfer of appropriation requests. **Nicole Cox moved, second by Deborah Johnson, to approve the use of a Consent Agenda for additional appropriations, transfer of appropriations and minutes. Motion carried 7-0.**

JONES PETRIE RAFINSKI

Ken Jones, Sr., PS President/CEO of Jones Petrie Rafinski thanked Council for their support of the Regional Sewer District and explained the Indiana Department of Environmental Management (IDEM) has approved the formation of the Marshall County Regional Sewage District (MCRSD). He explained the next step in activating the district is to appoint board members, to be comprised of five County Commissioner appointments, one County Council appointment, and one appointment by the Mayor of the City of Plymouth.

COMMUNITY CORRECTIONS

Community Corrections Director Ward Byers presented a request to apply for the Indiana Department of Corrections 2024 Community Corrections Grant. He explained Community Corrections will be requesting \$362,802, Prosecutor Felony Diversion will be requesting \$61,964, and the Drug Court will be requesting \$65,000, which includes a \$5,000 stipend for the Drug Court Coordinator. The total sum requested is \$489,766. **Tim Harman moved, second by Adam Faulstich, approve the request to apply for the 2024 Community Corrections Grant in the sum of \$489,766. Motion carried 7-0.**

SUPERIOR COURT III DRUG COURT

Community Corrections Director Ward Byers, on behalf of Drug Court Coordinator Christie Johnson, presented a request to apply for two grants. The first request is for the Indiana Office Court Services (IOCS) Problem Solving Grant in the sum of \$3,380 to provide incentives and drug screens. The second request is to apply for the Marshall County Drug Free Community Grant in the sum of \$2,500 also to provide funding for incentives and drug screens. **Tim Harman moved, second by Will Patterson, approve the request to apply for the IOCS Problem Solving Grant in the sum of \$3,350 and to apply for the Marshall County Drug Free Community Grant in the sum of \$2,500 as presented. Motion carried 7-0.**

SHERIFF

Sheriff Matt Hassel presented the County Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2022 through December 31, 2022. **Will Patterson moved, second by Nicole Cox, to accept the Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2022 through December 31, 2022. Motion carried 7-0.**

Sheriff Hassel requested permission to apply for the Marine Patrol Assistance Grant through the Indiana Department of Natural Resources (DNR) in the sum of \$20,000. The Sheriff explained the purpose is to patrol Lake Maxinkuckee beginning the Friday before Memorial Day until Labor Day. **Nicole Cox moved, second by Deborah Johnson, to approve the request to apply for the Marine Patrol Assistance Grant in the sum of \$20,000 as presented. Motion carried 7-0.**

Sheriff Hassel explained during the 2023 budget process, he had requested the employee hours be increased from 1944 hours annually to 2080 hours, explaining it would be less expensive to extend hours than to hire new employees and pay benefits. He is also seeking consideration of adding a fourth Turnkey/Dispatch Sgt. Discussion was held and recommendation made for the Sheriff to work with the Human Resources Administrator and the Job Classification/Compensation Subcommittee.

PARK & RECREATION BOARD

Marshall County Park & Recreation Board Secretary Deb VanDeMark and Richard Markley provided an update on the West Township log cabin and requested support of an additional appropriation into the General Fund Park Dept budget to reappropriate the remaining balance from 2022. The sum of \$24,000 is being requested pursuant to the contract with Yoder Construction for the log cabin removal and placement. **James Masterson moved, second by Tim Harman, to support the request for an additional appropriation of \$24,000 to be heard at the March meeting. Motion carried 7-0.**

Secretary VanDeMark further explained the Park Board is researching a DNR grant for the kayak launch on Bridge 73, King Road and may bring forth a request to apply at an upcoming meeting.

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations, transfer of appropriations and minutes, finding no controversial items, **Tim Harman moved, second by Adam Faulstich to approve the consent agenda as presented. Motion carried 7-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(1): Notice of Proposed Additional Appropriations was advertised in the Pilot News and Heartland on January 26, 2023.

General/Plan Commission: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$2,163.25 into Office Furniture. Motion carried 7-0.**

Local Road & Streets: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$3,375 into 7th Road Mitigation. Motion carried 7-0.**

American Rescue Plan (ARP): **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$29,134.58 into Aid to Non-Profit Organization. Motion carried 7-0.**

ARPA Lead Level Reduction Grant: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$10,257.68 into Case Management Services. Motion carried 7-0.**

IOCS Problem Solving Court: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$8,000 into Pauper Counsel. Motion carried 7-0.**

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(2):

Community Corrections Project Income: **Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$5,000 from Vehicle Purchase into Vehicle Maintenance Supplies. Motion carried 7-0.**

Minutes of January 12, 2023: **Tim Harman moved, second by Adam Faulstich, to approve the meeting minutes as presented. Motion carried 7-0.**

COUNCIL ITEMS

Joint Council/Commissioner Work Session- February 20, 2023: A Joint Council/Commissioner Work Session will be held Monday, February 20th following the Commissioners meeting to discuss various matters.

Resolution 2023-02 By the Marshall County Council Rescinding Previous Funding and Opposing Future Funding for Blue Zones: On August 8, 2022 in Resolution 2022-16 the Marshall County Council approved financial support in the sum of \$525,000 for Blue Zone funding. The Council now wishes to rescind that support and oppose any future support for Blue Zone funding. **Will Patterson moved, second by Nicole Cox, to approve Resolution 2023-02 By the Marshall County Council Rescinding Previous Funding and Opposing Future Funding for Blue Zones. Motion carried 6-1, with James Masterson voting no.**

Ordinance 2023-04(1) An Ordinance Authorizing Marshall County Council to Establish New County Funds. **Deborah Johnson moved, second by Adam Faulstich, to approve Ordinance 2023-04 (1) to establish Fund 8826, Domestic Cannabis Eradication Suppression. Motion carried 7-0.**

Legislative Session: Council member Harman provided an update on the AIC Legislative Session. He explained the property tax increase is due to an increase in assessments. The bill for the LIT Special Purpose tax is promising. Auditor Birchmeier explained December 31st is the deadline to file for deductions on 2024 taxes.

PUBLIC INPUT

No public input was heard.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:00 p.m. upon motion by Tim Harman, second by Deborah Johnson. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, MARCH 9, 2023

BE IT REMEMBERED: That on Thursday, March 9, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the Auditor. Board members present were President Jesse Bohannon, Vice President Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich and Will Patterson; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting was opened with the Pledge of Allegiance, a prayer led by Matt Barnes, streamed live at www.co.marshall.in.us, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

Indiana General Assembly Chaplain Matt Barnes introduced himself and encouraged local pastors and lay leaders to attend local government meetings and to pray for those leaders.

HEALTH DEPARTMENT

Health Department Administrator Faith Freed presented a request to apply for the Immunization & Vaccine for Children PPHF federal grant in the sum of \$237,046. She explained the grant funding will be utilized to carry out administration of childhood vaccines, including supplies, media promotion and contractual work for off-site vaccine clinics. She further explained the award should be announced by the end of May or first of June. The grant period begins July 1, 2023 and ends June 30, 2024. Discussion was held concerning the grant application being submitted to the State prior to seeking Council and Commissioner approval. Understanding there can be a limited window of time to apply for a grant, Council members would like to consider options to remain compliant with our local ordinance concerning grant applications. **Jim Masterson moved, second by Adam Faulstich, to approve the Health Department request to apply for the Immunization & Vaccine for Children PPHF federal grant in the sum of \$237,046 as presented. Motion denied 2-5, with Jesse Bohannon, Tim Harman, Will Patterson, Deborah Johnson and Nicole Cox voting no.**

Following discussion to support the Health Department with essential items to complete the work of executing the vaccine campaign, **Jesse Bohannon moved, second by Nicole Cox, to support the Health Department in the sum of \$60,000 from the General Fund upon the Health Department completing an Additional Appropriation request. Motion carried 7-0.**

MUSEUM

Museum Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented the Quarterly Report highlighting activities, volunteer hours, visitors, and donated items. Director Garrison stated they are working to make Marshall County a destination location and to build connections through the power of story. She then shared a short story on the Izaak Walton League Club House conservation movement.

COUNCIL ITEMS

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations, transfer of appropriations and minutes, finding no controversial items, **Deborah Johnson moved, second by Adam Faulstich, to approve the consent agenda as presented. Motion carried 7-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(3): Notice of Proposed Additional Appropriations was advertised in the Pilot News and Heartland on February 24, 2023.

General/Surveyor: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$8,268 into Wages-Department Head. Motion carried 7-0.

General/Veterans Service Officer: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,000 into Dues & Subscriptions.

Motion carried 7-0.

General/Commissioners: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$10,000 into Marian University's Ancilla College.

Motion carried 7-0.

General/Commissioners: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$6,000 into Boys & Girls Club. Motion carried 7-0.

General/Circuit: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$1 into CASA Grant Match. Motion carried 7-0.

General/Park & Recreation: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$24,000 into West Township Log Cabin.

Motion carried 7-0.

Extradition/Sheriff Assistance: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$5,341.03 into Training. Motion carried 7-0.

Surveyor Section Corner Perpetuation: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$6,000 into Operating Supplies.

Motion carried 7-0.

Local Health Dept. Trust Account: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,833 into Wages-Public Health Nurse.

Motion carried 7-0.

Community Corrections Project Income: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,641 into Wages-Department Head; \$1,145 into Wages-Case Manager; \$1,742 into Wages-PreTrial Quality Assurance Coordinator; \$2,040 into Wages-Program Director; and \$2,140 into Wages-Case Manager MCDAP. Motion carried 7-0.

COVID-19 Routine Immunizations: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$14,969.90 into Supplies; \$4,697.03 into Travel; \$1,918.22 into Equipment; \$129,558.43 into Contractual; and \$3,197.03 into Other Operating Expense. Motion carried 7-0.

Domestic Cannabis Eradication & Suppression: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,500 into Training.

Motion carried 7-0.

COVID-19 Insurance Reimbursement: Deborah Johnson moved, second by Adam Faulstich, to approve the additional appropriation request of \$68,262.31 into Supplies and \$98,390.81 into Contractual. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(4):

Cum Bridge: Deborah Johnson moved, second by Adam Faulstich, to approve the transfer request of \$4,999 from Professional Services into Bridge #11 N Union Rd and to approve the transfer request of \$7,679 from Professional Services into Bridge #232 Randolph.

Motion carried 7-0.

Drug Free Community: Deborah Johnson moved, second by Adam Faulstich, to approve the transfer request of \$5,500 from Prevention and Education into Treatment.

Motion carried 7-0.

Minutes of February 9, 2023: Deborah Johnson moved, second by Adam Faulstich, to approve the meeting minutes as presented. Motion carried 7-0.

Cender/Dalton Municipal Advisors: Nicole Cox moved, second by Will Patterson, to approve the Cender/Dalton Municipal Advisors Financial Consultant Annual Service Agreement for the calendar year 2023. Motion carried 7-0.

BZA Appointment: Deborah Johnson moved, second by Adam Faulstich, to appoint Jim Kephart to the Marshall County Board of Zoning Appeals to fill the unexpired term of Michelle Mieras from March 9, 2023 through December 31, 2023. Motion carried 7-0.

COMMITTEE REPORTS

Highway: Jesse Bohannon reported a committee meeting was held and discussed the 2023 Road Program, which was approved by the Commissioners at the March 6th meeting. Community Crossings Match Grant process. He explained Superintendent Peters is anticipating a shortfall of \$1,800,000 in the 2023 Road Program and suggested consideration be made in April to set aside \$2 million to accomplish the plan.

Personnel: Will Patterson reported a committee meeting was held and discussed requests from Community Corrections requesting the job title of Pre-Trial Quality Assurance Coordinator be renamed to Assistant Director; Sheriff to adjust the Jail Program Director job description, which may adjust the category; Sheriff staff annual hours of 1944 be increased to 2080, Plan Commission clerical position from part-time to full-time; and Extension seeking an additional position.

American Rescue Plan (ARP): Tim Harman reported a committee meeting was held and received information from the Town of Lapaz, which is requesting \$430,000 in funding for water & utility services. The total project cost is \$21 million. The committee requested the Town of Lapaz complete the 85% approval survey first and upon completion to bring the request back to the committee.

MACOG: Council President Bohannon stated the RDA partnership is nearing the 10-year sunset and more information will be forthcoming concerning extending the RDA partnership.

Lebbin Claim: Nicole Cox moved, second by Will Patterson, to approve the submission of a claim for payment to Marcel Lebbin for February services. Motion carried 7-0.

Council member Harman expressed concerns about the Commissioners Special Meeting held on Wednesday, March 8th. Stating he believes the Commissioners violated Indiana Code 36-2-2-8 by not properly advertising the special meeting to include a statement of purpose and that the actions taken in that meeting may be invalid. He further stated the Council is not usurping powers as no official action has been taken and understands each body is tasked with separate powers.

Council member Cox read a letter outlining the differences between an authoritarian leader and servant leader.

Members expressed the desire to have a working relationship with the Commissioners.

PUBLIC INPUT

No public input was heard.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 6:53 p.m. upon motion by Nicole Cox, second by James Masterson. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL
SPECIAL MEETING
THURSDAY, MARCH 30, 2023**

BE IT REMEMBERED: That on Thursday, March 9, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the Auditor. Board members present were President Jesse Bohannon, Members James Masterson, Nicole Cox, Deborah Johnson, and Will Patterson; County Auditor, Angela C. Birchmeier. Tim Harman and Adam Faulstich were not present. The meeting was opened with a prayer and the Pledge of Allegiance, streamed live at www.co.marshall.in.us, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input concerning agenda items was heard.

SHERIFF DEPARTMENT

Sheriff Matt Hassel stated he has received notification that the 2023 vehicles to be purchased from Oliver Ford are no longer in production and the order will not be filled. He spoke to Auto Park and the Dodge Durango is currently in production, but they may stop production at any time. The Sheriff explained a second vehicle was involved in an accident has been totaled by the insurance carrier. The insurance carrier has paid \$57,538.25 for the damages. Sheriff Hassel requested permission to order two Dodge Durangos in the total sum of \$85,408. He stated an additional appropriation request has been submitted in the sum of \$27,870 from the General Fund to be considered at the April meeting. He further explained delivery is not expected to be available for at least three or four months. **Jim Masterson moved, second by Nicole Cox, to approve the Sheriff's request to order two vehicles. Motion carried 5-0.**

Sheriff Hassel requested an update on the request made to the Job Classification/Compensation Committee to increase hours to 2080 per year. Council member Patterson stated they are still working on those requests.

PUBLIC INPUT

No public input was heard.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 9:06 a.m. upon motion by Deborah Johnson, second by Nicole Cox. Motion carried 5-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, APRIL 13, 2023**

BE IT REMEMBERED: That on Thursday, April 13, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the Auditor. Board members present were President Jesse Bohannon, Vice President Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich and Will Patterson; and County Auditor, Angela C. Birchmeier. The meeting was opened with a prayer led by Rich Gramm, the Pledge of Allegiance, streamed live at www.co.marshall.in.us, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input on agenda items was heard.

PLAN COMMISSION

Plan Commission Director Ty Adley presented the 2022 Annual Report highlighting the number of permits and their value, BZA and Plan Commission cases. Director Adley stated a Comprehensive Strategic Plan was completed in 2000 with a projection of 20-30 years and offered to work with Council and Commissioners on a long-term plan within the county's limited resources.

PROBATION DEPARTMENT

Chief Probation Officer Jim Bendy requested permission to apply for the IOCS Pre-Trial Grant. He explained the grant request is for fiscal year January 1, 2024, and will run to December 31, 2024. This grant was previously approved and has been ongoing since July 1, 2020. The grant budget request will be \$120,000 and will include a full-time Probation Officer, a full-time Pre-Trial Intake Specialist, training, travel, and supplies. **Tim Harman moved, second by Adam Faulstich, to allow the Probation Department to apply for the IOCS Pre-Trial Grant as presented. Motion carried 7-0.**

Chief Probation Officer Bendy explained this grant began after Trial Rule 26 was implemented and as a result has aided in managing the number of inmates.

HEALTH DEPARTMENT

Health Department Administrator Faith Freed presented a request to apply for the Supplemental Workforce in Schools federal grant. This grant will continue to fund a contractor to assist the schools of Marshall County with immunization record keeping, scheduling of clinics held at the schools and education to parents/patients regarding hearing, vision, and immunizations. The amount of the grant has not yet been determined. The grant period will be July 1, 2023 through June 30, 2024.

Jim Masterson moved, second by Deborah Johnson, to allow the Health Department to apply for the Supplemental Workforce in Schools federal grant. Motion carried 7-0.

Administrator Freed presented a request to apply for the Supplemental Immunization Services grant. The federal grant is to continue immunization efforts to improve Marshall County immunization rates. The grant period is July 1, 2023 to June 30, 2024. The proposed budget includes travel, supplies, equipment, and contractual services in the sum of \$56,160.32. **Will Patterson moved, second by Nicole Cox, to allow the Health Department to apply for the Supplemental Immunization Services federal grant. Motion carried 7-0.**

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Jeffirs Holiday presented the Section 5311/5339 Rural Public Transit Grant. She explained the 5311 operating budget for 2024 is \$615,976, with an estimated revenue of \$46,000 in fees, federal share of \$284,988, local match of \$284,998, and the state share of \$57,707. She further explained the application also includes a 5339 capital project of \$138,224 to purchase two replacement low-floor minivans, with 80% federal funding of \$110,579 and 20% local match of \$27,645. The required match funds will be secured by Marshall County Council on Aging. Director Holiday provided an overview of services provided, including an average of 106 trips per day, Meals on Wheels, the multitude of classes offered and the volunteers. **Jim Masterson moved, second by Will Patterson, to allow Marshall County Council on Aging to apply for the Section 5311/5339 Rural Public Transit grant. Motion carried 7-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation (MCEDC) President/CEO Greg Hildebrand provided a PowerPoint presentation outlining the 2022 Annual Report. He explained the trending data from Indiana Economic Development Corporation (IEDC) for competitive project requests for existing building size (square footage) and for land (acres) for the years 2019 through first quarter of 2023. He further discussed the state of rural economy, quality of life, solar projects, and READI grants.

PARK & RECREATION

Marshall County Park & Recreation Board President Greg Hildebrand and Secretary Deb VanDeMark presented a request to apply for the NIPSCO Environmental Action Grant. They explained NIPSCO supports environmental restoration and education projects and programs throughout northern Indiana with funding from the Environmental Action Grant. The Park and Recreation Board has approved a plan to request \$5,000 to combat invasive species at park properties. This was identified as a priority task by the Natural Features Inventory that was recently conducted with a grant from the MC Community Foundation. The Park Department will be contributing \$500 as a match. Secretary VanDeMark explained they recently learned the grant application to Marshall County Community Foundation for this invasive work was not approved and were seeking alternative funding sources. **Will Patterson moved, second by Nicole Cox to allow the Park & Recreation Department to apply for the NIPSCO Environmental Action Grant. Motion carried 7-0.**

Discussion was held concerning an upcoming DNR grant opportunity to be presented at a future meeting.

COUNCIL ITEMS

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Tim Harman moved, second by Adam Faulstich, to deny the additional appropriation request of \$200,000 into Rainy Day Disaster Recovery-Small Structures, stating a preference to appropriate from the Cum Bridge fund. Motion carried 7-0.**

Tim Harman moved, second by Nicole Cox, to approve the remainder of the consent agenda as presented. Motion carried 7-0.

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(4): Notice of Proposed Additional Appropriations was advertised in the Pilot News and Heartland on March 30, 2023.
General/Treasurer: **Tim Harman moved, second by Nicole Cox, to approve the additional appropriation request of \$2,075.70 into Office Equipment. carried 7-0.**

General/Sheriff **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$71,694.75 into Vehicle Purchase. Motion carried 7-0.

General/Commissioners: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$211,249.50 into Stellar Community Projects-Co Share. Motion carried 7-0.

General/Plan Commission: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$319 into Training. Motion carried 7-0.

General/Museum: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$1,044.86 into Archival Supplies. Motion carried 7-0.

LIT Special Purpose: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$876.00 into Wages-Turnkey/Dispatcher Sgt. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$35,000 into B#11 N Union Road. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$91,000 into B#232 Randolph Street. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$51,861.60 into B#73 King Road. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$2,790.82 into B#11th Road. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$1,575.41 into B#120 Ups Road. Motion carried 7-0.

Cum Bridge: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$11,787.20 into B#232 Randolph Street. Motion carried 7-0.

Rainy Day **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$2,000,000 into Stone Gravel Aggregates. Motion carried 7-0.

EMA Mitigation Grant: **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$7,700 into Contractual Services. Motion carried 7-0.

American Rescue Plan (ARP): **Tim Harman** moved, second by **Nicole Cox**, to approve the additional appropriation request of \$1,000,000 into 6.1 Highway Material. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(5):

General/Sheriff: **Tim Harman** moved, second by **Nicole Cox**, to approve the transfer request of \$13,713.25 from Vehicle Repair into Vehicle Purchase. Motion carried 7-0.

LIT Special Purpose: **Tim Harman** moved, second by **Nicole Cox**, to approve the transfer request of \$29,244 from Wages-Turnkey/Dispatcher into Wages-Turnkey/Dispatcher Sgt. Motion carried 7-0.

American Rescue Plan (ARP): **Tim Harman** moved, second by **Nicole Cox**, to approve the transfer request of \$202,094.55 from Highway Material into Highway Equipment. Motion carried 7-0.

Minutes of March 9, 2023: **Tim Harman** moved, second by **Nicole Cox**, to approve the meeting minutes as presented. Motion carried 7-0.

Special Meeting Minutes of March 30, 2023: **Will Patterson** moved, second by **Jim Masterson**, to approve the special meeting minutes as presented. Motion carried 5-0-2, with **Tim Harman** and **Adam Faulstich** abstaining.

Lebbin Law & Cender Dalton Invoices: **Nicole Cox** moved, second by **Deborah Johnson**, to approve the submission of **Lebbin Law Office** invoice and the **Cender Dalton Municipal Advisors** invoice for payment. Motion carried 7-0.

COMMITTEE REPORTS

Personnel – Ordinance 2023-3(2) Amending Salary Ordinance 2022-16: Nicole Cox moved, second by Adam Faulstich, to approve Ordinance 2023-3(2) Amending Salary Ordinance 2022-16 to reflect the increased annual hours in the Sheriff Department to 2080 and to reflect one additional Heavy Equipment Operator in Motor Vehicle Highway. Motion carried 6-1, with Jim Masterson voting no.

PUBLIC INPUT

Kathy Bottorff of WTCA inquired as to the amounts of the Lebbin Law and Cender Dalton invoices. Auditor Birchmeier stated Lebbin Law Office invoiced in the sum of \$1,030 and Cender Dalton invoiced in the sum of \$412.50.

Highway Superintendent Jason Peters responded to the Rainy Day additional appropriation denied earlier in the meeting, stating the Cum Bridge fund is carrying a healthy balance. However, there is an anticipation of many upcoming expenses. He explained the project cost for Bridge 232 has increased by \$1 million and he is uncertain of future inflationary costs. The small structures that were identified with a problem will be repaired using funds from Cum Bridge. If, in the future, there is insufficient monies in the Cum Bridge fund a federal project could be delayed by four years. Superintendent Peters informed the board that the county has been awarded \$1 million for Community Crossings Grant and the Community Crossing project and four additional paving project bids will be advertised to be opened at the May 1st Commissioner meeting.

COUNCIL ITEMS - CONTINUED

Council member Harman discussed the validity of the Council appropriation for Cender Dalton and deferred to Attorney Lebbin. Attorney Lebbin stated there are two statutes that grant authority to the Council I.C. 36-2-3-6 and I.C. 36-2-5-3(a)(4) to hire Cender Dalton and approve those invoices.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:02 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, MAY 11, 2023**

BE IT REMEMBERED: That on Thursday, May 11, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. Council member Will Patterson was not present. The meeting streamed live at www.co.marshall.in.us, was opened with a prayer led by Lynn Fitzpatrick, the Pledge of Allegiance, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input on agenda items was heard.

NORTHERN INDIANA REGIONAL DEVELOPMENT AUTHORITY

Bethany Hartley, President & CEO of the Northern Indiana Regional Development Authority (RDA) provided a PowerPoint presentation explaining what a regional development authority is, how it is governed and operated. She explained HB 1403 was passed to enable regions in the state to form Regional Development Authorities, the required mechanism to apply for Regional Cities Initiative (RCI) funding and preferred mechanism for READI funding. Marshall County has participated in nine RCI projects totaling \$4,962,980 and five READI projects totaling \$3,796,965. She requested Council support of the RDA for another eight-year term by approving Ordinance 2023-12. **Tim Harman moved, second by Deborah Johnson, to approve Ordinance 2023-12: An Ordinance Authorizing Marshall County, Indiana to Commit to an Additional Term of Membership in the Northern Indiana Regional Development Authority. Motion carried 6-0.**

COUNCIL ITEMS

Minutes of April 13, 2023: James Masterson moved, second by Adam Faulstich, to approve the meeting minutes as presented. Motion carried 6-0.

Ordinance 2023-3(3) Amending Salary Ordinance 2022-16: An amendment to the salary ordinance reflecting the Probation Department: Fund 1000-273, Probation Officer (BF) at an hourly rate of \$22.54 and Fund 8820-003, the addition of one (1) full-time Criminal Justice Intake Officer at an hourly rate of \$25.05; Plan Commission: Fund 1000-079, the addition of one (1) full-time Planning Technician at an hourly rate of \$28.18; and the Sheriff Department: Fund 1114, Jail Program Director as a PAT3, non-exempt, at an hourly rate of \$30.39 for consideration. **Tim Harman moved, second by Nicole Cox, to approve Ordinance 2023-3(3) Amending Salary Ordinance 2022-16. Motion carried 6-0.**

Ordinance 2023-4B(1): An Addendum to Ordinance 2022-16B Adopting County of Marshall, Indiana Job Descriptions: An amendment to the job description ordinance reflecting Community Corrections PreTrial Quality Assurance Coordinator description has been updated and renamed Quality Assurance Coordinator/Assistant Director; Plan Commission adding a description for Planning Technician, Full-time, PAT 2, Non-Exempt; and Sheriff Department updating the Jail Program Director, Full-time, PAT3, non-exempt for consideration. **Nicole Cox moved, second by Adam Faulstich, to approve Ordinance 2023-4B(1): An Addendum to Ordinance 2022-16B Adopting County of Marshall, Indiana Job Descriptions. Motion carried 6-0.**

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Tim Harman moved, second by Adam Faulstich to deny the additional appropriation request of \$200,000 into Rainy Day Disaster Recovery-Small Structures, stating a preference to appropriate from the Cum Bridge Fund. Motion carried 6-0.**

President Bohannon stated that in attorney Marcel Lebbin's opinion, funding for the Courthouse Project could be appropriated from the LIT Special Legislation fund and would hope that consideration would be made for future funding requests.

Tim Harman moved, second by Adam Faulstich, to approve the remainder of the consent agenda as presented. Motion carried 6-0.

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(5): Notice of Proposed Additional Appropriations was advertised in the Pilot News on April 29th, in the Heartland on May 4th, posted on the county website and bulletin boards on April 24, 2023.

General/Commissioner: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$23,932.75 into Courthouse Project. Motion carried 6-0.**

General/Probation: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$6,000 into Urinalysis Supplies. Motion carried 6-0.**

Health: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$500 into Office Supplies and \$500 into Printing & Advertising. Motion carried 6-0.**

Local Road & Street: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$30,000 into Equipment Rental. Motion carried 6-0.**

Motor Vehicle Highway: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request in Department 531 of \$65,000 into Wages-Overtime, \$40,000 into Wages-Heavy Equipment Operator, and in Department 533 of \$8,000 into Wages-Overtime and \$200,000 into Vehicle Maintenance. Motion carried 6-0.**

Clerk IV-D: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$3,000 into Professional Services. Motion carried 6-0.**

IOCS Problem Solving Court: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,080 into Program Supplies and \$2,300 into Drug Testing. Motion carried 6-0.**

Solid Waste: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$21,000 into Non-Reverting/Feasibility Study; \$2,000 into Accounting/Legal; \$3,500 into Education; \$4,500 into Commodity/Recycling; \$9,000 into Site & Facility Improvements; and \$10,000 into Miscellaneous Equipment. Motion carried 6-0.**

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(5):

MVH/MVH Restricted: **Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$50,000 from MVH Stone, Gravel, Aggregates into MVH Restricted Stone, Gravel, Aggregates. Motion carried 6-0.**

Abatements: Auditor Birchmeier explained Marshall County currently has two businesses that have tax abatements, Faulkner Fabricating and Homestead Dairy, on both their real and personal property. Annually by May 15th the companies are required to submit a CF-1 for the taxing unit to review and ensure the business is still in compliance. Historically, the Council member who represents the district where the business is located is appointed to review for compliance.

Tim Harman moved, second by Jim Masterson, to appoint Adam Faulstich to review Faulkner Fabricating and Will Patterson to review Homestead Dairy. Motion carried 6-0.

PUBLIC INPUT

Commissioner President Stan Klotz inquired as to the Council’s timeline for an appointment to the Regional Sewer District. This item will be placed on the June agenda for consideration.

Sheriff Matt Hassel thanked the board for increasing the department to a 40 hour work week. He explained not all employees worked 40 hours in the first three weeks as the department made the transition.

Sheriff Hassel requested permission to apply for the ICJI federal Comprehensive Highway Injury Reduction Program (CHIRP) grant. He explained this grant allows for officers to work additional hours focused on traffic violations, occupant protection laws, and impaired driving enforcement, all to make Marshall County roadways safer. This grant is worked by multiple agencies in Marshall County, including Bremen, Bourbon, Culver, Plymouth, and Marshall County Sheriff Department. Marshall County is the host agency with the Auditor’s Office being the fiscal agent to distribute funding. **Nicole Cox moved, second by Adam Faulstich, to allow the Sheriff to apply for the Comprehensive Highway Injury Reduction Program (CHIRP) federal grant as presented. Motion carried 5-1, with Jesse Bohannon voting no.**

Sheriff Hassel provided the board copies of the three quotes he received for desk/consoles, the prices ranging from \$90,000 to \$136,000 for Council review.

COUNCIL ITEMS - CONTINUED

Cender-Dalton & Lebbin Law Claims: Jesse Bohannon moved, second by Deborah Johnson, to approve the submission of a claim for payment to Cender-Dalton and to Marcel Lebbin for April services. Motion carried 6-0.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 6:30 p.m. upon motion by James Masterson, second by Nicole Cox. Motion carried 6-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, JUNE 8, 2023

BE IT REMEMBERED: That on Thursday, June 8, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at www.co.marshall.in.us, was opened with a prayer led by Mr. Keck, the Pledge of Allegiance, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input on agenda items was heard.

MUSEUM

Museum Director Sandy Garrison and Historical Society Board President Mike Miley provided a quarterly update of the many exciting events, school tours, exhibits, and outreach programs happening at the Museum. The visitors have increased by 22% from this time last year and volunteer hours are up 60%. A short story was shared about Daniel McDonald and the unveiling of Chief Menominee Monument on September 4, 1909.

DEB VANDEMARK & PAUL LEVITT

Deb VanDeMark, 14750 Tulip Road, Culver, explained her purpose at speaking at the meeting tonight was to bring awareness to the community and she understands that Council does not have authority over the solar ordinance. She explained she would be attending the June 22nd Plan Commission meeting to request a moratorium on solar.

Paul Levitt, 16161 18th Road, Culver, stated the Marshall County solar ordinance is weak in comparison to other counties and expressed concern over property values, setbacks, and an emergency fire safety plan.

Council Member Faulstich explained under Senate Bill 44 the Indiana Department of Environmental Management (IDEM) will be conducting a study by October of 2024.

Tim Harman moved, second by Deborah Johnson, to urge the County Commissioners to enact a two-year moratorium on industrial solar within Marshall County. Motion carried 7-0.

PROBATION DEPARTMENT

Assistant Chief Probation Officer Abby Caswell requested permission to apply for the fifth fiscal year portion of the Justice Partners Addictions Response Grant. She explained the grant period is October 1, 2023 through September 30, 2024 and is requesting \$60,000 in federal funds. The grant will provide funding for two positions, training, screening and assessment tools, community outreach, travel, and pamphlets. The grant funding will allow the Probation Department to implement projects at any/all intercepts of the local system that do not currently have collaborative programming and to enhance the existing pretrial services program. **Will Patterson moved, second by Nicole Cox, to allow the Probation Department to apply for the Justice Partners Addictions Response Grant in the sum of \$60,000. Motion carried 7-0.**

CASA

Circuit Court Judge Curtis Palmer introduced CASA Director Chastity Keller and explained CASA (Court Appointed Special Advocates) is an organization of trained volunteers who work with abused/neglected children who have been declared in need of services by the court system and placed in a foster home. CASA is funded by the State with a county match. The grant next year is anticipated to have a \$55,000 shortfall and Judge Palmer will be seeking additional CASA funding within the Circuit Court budget request for 2024. Judge Palmer requested permission to apply for the 2024 CASA Grant in the sum of \$4,327 with a county match of 85% (\$3,678).

Deborah Johnson moved, second by Will Patterson, to allow the Circuit Court to apply for the CASA Grant as presented. Motion carried 7-0.

ST. JOSEPH HEALTH SYSTEM

St. Joseph Health System Tobacco Education Coordinator Annette Haining invited the members to the Marshall County Hope for Youth event to be held on June 27th from 1:00 p.m. to 3:00 p.m. at the REES Theatre. This is a free presentation highlighting local student polling data and current challenges of Marshall County teens.

UNITED WAY

United Way Development Manager Brian Teall and Executive Director Linda Yoder presented Fund the Essentials 2. They explained the pandemic continues to impact the local economy and are requesting financial assistance in the sum of \$150,000 to shore up the needs of local families and ease the burden that is asked of our area's industry and businesses. Due to not having enough information prior to the meeting, **Nicole Cox moved, second by Tim Harman, to table the request and refer the request to the ARP Committee for a recommendation. Motion carried 6-1, with Jim Masterson voting no.**

COUNCIL ITEMS

Abatement-Faulkner Fabricating/Center Street Properties: Upon explaining a site visit was complete, Faulkner Fabricating/Center Street Properties is in compliance, with the number of employees increased by nine, **Will Patterson moved, second by Nicole Cox, to approve the real property and personal property abatement request for Faulkner Fabricating/Center Street Properties. Motion carried 7-0.**

Abatement-Houin Family Farm/Homestead Dairy: Member Faulstich stated a site visit was complete and Houin Family Farm/Homestead Dairy is in compliance. **Will Patterson moved, second by Deborah Johnson, to approve the real property and personal property abatement request for Houin Family Farm/Homestead Dairy. Motion carried 7-0.**

Bourbon Public Library Appointment: **Nicole Cox moved, second by Will Patterson, to approve the appointment of Cheri Kilgore to fill the unexpired term of Athena Stenstrom to the Bourbon Public Library Board for the term ending April 30, 2025. Motion carried 7-0.**

Ordinance 2023-4B(2): An Addendum to Ordinance 2022-16B Adopting Job Descriptions: Council member Patterson explained Waggoner, Irwin, Scheele updated the following job descriptions: Public Health Nurse/Administrator, Environmentalist Specialist, School Liaison, Food Sanitarian-Environmentalism, Clerk Registrar I, Clerk Registrar II, Public Health Nurse, Public Health Nurse/Health Educator, Emergency Preparedness Coordinator/Environmentalism, Administrative Assistant-Environmentalism, Public Health Nurse PT, and WIC Coordinator. **Tim Harman moved, second by Adam Faulstich, to approve Ordinance 2023-4B(2): An Addendum to Ordinance 2022-16B Adopting Job Descriptions as presented. Motion carried 7-0.**

Ordinance 2023-3(4) Amending Salary Ordinance 2022-16: An amendment to the salary ordinance was presented reflecting the Sheriff Department: Fund 1114, increasing the number of Turnkey/Dispatch Sgt. to four (4) and reducing the number of Turnkey/Dispatcher to twenty (20). Reflecting the Health Department: Fund 1159, eliminating the positions of Administrator/Chief Environmentalist and Administrative Assistant-Environmentalist, adding one (1) Public Health Nurse/Administrator, PAT4, exempt, at a bi-weekly rate of \$2,337.30 and adding one (1) Environmentalist Specialist, PAT3, non-exempt, at an hourly rate of \$30.39; and to Crisis CoAg Covid 19 Workforce Fund 8825, adding one (1) School Liaison, PAT1, non-exempt, at an hourly rate of \$25.35. Also, reflecting the Probation Department: IOCS Pretrial Grant Fund 9013-004, Probation Officer-Pretrial (EO) at an hourly rate of \$25.08. **Tim Harman moved, second by Nicole Cox, to approve Ordinance 2023-3(4): Amending Salary Ordinance 2022-16 as presented. Motion carried 7-0.**

Cender-Dalton Financial Consultant Annual Service Agreement: President Bohannon explained the Financial Consultant Annual Service Agreement with Cender-Dalton has been narrowed to the scope of work to only those services Council intends to engage in, as delineated in statute.

Adam Faulstich moved, second by Deborah Johnson, to approve the revised Financial Consultant Annual Service Agreement as presented. Motion carried 7-0.

Marshall County Regional Sewer District: **Deborah Johnson moved, second by Will Patterson, to appoint Christopher Spier to the Marshall County Regional Sewer District for a four year term from May 1, 2023 through April 30, 2027. Motion carried 7-0.**

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Will Patterson moved, second by Nicole Cox, to remove the additional appropriation request of \$137,017 into General Fund-Courthouse Projects for individual consideration. Motion carried 7-0.**

Tim Harman moved, second by Adam Faulstich, to approve the remainder of the consent agenda as presented. Motion carried 7-0.

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(5): Notice of Proposed Additional Appropriations was advertised in the Pilot News on May 25th, in the Heartland on May 18th, posted on the county website and bulletin boards on May 18, 2023.

General/Coroner: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$1,300 into Office Furniture & Fixtures. Motion carried 7-0.**

LIT Special Purpose: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$142,826.50 into Urinalysis Supplies. Motion carried 7-0.**

Cum Bridge: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$30,000 into Bridge Inspection Inventory, \$40,252 into Bridge Inspection Inventory, and \$200,000 into Professional Services. Motion carried 7-0.**

Cum Cap Development: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$9,645 into Software Maintenance. Motion carried 7-0.**

Park & Recreation: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$8,648.50 into MCCF Grant-NFI Mill Pond/Memorial Forest. Motion carried 7-0.**

Clerk IV-D: **Tim Harman moved, second by Adam Faulstich, to approve the additional appropriation request of \$412.50 into Office Equipment. Motion carried 7-0.**

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(7):

Clerk: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$804.42 from Repair Furniture & Equipment into Office Equipment. Motion carried 7-0.

WIC: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$32,832.80 from Wages-Competent Professional Authority into Competent Professional Authority. Motion carried 7-0.

Crisis CoAg Covid-19: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$31,862.50 from Printing and Advertising with \$23,068.50 into Wages-School Liaison, \$1,918 into Employer Social Security, \$4,272 into Group Health Insurance, \$20 into Group Life Insurance, and \$2,584 into Employer PERF. Motion carried 7-0.

Additional Appropriation – General Fund Courthouse Project: Following discussion, Tim Harman moved, second by Nicole Cox, to deny the additional appropriation request of \$137,017 into Courthouse Project and suggested the Commissioners resubmit the request from LIT Special Purpose. Motion carried 7-0.

Minutes of May 11, 2023: Deborah Johnson moved, second by Tim Harman, to approve the meeting minutes as presented. Motion carried 6-0-1, with Will Patterson abstaining.

Budget/Finance Subcommittee Report: Vice President Harman stated the committee met to discuss the budget process and wage recommendations will be forthcoming.

ARP Committee: President Bohannon stated the committee met and declined the request from the Town of Lapaz for the engineering study on the water project in the sum of \$450,000. The committee did make a recommendation to the Commissioners to appropriate \$1,500,000 to the Highway Department to support the 2023 Road Program.

Ordinance 2023-14: Grant: Following discussion of the revised grant ordinance proposed by the Commissioners, Tim Harman moved, second by Deborah Johnson, to oppose Ordinance 2023-14 and request the Commissioner not approve on second reading. Motion carried 7-0.

Attorney Lebbin explained that the Council will have oversight on grant appropriations.

PUBLIC INPUT

Greg Hildebrand, President and CEO of Marshall County Economic Development Corporation, spoke in favor of the Tamarack Solar Project.

Jan Lemler, 1019 Jackson Street, Plymouth, spoke about agriculture, economy, the Michigan watershed, and opposes solar projects.

Deb VanDeMark, 14750 Tulip Road, Culver, spoke of the value of farm ground.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:59 p.m. upon motion by Nicole Cox, second by Jim Masterson. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, JULY 13, 2023

BE IT REMEMBERED: That on Thursday, July 13, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Members James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. Vice President Tim Harman was not present. The meeting streamed live at www.co.marshall.in.us, was opened with a prayer led by Travis Hensley, the Pledge of Allegiance, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

Board of Commissioners President Stan Klotz explained he would like to purchase a new vehicle to replace the Building Inspector's truck and requested consideration of a late submission transfer of \$2,500 in the Cum Cap Development Fund.

PLAN COMMISSION

Plan Commission Director Ty Adley presented the second quarter report, comparing permit count and value from 2021, 2022, and 2023. Director Adley stated the numbers are on par. Director Adley then thanked the board for adopting the Planning Technician job description last month and requested support of a transfer request and an additional appropriation request of \$3,500, to be heard at the August meeting, to fund the position for the remainder of this year. **Adam Faulstich moved, second by Will Patterson, to show support of an additional appropriation and allow the Plan Commission Director to proceed with the hiring process. Motion carried 6-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation President/CEO Greg Hildebrand provided a PowerPoint presentation highlighting the unemployment rates, business attraction, retention, and expansion. Indiana Economic Development Corporation announced an update on READI 2.0 with \$500 million in funding available to eligible regional development authorities to only fund infrastructure and capital projects that include Regional Economic Acceleration and Development Strategy with an emphasis on rural communities, quality of life, and quality of opportunity.

COUNCIL ITEMS

Claim: Nicole Cox moved, second by Deborah Johnson, to approve the submission of a claim by the Board President for payment to Lebbin Law Office in the sum of \$1,630 for services rendered in June. Motion carried 6-0.

Ordinance 2023-3(5) Amending Salary Ordinance 2022-16: President Bohannon explained that due to a shortage of 911 funding from the State, Sheriff Hassel requested to move four employees from the Statewide 911 Fund and add them to the LIT Special Purpose Fund. **Will Patterson moved, second by Adam Faulstich, to approve Ordinance 2023-3(5) Amending Salary Ordinance 2022-16, to reflect Statewide 911 with four (4) Turnkey/Dispatcher, full-time and to reflect LIT Special Purpose with twenty-four (24) Turnkey/Dispatcher, full time. Motion carried 6-0.**

Ordinance 2023-4(2) Establish New County Fund: **Jim Masterson moved, second by Nicole Cox, to approve Ordinance 2023-4(2) Establish New County Fund 1161, Local Public Health Services. Motion carried 6-0.** President Bohannon explained that the State took good steps to ensure local control and to provide good services by the Health Department.

2024 Council Budget: Discussion was held concerning the submission of the 2024 budget for Council as follows: three percent wage increase, \$600 in Wages-Per Diem, \$10,000 in Professional Services, \$10,000 in Legal Services, \$1,500 in Travel/Mileage, \$140 in Dues & Subscriptions, and \$200,000 in Other Projects. **Nicole Cox moved, second by Will Patterson, to allow the President to sign and submit the 2024 budget as discussed. Motion carried 6-0.**

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations, reduction of appropriations, and transfer of appropriations, **Adam Faulstich moved, second by Will Patterson, to approve the consent agenda as presented. Motion carried 6-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(7): Notice of Proposed Additional Appropriations was advertised in the Heartland News on June 15th, in the Pilot News on June 22nd, posted on the county website and bulletin boards on June 15, 2023.

LIT Special Purpose: Adam Faulstich moved, second by Will Patterson, to approve the additional appropriation request of \$150,000 into Wages-Turnkey/Dispatcher, \$15,000 into Social Security, \$35,000 into Group Health Insurance, \$1,000 into Group Life Insurance, and \$20,000 into Employer PERF . Motion carried 6-0.

Opioid Restricted Funds: Adam Faulstich moved, second by Will Patterson, to approve the additional appropriation request of \$100,715.58 into Project Hope. Motion carried 6-0.

Park & Recreation: Adam Faulstich moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into NIPSCO Environmental Action Grant. Motion carried 6-0.

REDUCTION OF APPROPRIATION ORDINANCE 2023-1(8): Notice of Proposed Reduction of Appropriations was advertised in the Heartland News on June 15th, in the Pilot News on June 22nd, posted on the county website and bulletin boards on June 15, 2023.

Rainy Day: Adam Faulstich moved, second by Will Patterson, to approve the reduction of appropriation request of \$472,611.38 from Stone, Gravel, Aggregates. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(6):

General/Surveyor: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$1,130 from Vehicle Repair into Vehicle Accessories. Motion carried 6-0.

General/Extension: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$600 from Wages-Secretaries into Professional Services. Motion carried 6-0.

General/Commissioners: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$5,000 from Utilities, \$10,000 from Trash & Hauling, and \$2,000 from Care of Unclaimed Animals into Insurance in the total sum of \$17,000. Motion carried 6-0.

General/Building & Grounds: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$9,850 from Repair Buildings & Structures into Machinery & Equipment. Motion carried 6-0.

Cum Cap Development: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$2,500 from Leased Vehicles-Enterprise into Vehicle Purchase. Motion carried 6-0.

MVH/MVH Restricted: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$150,000 from Stone, Gravel, Aggregates into MVH Restricted Stone, Gravel, Aggregates. Motion carried 6-0.

MVH/MVH Restricted: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$10,000 from Wages-Overtime into MVH Restricted Wages-Overtime. Motion carried 6-0.

Rainy Day: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$1,422,514.75 from Stone, Gravel, Aggregates with \$685,764.65 into Muckshaw Road (14th Road – SR 10), \$371,994.75 into 13th Road (Peach Road -Olive Trail), and \$364,755.35 into King Road (12B Road -11th Road). Motion carried 6-0.

American Rescue Plan: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$600,000 from 6.1 Highway Material into 6.1 Highway Professional Services. Motion carried 6-0.

Solid Waste: Adam Faulstich moved, second by Will Patterson, to approve the transfer request of \$2,000 from Payroll Liabilities into Print & Public Info, \$1,000 from Accounting & Legal into Software, and \$100 from Accounting & Legal into Postage. Motion carried 6-0.

Minutes of June 8, 2023: James Masterson moved, second by Nicole Cox, to approve the minutes of June 8, 2023. Motion carried 6-0.

PUBLIC INPUT

Creighton Prawat, 220 E. Plymouth Street, Bremen, voiced concern about solar and diminished property values. He proposed the Council consider offering any property owner affected by the solar industry to receive a permanent abatement.

Sheila Gardner, 10660 Nutmeg Road, Plymouth, expressed concern about the proposed \$100,000 additional appropriation for the Regional Sewer District.

ADJOURNMENT

With no further business to come before the Council, the meeting was adjourned at 6:41 p.m. upon motion by Nicole Cox, second by Will Patterson. Motion carried 6-0.

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, AUGUST 10, 2023

BE IT REMEMBERED: That on Thursday, August 10, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; Council Attorney Marcel Lebbin; Financial Advisor Steve Dalton; and County Auditor, Angela C. Birchmeier. The meeting streamed live at www.co.marshall.in.us, was opened with a prayer led by St. Joseph County Councilman Randy Figg, the Pledge of Allegiance, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input on agenda items was heard.

MARSHALL COUNTY REGIONAL SEWER DISTRICT

Marshall County Regional Sewer District Board Chairman Tom McFadden expressed appreciation for the monetary support to pay the initial Regional Sewer District setup costs. He explained an initial organizational meeting will be scheduled soon to be held in the Commissioners Room.

SHERIFF

Sheriff Matt Hassel presented the County Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the period of January 1, 2023 through June 30, 2023. Sheriff Hassel stated the funds are used for vehicle purchase and accessories. The ending balance is \$146,729.72.

Nicole Cox moved, second by Adam Faulstich, to accept the County Sheriff's Reports of Receipts and Distribution of the Commissary Fund for the period of January 1, 2023 through June 30, 2023 as presented. Motion carried 7-0.

HEALTH DEPARTMENT

Health Department Administrator/Public Health Nurse Sandy Dunfee presented the initial budget and update on the Health Services, under Senate Bill 4. She explained most of the core services are being met. The least amount the County will receive is \$535,854. The budget includes one new full-time Public Health Nurse, and the department will be partnering with others to provide some of the required services.

COUNCIL ITEMS

Ordinance 2023-16 Juror Compensation: Attorney Lebbin presented Ordinance 2023-16: An Ordinance of Marshall County, Indiana, Amending the Marshall County Code to Conform with State Statutes Regarding Juror Compensation. He explained the juror fees have been adjusted to conform with I.C. 33-37-10. **Adam Faulstich moved, second by Will Patterson, to approve Ordinance 2023-16: An Ordinance Amending the Marshall County Code to Conform with State Statutes Regarding Juror Compensation. Motion carried 7-0.**

Ordinance 2023-17 Establish New County Fund: Council President Bohannon explained the Highway Department has requested separate funds for federal bridge projects for tracking purposes as follows: Fund 8106: Bridge Inspections/Inventory Program, Fund 8107: Bridge 11 – N. Union Road, Fund 8108: Bridge 87 – 11th Road, Fund 8109: Bridge 120 – Upas Road, Fund 8110: Bridge 231 – Center Street, Fund 8111: Bridge 232 – Randolph Street, and Fund 8112: Bridge 88 – 12th Road.

Jim Masterson moved, second by Nicole Cox, to approve Ordinance 2023-17: An Ordinance Authorizing Marshall County Council to Establish New County Funds as presented. Motion carried 7-0.

CONSENT AGENDA

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, Tim Harman requested American Rescue Plan line items be voted on separately as a compromise was agreed upon by the Council and Board of Commissioners. Discussion was held concerning setting aside \$500,000 for sewer relief, \$50,000 each for Polk Township and Tippecanoe Township contingent upon award of an OCRA grant.

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(9): Notice of Proposed Additional Appropriations was advertised in the Heartland News on July 20th, in the Pilot News on July 27th, posted on the county website and bulletin boards on July 20, 2023.

American Rescue Plan: Tim Harman moved, second by Deborah Johnson, to reduce the additional appropriation request of \$150,000 to \$75,000 into Aid to Non-Profit Organization. Motion carried 7-0.

American Rescue Plan: Tim Harman moved, second by Adam Faulstich, to reduce the additional appropriation request of \$100,000 to \$75,000 into Clean Water: Other Sewer Infrastructure. Motion carried 7-0.

American Rescue Plan: Tim Harman moved, second by William Patterson, to approve the additional appropriation request of \$16,925 into Clean Water: Other Sewer Infrastructure for fees due Attorney Clevenger. Motion carried 7-0.

American Rescue Plan: Tim Harman moved, second by Nicole Cox, to reduce the additional appropriation request of \$1,500,000 to \$1,386,627.75 into Highway Professional Services. Motion carried 7-0.

Tim Harman moved, second by Deborah Johnson, to approve the remainder of the additional appropriations under the consent agenda as presented. Motion carried 7-0.

General Fund/Auditor: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$4,000 into Wages-Overtime. Motion carried 7-0.

General Fund/Treasurer: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$2,500 into Wages-Clerical. Motion carried 7-0.

General Fund/Council: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$5,000 into Legal Services. Motion carried 7-0.

General Fund/Council: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$5,000 into Professional Services. Motion carried 7-0.

General Fund/Commissioners: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$8,000 into Office Machine Supplies. Motion carried 7-0.

General Fund/Plan Commission: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$3,500 into Wages-Planning Technician. Motion carried 7-0.

LIT Special Purpose: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$137,017 into Courthouse Project. Motion carried 7-0.

MVH: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$150,000 into Stone, Gravel, Aggregates. Motion carried 7-0.

Reassessment: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$30,500 into Group Health Insurance. Motion carried 7-0.

EPICS: Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$40,000 into Professional Services. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(9):

American Rescue Plan: Nicole cox moved, second by Deborah Johnson, to reduce the transfer request of \$1,500,000 to \$1,386,627.75 from Highway Professional Services into Highway Material. Motion carried 7-0.

General/Coroner: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$5,000 from Wages-Clerical into Wages-Deputy Coroner. Motion carried 7-0.

General/Coroner: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$2,000 from Wages-Chief Deputy into Deputy Coroner. Motion carried 7-0.

General/Plan Commission: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$10,000 from Wages-Code Enforcement into Wages-Planning Technician. Motion carried 7-0.

Health: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$55,310 from Wages-Administrative Assistant/Environmentalist into Wages-Environmental Specialist. Motion carried 7-0.

MVH/MVH Restricted: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$200,000 from Bituminous into MVH Restricted Bituminous. Motion carried 7-0.

WIC: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$12,047.66 from Competent Professional Authority into Wages-Bilingual Clerk/Vendor Liaison. Motion carried 7-0.

WIC: Tim Harman moved, second by Adam Faulstich, to approve the transfer request of \$7,032.19 from Competent Professional Authority into Employer PERF. Motion carried 7-0.

Minutes of July 13, 2023: James Masterson moved, second by Will Patterson, to approve the minutes of July 13, 2023. Motion carried 6-0-1, with Tim Harman abstaining.

LIT Special Purpose Rate: Discussion was held concerning the adjustment of the LIT rate, cost of jail operations, revenue, budget request, and reserve balance once the jail bond is paid in full.

Tim Harman moved, second by Adam Faulstich, to begin the process of preparing a resolution to adjust the LIT Special Purpose rate from 0.025 to 0.024. Motion carried 7-0.

Council President Bohannon explained the reduction of the LIT rate represents approximately \$138,000.

PUBLIC INPUT

Bremen Town Attorney Anthony Wagner clarified Bremen Town Council meetings were well attended when the solar project in Bremen was discussed. He further expressed concern over the increased assessed value, impact on the over 65 exemption, and requested consideration of a county option circuit breaker.

RECESS

Nicole Cox moved, second by Jim Masterson, to recess at 9:44 a.m. and reconvene at 10:00 a.m. Motion carried 7-0.

2024 BUDGET – FIRST READING

Solid Waste: Director Marianne Peters explained the board approved a three percent employee raise and the remainder of the budget is similar to 2023, with the total budget submitted in the sum of \$483,155.

Commissioners: The total budget submitted is \$6,098,832. Commissioner Klotz explained group insurance is still being considered for 2024. The council discussed providing for a 6% wage increase for this board and \$1,500 for the Auditor.

Commissioner Klotz explained the need for additional patrol officers to assist with traffic control.
Deborah Johnson moved, second by Will Patterson, to show support of overtime wages for patrol officers to assist with traffic control. Motion carried 7-0.

Drainage Board: The total budget submitted is \$8,500.

Rainy Day: The total submitted budget is \$0.

Cumulative Capital Development (CCD): The total budget submitted is \$950,084.

County IV-D Incentive: The total budget submitted is \$4,500.

Human Resources: The total budget submitted is \$95,470.

Building Maintenance: The total budget submitted is 654,569.

Highway: The total budget submitted is \$4,850,005. A discussion was held to add \$200,000 for outsourcing potholes and \$200,000 for outsourcing chip and seal.

Cum Bridge: The total budget submitted is 2,003,703.

Local Roads and Streets: The total budget submitted is \$857,000.

General - Sheriff: The total budget submitted is \$2,846,570 which includes a 12% wage increase for patrol officers.

LIT Special Purpose: The total budget submitted is \$6,330,705.

Extradition/Sheriff Assistance: The total budget submitted is \$20,342.

Firearms Training: The total budget submitted is \$30,000.

Misdemeanant-County Corrections: The total budget submitted is \$109,000.

Sex/Violent Offender Administration: The total budget submitted is \$7,700.

Statewide 911: The total budget submitted is \$609,757.

Central Dispatch: The total budget submitted is \$348,509.

DARE: The total budget submitted is \$24,700.

DEA Forfeiture: The total budget submitted is \$30,000.

Lake Enforcement DNR Grant: The total budget submitted is \$82,000.

Drug Free Community: The total budget submitted is \$70,000.

Clerk: The total budget submitted is \$446,288.

Voter Registration: The total budget submitted is \$47,616.

Election Board: The total budget submitted is \$119,390. Clerk Bennitt explained the request for an increase in poll worker and machine technician pay.

Clerks Records Perpetuation: The total budget submitted is \$106,000.

Clerk IV-D: The total budget submitted is \$41,500.

Park & Recreation Board: The total budget submitted is \$40,000.

Treasurer: The total budget submitted is \$205,322.

Recorder: The total budget submitted is \$151,201.

ID Security Program: The total budget submitted is \$8,000.

Surveyor: The total budget submitted is \$195,388.

Surveyor Corner Perpetuation: The total budget submitted is \$30,364.

Coroner: The total budget submitted is \$166,300. Coroner Grolich explained the request for an increase in Chief Deputy wages, which is offset by a reduction in Deputy Coroner wages.

LEPC: The total budget submitted is \$22,988.

Assessor: The total budget submitted is \$189,857.

Sales Disclosure-County Share: The total budget submitted is \$7,300.

Reassessment: The total budget submitted is \$546,269.

Prosecutor: The total budget submitted is \$676,570.

Pre-Trial Diversion: The total budget submitted is \$209,940.

Prosecutor IV-D: The total budget submitted is \$55,400.

Prosecutor Community Corrections Pros Felony Diversion: The total budget submitted is \$61,964.

Extension: The total budget submitted is \$289,821. Interim Director Samantha Williams discussed the possibility of paying for a new copier this calendar year and reducing the Office Furniture & Equipment account line.

Veterans Service Officer: The total budget submitted is \$63,572.

Plan Commission: The total budget submitted is \$198,109.

Board of Zoning Appeals (BZA): The total budget submitted is \$6,650.

Building Commission: The total budget submitted is \$103,008.

Unsafe Building: The total budget submitted is \$75,000.

Information Systems: The total budget submitted is \$194,946.

A five minute recess was taken at 11:08 a.m.

Cumulative Capital Development (CCD): The total budget submitted is \$950,084, which includes \$375,000 for Software Maintenance and \$85,000 for Computer Equipment.

Museum: The total budget submitted is \$154,677.

Historical Society: The total budget submitted is \$81,338.

Superior Court #1: The total budget submitted is \$375,282.

Superior Court # 2: The total budget submitted is \$565,367. Judge Colvin explained the larger of court budgets due to the number of cases needing administrative involvement.

Superior Court # 3: The total budget submitted is \$231,913.

PSC Drug Court: The total budget submitted is \$5,000.

Community Corrections-Problem Solving Court: The total budget submitted is \$65,000.

Community Corrections: The total budget submitted is \$362,802.

Community Transition Fund: The total budget submitted is \$52,133.

Community Corrections Project Income: The total budget submitted is \$506,336.

Circuit Court: The total budget submitted is \$344,100.

Probation: The total budget submitted is \$782,375. Chief Probation Officer Bendy explained the increase of Probation Officer wages due to the minimum base salary.

Adult Probation Administrative: The total budget submitted is \$180,600.

Supplemental Adult Probation: The total budget submitted is \$17,100.

Weights & Measures: The total budget submitted is \$28,910.

EMA: The total budget submitted is \$81,004. A discussion was held about the possibility of the Health Department partnering with EMA as part of the new funding option. EMA Director Garner and Commissioner Klotz expressed concern about the possibility of losing federal funding and Commissioners retaining control of emergency management.

Soil & Water: The total budget submitted is \$45,716.

Health Department: The total budget submitted is \$699,179.

WIC: The total budget submitted is \$262,831. The grant fiscal year begins October 1st.

Auditor: The total budget submitted is \$404,193.

Plat Mapping: The total budget submitted is \$48,971.

Auditor Ineligible: The total budget submitted is \$1,000.

County Officials Training Fund: Total budget submitted is \$25,000.

Council: The total budget submitted is \$316,708. A discussion was held to increase Professional Services and Legal Services to \$20,000 each and add a line for Training in the sum of \$1,500.

Discussion was held to add the Community Crossings match to the MVH budget in the sum of \$333,334.

Discussion was held to hold a joint work session with the Commissioners on August 24th at 4:00 p.m.

A Budget & Finance Subcommittee meeting was scheduled for August 29th at 1:00 p.m.

The Auditor stated as of this morning before the additions today, the total General Fund budget submitted is \$16,115,924 and revenues estimated at \$15,280,974.50 with a deficit of \$834,949.50.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 12:15 p.m. upon motion by Tim Harman, second by Nicole Cox. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, SEPTEMBER 14, 2023

BE IT REMEMBERED: That on Thursday, September 14, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, and Adam Faulstich; Council Attorney Marcel Lebbin; Financial Advisor Steve Dalton; and County Auditor, Angela C. Birchmeier. Council Member Will Patterson was absent. The meeting streamed live at www.co.marshall.in.us, was opened with a prayer led by Marshall County Chief Deputy Prosecutor Tami Napier, the Pledge of Allegiance, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input on agenda items was heard.

MARSHALL COUNTY MUSEUM

Museum Executive Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented the quarterly report: Visitor count and volunteer hours have increased. They are working on two fall exhibits, Marshall County on Fire and Marshall County Railroads, collection management, and have attended the Fireman's Festival and Latino Fest. The museum continues to work on their 5-year plan. A short presentation was given explaining bicycle manufacturing in Marshall County in the late 1890s. The Indiana Historical Society has nominated Marshall County for a State, Regional, and National Award.

HIGHWAY

Highway Superintendent Jason Peters stated the paving projects are complete and invoices have been received. He requested support for an additional appropriation into Community Crossings Grant Fund for \$809,027.79 into 10B Road (SR 17 – Co Line); \$226,312.07 into Plymouth-Goshen (City Limits-US 30); and, \$443,596.14 into Queen Road (US 30 – 6th). He explained the formal request has been submitted and advertised for the October Council meeting. **Tim Harman moved, second by Adam Faulstich, to support the additional appropriation request for Community Crossings Grant Fund for \$809,027.79 into 10B Road (SR 17 – Co Line); \$226,312.07 into Plymouth-Goshen (City Limits-US 30); and, \$443,596.14 into Queen Road (US 30 – 6th) to be heard at the October meeting. Motion carried 6-0.**

CORONER

Coroner John Grolich requested support to purchase a Stryker power lift chair in the amount of \$16,267.39, which includes shipping. He explained the chair would allow for the removal of decedents from second story homes. The maintenance fees will be paid in year three from the coroner's budget. He explained a request was presented to the ARP Committee, the Commissioners moved to support the purchase, and the price will increase on October 1st. An additional appropriation request has been submitted for the ARP Fund and will be heard at the October 12th meeting. **Tim Harman moved, second by Nicole Cox, to support the additional appropriation request for American Rescue Plan (ARP) to be heard at the October meeting. Motion carried 6-0.**

COUNCIL ITEMS

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriations and transfer of appropriations under the consent agenda as presented. Motion carried 6-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(10): Notice of Proposed Additional Appropriations was advertised in the Heartland News on August 17th, in the Pilot News on August 24th, posted on the county website and bulletin boards on August 17, 2023.

General/Coroner: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of 30,000 into Autopsy Expense. Motion carried 6-0.**

General/Veterans Service Officer: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$5,000 into Wages-Overtime.**

Motion carried 6-0.

LIT Special Purpose: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$148,931 into Courthouse Project. Motion carried 6-0.**

Firearms Training: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$25,000 into Firearms & Related Equipment.**

Motion carried 6-0.

MVH: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$61,434.51 into Highway Equipment. Motion carried 6-0.**

MVH: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$167,500 into Vehicle Maintenance Supplies. Motion carried 6-0.**

CCPI: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$16,500 into Professional Services. Motion carried 6-0.**

CCPI: **Tim Harman moved, second by Deborah Johnson, to approve the additional appropriation request of \$55,000 into Group Health Insurance. Motion carried 6-0.**

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(10):

General/Extension: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$14,459.70 from Wages-Secretaries into Office Furniture & Equipment.**

Motion carried 6-0.

General/Council: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$15,000 from Other Projects into Legal Services. Motion carried 6-0.**

General/Commissioner: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$1,000 from Water & Sewer into Office Supplies. Motion carried 6-0.**

General/Probation: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$2,000 from Care-Patients & Inmates into Urinalysis Supplies. Motion carried 6-0.**

Health: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$5,000 from Vehicle Maintenance Supplies into Other Operating Supplies.**

Motion carried 6-0.

MVH/MVH Restricted: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$10,000 from Employer PERF into MVH Restricted Employer PERF.**

Motion carried 6-0.

MVH/MVH Restricted: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$5,000 from Group Health Insurance into MVH Restricted Group Health Insurance. Motion carried 6-0.**

MVH/MVH Restricted: **Tim Harman moved, second by Deborah Johnson, to approve the transfer request of \$70,000 from Wages-Area Leaders into MVH Restricted Wages-Area Leaders. Motion carried 6-0.**

MVH/MVH Restricted: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$35,000 from Wages-Heavy Equipment Operator into MVH Restricted Wages-Heavy Equipment Operator. Motion carried 6-0.

Central Dispatch: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$15,000 from Wages-Overtime into Wages-Turnkey/Dispatcher PT. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$6,300 from Payroll Liabilities into Utilities. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$8,000 from Payroll Liabilities into Software. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$1,000 from Accounting into Communications. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$1,500 from Liabilities into Communications. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$4,000 from Appliances into Universal Waste. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$1,500 from Appliances into Equipment. Motion carried 6-0.

Solid Waste: **Tim Harman** moved, second by **Deborah Johnson**, to approve the transfer request of \$360 from Appliances into Misc. Equipment. Motion carried 6-0.

Minutes of August 10, 2023: **James Masterson** moved, second by **Nicole Cox**, to approve the minutes of August 10, 2023. Motion carried 6-0.

JOB CLASSIFICATION & COMPENSATION COMMITTEE

Ordinance 2023-4B(3): An Addendum to Ordinance 2022-16B Adopting Job Descriptions: The Sheriff's Department job description for the Jail Programs Director was revised and now reflects FLSA Status as Exempt. **Tim Harman** moved, second by **Adam Faulstich**, to approve Ordinance 2023-4B(3): An addendum to Ordinance 2022-16B Adopting Job Descriptions as presented. Motion carried 6-0.

Ordinance 2023-3(6): Amending Salary Ordinance 2022-16: An amendment to the salary ordinance was presented reflecting the Sheriff Department Fund 1114 LIT Special Legislation, Jail Program Director, Full-time Status, PAT3 Category, Exempt FLSA Status at the bi-weekly rate of \$2,431.20.

Tim Harman moved, second by **Nicole Cox**, to approve Ordinance 2023-3(6): Amending Salary Ordinance 2022-16 as presented. Motion carried 6-0.

PUBLIC INPUT

No public input was heard.

SHERIFF

Sheriff Matt Hassel requested support for an additional appropriation into Central Dispatch for Computer Equipment in the amount of \$22,777.10. He explained the request has been submitted and advertised for the October Council meeting. **Tim Harman** moved, second by **Adam Faulstich**, to support the additional appropriation for Central Dispatch of \$22,777.10 into Computer Equipment to be presented in October. Motion carried 6-0.

RECESS

A recess was taken from 9:25 a.m. to 9:35 a.m.

2024 BUDGET – FIRST READING

Public Input on the 2024 Budget: No public input on the 2024 Budget was heard.

East Shore Conservancy District: O.W. Krohn & Associates, LLP, Consultant Stephen Carter explained this will be the final year the Conservancy District will need Council approval of the budget as there are only four units left to connect. User fees will support the operation. The 2024 budget request is in the amount of \$291,380, with a maximum levy of \$40,000. **Nicole Cox moved, second by Jim Masterson, to approve the East Shore Conservancy budget on first reading. Motion carried 6-0.**

Solid Waste: Director Marianne Peters presented the 2024 budget request in the amount of \$483,155, with a maximum levy of \$408,483. **Jim Masterson moved, second by Tim Harman, to approve the Solid Waste Budget on first reading. Motion carried 6-0.**

Marshall County Tourism: The Marshall County Tourism submitted the 2024 Annual Budget in the total sum of \$435,500. **Tim Harman moved, second by Nicole Cox, to approve the 2024 Budget as presented. Motion carried 6-0.**

WIC: WIC Coordinator Ashley Derf introduced herself and provided an explanation of the WIC Program. The total budget submitted is \$262,831, the State approved the FY2024 grant in the sum of \$260,901.61 as follows: Wages-Department Head \$56,966; Wages-Clerical \$15,809.04; Wages-Overtime \$5,696.60; Wages-Bilingual Clerk/Vendor Liaison \$40,040; Employer Social Security \$9,066.14; Group Health Insurance \$25,513.50; Group Life Insurance \$120; Employer PERF \$11,980.29; Group Dental Insurance \$606; Office Supplies \$2,854.82; Equipment Maintenance Contract \$550; Postage \$1,200; Travel/Mileage \$1,034.16; Telephone \$2,184; Insurance-Malpractice & Building \$270; Competent Professional Authority \$30,888; Janitorial Maintenance \$2,340; Office Rent \$36,000; CLIA Fee \$150; and BF Peer Counselor \$17,633.06. The grant fiscal year is October 1, 2023 through September 30, 2024. **Nicole Cox moved, second by Deborah Johnson, to approve the WIC budget as presented. Motion carried 6-0.**

MARSHALL COUNTY

Vice President Harman explained the Budget & Finance Committee had met several times to review the budget. A preview of the suggested adjustments had been provided earlier this week to the department heads. The minimum amount to be reduced in the General Fund is \$630,000. The final budget will be adopted at the October meeting.

Council member Cox was excused at 10:11 a.m.

Commissioners: The total budget submitted is \$6,098,832, Employer Social Security reduced \$25,000; Group Health Insurance reduced \$400,000; Group Life Insurance reduced \$1,000; Employer PERF reduced \$50,000; Dental Insurance reduced \$10,000; Long Term Disability reduced \$2,000; Stone, Gravel, Aggregates reduced \$50,000; Professional Services reduced \$10,000; Legal Services reduced \$10,000; Telephone reduced \$3,000; Printing & Advertising reduced \$500; Legal Advertising reduced \$500; Insurance reduced \$5,000; Utilities reduced \$20,000; Water & Sewer reduced \$60,000; Trash Hauling & Recycling reduced \$12,000; Repair Furniture & Equipment reduced \$300; Park Maintenance reduced \$100; Care Unclaimed Animals-Humane Society reduced \$5,000; Development Disabilities-Marshall-Starke reduced \$20,000; Bonds reduced \$100; and Burial Soldiers & Sailors reduced \$2,000.

Drainage Board: The total budget submitted is \$8,500, Legal Services reduced \$1,300.

Human Resources: The total budget submitted is \$95,470, Professional Services reduced \$3,000; Contractual Services reduced \$1,000; and Travel/Mileage reduced \$1,500.

Building Maintenance: The total budget submitted is \$654,569, Professional Services reduced \$200; Equipment Maintenance Contract reduced \$5,000; and Uniforms/Clothing reduced \$500.

General - Sheriff: The total budget submitted is \$2,846,570, Wages-Department Head increased \$1,600; Wages-Clerical reduced \$1,000; Wages-Overtime reduced \$20,000; Wages-Captain reduced \$1,413; Wages-Detective First Sergeant reduced \$1,306; Wages-Detective Sergeant reduced \$2,530; Wages-Line Sergeant reduced \$3,795; Wages-Patrol Officer reduced \$14,578; Wages-Lieutenant reduced \$1,301; Employer Social Security reduced \$3,515; Employer PERF reduced \$3,000; Vehicle Maintenance Supplies reduced \$10,000; Uniforms/Clothing reduced \$2,610; Legal Services reduced \$1,000; Security Systems reduced \$1,000; and Video Cams reduced \$4,000. Council Vice-President Harman explained the merit officers have been budgeted to receive a ten percent wage increase; this calendar year the merit officers received a 15% increase resulting in a 25 percent increase over a two-year period.

Clerk: The total budget submitted is \$446,288, Wages-Bilingual Stipend increased \$100; and Office Furniture & Fixtures reduced \$2,500.

Voter Registration: The total budget submitted is \$47,616.

Election Board: The total budget submitted is \$119,390, Repair Furniture & Equipment reduced \$500.

Park & Recreation Board: The total budget submitted is \$40,000, Supplies reduced \$500; Trails of Mill Pond reduced \$2,000; Yellow River reduced \$2,000; Professional Service/Education reduced \$500; and Contractual Services reduced \$5,000.

Treasurer: The total budget submitted is \$205,322, Office Furniture & Fixtures reduced \$2,000.

Recorder: The total budget submitted is \$151,201.

Surveyor: The total budget submitted is \$195,388, Wages-Clerical reduced \$500; and Wages-Field Assistant PT reduced \$3,024.

Coroner: The total budget submitted is \$166,300, Wages-Clerical reduced \$2,000; Morgue Supplies reduced \$1,000; Uniforms/Clothing reduced \$200; Professional Services reduced \$100; Radiology reduced \$500; Travel/Mileage reduced \$200; Training reduced \$250; Repair Furniture & Equipment reduced \$250; and Vehicle Repair reduced \$500. Coroner Grolich explained the Chief Deputy stepped down because the salary was less than the amount that could have been earned by working per diem. He requested the Deputy Coroner - Certified per diem be increased from \$125 to \$150.

Assessor: The total budget submitted is \$189,857, Wages-Clerical reduced \$100; Wages-Overtime reduced \$300; and PTABOA Per Diem reduced \$2,700.

Prosecutor: The total budget submitted is \$676,570, Wages-Law Clerk reduced \$3,000; and Toxicology reduced \$2,000.

Extension: The total budget submitted is \$289,821, Computer Supplies reduced \$100; Professional Services reduced \$300; and Office Furniture & Equipment reduced \$9,460.

Veterans Service Officer: The total budget submitted is \$63,572.

Plan Commission: The total budget submitted is \$198,109, Legal Services reduced \$1,500. Director Adley explained eight members serve on the Plan Commission Board with 12 meetings scheduled per year. The Technical Review Committee (TRC) also has a two member board with two meetings per month.

Board of Zoning Appeals (BZA): The total budget submitted is \$6,650.

Building Commission: The total budget submitted is \$103,008, Wages-Clerical reduced \$18,000; Misc. Printing reduced \$100; and Vehicle Repair reduced \$200.

Information Systems: The total budget submitted is \$194,946, Wages-Overtime reduced \$500; and Travel/Mileage reduced \$250.

Museum: The total budget submitted is \$154,677.

Superior Court #1: The total budget submitted is \$375,282, Wages-Department Head reduced \$5,000; Wages-Clerical reduced \$7,000; and Repair Furniture & Equipment reduced \$100.

Superior Court # 2: The total budget submitted is \$565,367, Wages-Department Head reduced \$5,000; Wages-Overtime reduced \$210; Wages-Court Administrator reduced \$943; Wages-Court Reporter reduced \$943; Wages-Court Bailiff reduced \$885; Wages-Administrative Assistant reduced \$943; Wages-Deputy Clerk/Criminal Div. reduced \$821; Wages-Court Security reduced \$889; Wages-Bilingual Stipend reduced \$800; Office Supplies reduced \$1,000; Equipment Maintenance Contract reduced \$500;

Travel/Mileage reduced \$2,000; Repair Furniture & Equipment reduced \$1,000; Grand & Petit Jurors reduced \$300; and Special Judges reduced \$500.

Superior Court # 3: The total budget submitted is \$231,913, Wages-Clerical reduced \$500; Travel/Mileage reduced \$200; Office Furniture & Fixtures reduced \$500; and Office Equipment reduced \$500.

Circuit Court: The total budget submitted is \$344,100, Wages-Clerical reduced \$500; Wages-Bilingual Stipend reduced \$400; Travel/Mileage reduced \$200; Dues & Subscriptions reduced \$300; CASA Program reduced \$45,000; and Special Judges reduced \$75. Council members voiced support of CASA but would like to find another funding source, possibly the Opioid funds.

Probation: The total budget submitted is \$782,375, Wages-Overtime reduced \$200; Wages-Probation Officer reduced \$82,480; Wages-Criminal Justice Intake Officer reduced \$47,520; Vehicle Maintenance reduced \$500; Consulting Services reduced \$500; and Care-Patients & Inmates reduced \$10,250.

Discussion was held that the wage reduction is due to grants being awarded.

Weights & Measures: The total budget submitted is \$28,910, Wages-Department Head reduced \$475; Travel/Mileage reduced \$500; and Vehicle Repair reduced \$100.

EMA: The total budget submitted is \$81,004. Discussion was held regarding the reduction of the Department Head wages by \$944. EMA Director Jack Garner explained he was fully FEMA trained within one month of employment and advised other county director wages that were cited by Council members for comparison purposes also had a deputy director position. **Jim Masterson moved, second by Jesse Bohannon, to retain wages with a three percent increase for the department head as presented. Motion carried 5-0.** Vehicle Maintenance reduced \$500; Travel/Mileage reduced \$500; Printing & Advertising reduced \$1,000; and Machinery & Equipment reduced \$500.

Soil & Water: The total budget submitted is \$45,716.

Auditor: The total budget submitted is \$404,193, Wages-Grant Administrator Stipend reduced \$5,500; Equipment Maintenance Contracts reduced \$500; Wages-Deputies increased \$1,971. Auditor Birchmeier requested reconsideration of the reduction to the Grant Administrator Stipend. Council Vice President Harman explained he would be supportive if grant funding was available. Auditor Birchmeier provided a brief explanation of how first deputy wages were established and explained grants are not available.

Tim Harman moved, second by Adam Faulstich, to reduce the Wages-Grant Administrator Stipend to \$2,100. Motion carried 5-0.

Tim Harman moved, second by Deborah Johnson, to increase the Sheriff's wages to \$99,745 to allow for the \$1,600 not provided due the wage being frozen in 2022. Motion carried 5-0.

Council: The total budget submitted is \$316,708; Wages-Council Salaries reduced \$11,708; Professional Services reduced \$5,000; Legal Services reduced \$5,000 and Travel/Mileage reduced \$500.

The advertised budget for the General Fund was \$16,167,310 and the adjusted total is \$15,025,756.

A lunch recess was taken from 12:00 p.m. to 1:00 p.m.

Cumulative Capital Development (CCD): The total budget submitted is \$950,084.

County IV-D Incentive: The total budget submitted is \$4,500.

Highway: The total budget submitted is \$5,583,339.

Cum Bridge: The total budget submitted is 2,003,703.

Local Roads and Streets: The total budget submitted is \$857,000.

LIT Special Purpose: The total budget submitted is \$6,330,705, Wages-Jail Program Director reduced \$6,427; Jail Lease Rental Bond reduced \$70,000; Courthouse Project reduced \$166,248; External Inmate Housing reduced \$10,000; Equipment Maintenance increased \$10,000; 911 Equipment Lease increased \$70,000; and Equipment Maintenance increased \$15,000.

Extradition/Sheriff Assistance: The total budget submitted is \$20,342.

Firearms Training: The total budget submitted is \$30,000.

Misdemeanant-County Corrections: The total budget submitted is \$109,000, Office Equipment reduced \$2,000 and Jail Equipment reduced \$5,000.

Sex/Violent Offender Administration: The total budget submitted is \$7,700.

Statewide 911: The total budget submitted is \$609,757, Equipment Maintenance Contracts reduced \$10,000; 911 Equipment Lease reduced \$70,000; and Equipment Maintenance & Repair reduced \$15,000.

Central Dispatch: The total budget submitted is \$348,509.

DARE: The total budget submitted is \$24,700, Program/Classroom Supplies reduced \$7,311; Promotional Supplies reduced \$1,000; Travel/Mileage reduced \$3,000; Registrations/Conf Fees reduced \$4,000; Awards reduced \$1,200; and Promotional Banquet reduced \$2,000.

DEA Forfeiture: The total budget submitted is \$30,000.

A recess was taken at 1:37 p.m. and reconvened at 1:40 p.m. to allow for the return of Council Member Cox.

Council member Johnson was excused at 2:18 p.m.

Lake Enforcement DNR Grant: The total budget submitted is \$82,000.

Drug Free Community: The total budget submitted is \$70,000.

Clerks Records Perpetuation: The total budget submitted is \$113,200.

Clerk IV-D: The total budget submitted is \$41,500.

ID Security Program: The total budget submitted is \$8,000.

Surveyor Corner Perpetuation: The total budget submitted is \$30,364.

LEPC: The total budget submitted is \$22,988.

Sales Disclosure-County Share: The total budget submitted is \$7,300.

Reassessment: The total budget submitted is \$546,269.

Pre-Trial Diversion: The total budget submitted is \$209,940.

Prosecutor IV-D: The total budget submitted is \$55,400.

Prosecutor Community Corrections Pros Felony Diversion: The total budget submitted is \$61,964.

Unsafe Building: The total budget submitted is \$75,000.

Historical Society: The total budget submitted is \$81,338.

PSC Drug Court: The total budget submitted is \$5,000.

Community Corrections-Problem Solving Court: The total budget submitted is \$65,000.

Community Corrections: The total budget submitted is \$362,802.

Community Transition Fund: The total budget submitted is \$52,133.

Community Corrections Project Income: The total budget submitted is \$506,336.

Adult Probation Administrative: The total budget submitted is \$180,600.

Supplemental Adult Probation: The total budget submitted is \$17,100.

Plat Mapping: The total budget submitted is \$48,971, Wages- Deputies reduced \$1,971.

Auditor Ineligible: The total budget submitted is \$1,000.

County Officials Training Fund: Total budget submitted is \$25,000.

Health Department: The total budget submitted is \$699,179. Health Administrator Sandy Dunfee explained the request includes a three percent wage increase for employees.

Local Public Health Services: The total budget submitted is \$570,033. Health Administrator Sandy Dunfee explained the request includes supplemental wages. She further explained the State has awarded an additional \$20,400 from the counties that did not opt-in. Wages-Food Sanitarian reduced \$28,473; and Wages-Emergency Preparedness Coordinator/Environmentalist reduced \$25,644.

A Budget & Finance Subcommittee meeting will be scheduled to discuss Health Funds 1159 and 1161.

The total county budget submitted was \$37,277,897 and reduced by \$1,570,823 for a total of \$35,707,074.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 2:32 p.m. upon motion by Nicole Cox, second by Adam Faulstich. Motion carried 5-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, OCTOBER 12, 2023

BE IT REMEMBERED: That on Thursday, October 12, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, and Will Patterson; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. Council member Adam Faulstich was not present. The meeting streamed live at www.co.marshall.in.us, the invocation was given by Brandon Richie, the Pledge of Allegiance was said, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

Gary Schue, Town of Argos Council Member spoke in favor of finding a better solution to funding Central Dispatch in lieu of billing the local municipalities.

AUDITOR

Auditor Angela Birchmeier requested support for an additional appropriation of \$25,000 into the Auditors Ineligible Fund for Contractual Services. She explained the request has been submitted and advertised for the November Council meeting. **Jim Masterson moved, second by Will Patterson, to support the additional appropriation request for the Auditors Ineligible Fund for \$25,000 into Contractual Services. Motion carried 6-0.**

COMMISSIONERS

Board of Commissioners President Stan Klotz requested support for an additional appropriation of \$12,000 into the Building Commission General Fund for Contractual Services. He explained the request has been submitted and advertised for the November Council meeting. **Jim Masterson moved, second by Tim Harman, to support the additional appropriation for the Building Commission/General Fund of \$12,000 into Contractual Services. Motion carried 6-0.**

COUNCIL ITEMS

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Tim Harman moved, second by Will Patterson, to approve the additional appropriations and transfer of appropriations under the consent agenda as presented. Motion carried 6-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(11): Notice of Proposed Additional Appropriations was advertised in the Heartland News on September 21st, in the Pilot-News on September 28th, posted on the county website and bulletin boards on September 21, 2023.

General/BZA: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$1,500 into Wages-Per Diem. Motion carried 6-0.**

General/Superior Court 3: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into Pauper Counsel. Motion carried 6-0.**

General/Building Commission: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$1,500 into Vehicle Maintenance. Motion carried 6-0.**

LIT Special Purpose: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$65,000 into Utilities. Motion carried 6-0.**

Central Dispatch: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$22,777.10 into Computer Equipment. Motion carried 6-0.

Community Crossings Matching Grant: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$809,027.79 into 10B Road (SR 17-County Line); \$226,312.07 into Plymouth-Goshen (City Limit-US 30); and \$443,596.14 into Queen Road (US 30-6th Road). Motion carried 6-0.

American Rescue Plan (ARP): Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$16,500 into 6.1 Coroner Stair Chair. Motion carried 6-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(11):

General/Treasurer: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$175 from Contractual Services into Office Supplies. Motion carried 6-0.

General/Sheriff: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$2,000 from Vehicle Maintenance Supplies into Deputy Supplies. Motion carried 6-0.

General/Coroner: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,000 from Toxicology; \$1,000 from Radiology into Vehicle Supplies in the total sum of \$2,000. Motion carried 6-0.

General/Plan Commission: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$11,000 from Wages-Code Enforcement Officer PT into Wages-Planning Technician. Motion carried 6-0.

General/Museum: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,500 from Office Machine Supplies into Equipment Maintenance Contracts. Motion carried 6-0.

General/Superior Court 3: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,700 from Wages-Clerical; \$1,100 from Wages-Overtime; \$1,500 from Court Appointed Doctors into Unified Law Library in the total sum of \$4,300. Motion carried 6-0.

LIT Special Purpose: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$17,700 from Wages-Jail Program Director into Wages-Chief Jailer in the amount of \$2,500; into Wages-Bookkeeper in the amount of \$4,000; into Wages-Administrative Assistant in the amount of \$4,500; into Wages-Turnkey/Jail Records in the amount of \$2,500; into Wages-Turnkey/Dispatcher Sgt. in the amount of \$3,500; and into Wages-Longevity in the amount of \$700. Motion carried 6-0.

Cum Bridge: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$19,000 from Bituminous into Stone, Gravel, Aggregates. Motion carried 6-0.

MVH: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$4,999 from Spray Service into Contractual Services. Motion carried 6-0.

MVH/MVH Restricted: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$30,000 from Wages-Overtime into MVH Restricted Wages-Overtime. Motion carried 6-0.

Surveyor Section Corner Perpetuation: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$8,000 from Wages-Field Assistant PT into Other Services & Charges. Motion carried 6-0.

WIC: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$4,663.77 from Competent Professional Authority into Group Health Insurance. Motion carried 6-0.

WIC: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$848.07 from Travel/Mileage into Office Supplies. Motion carried 6-0.

WIC: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,400 from Telephone into Office Supplies. Motion carried 6-0.

WIC: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,400 from Competent Professional Authority into Office Supplies. Motion carried 6-0.

Minutes of September 14, 2023: Jim Masterson moved, second by Tim Harman, to approve the minutes of September 14, 2023. Motion carried 3-0-3, with Nicole Cox, Deborah Johnson, and Will Patterson abstaining. President Bohannon stated a quorum is present with no dissenting votes and declares the motion passed.

2024 Council Meeting Schedule: Jim Masterson moved, second by Nicole Cox, to approve the 2024 Council Meeting Schedule as presented. Motion carried 6-0.

A recess was taken from 6:25 p.m. to 6:42 p.m.

2024 BUDGET ADOPTION

East Shore Conservancy District: O.W. Krohn & Associates, LLP, Consultant Stephen Carter explained that the East Shore Conservancy District Board approved the budget of \$291,380 and levy of \$40,000. Due to an advertising issue, a special Council meeting is scheduled for Tuesday, October 24th at 2:00 p.m. for final budget adoption. Jim Masterson moved, second by Nicole Cox, to approve the East Shore Conservancy District 2024 budget as presented. Motion carried 6-0.

Ordinance 2023-22 for Solid Waste Appropriations and Tax Rates: The total budget is \$483,155, with a tax levy of \$408,483. Tim Harman moved, second by Deborah Johnson, to approve Ordinance 2023-22 adopting Solid Waste Appropriations and Tax Rates as presented.

Ordinance 2023-23 for Marshall County Appropriations and Tax Rates: The original county budget submitted was \$37,277,897. The WIC budget was approved at the September meeting in the sum of \$262,831. The adjusted budget is \$35,548,0244, a total reduction of \$1,467,042. The tax levy is \$11,719,310. Tim Harman moved, second by Will Patterson, to approve Ordinance 2023-23: Marshall County Appropriations and Tax Rates as presented. A brief discussion was held concerning wage adjustments. Motion carried 6-0.

Vice President Harman stated the original submitted General Fund budget was \$16,167,310 and the final adopted budget is \$15,058,307.

PUBLIC INPUT

There was no public input.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 6:55 p.m. upon motion by Deborah Johnson, second by Will Patterson. Motion carried 6-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL SPECIAL MEETING
THURSDAY, OCTOBER 24, 2023**

BE IT REMEMBERED: That on Thursday, October 24, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 2:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members Nicole Cox, and Deborah Johnson; and County Auditor, Angela C. Birchmeier. Council members Adam Faulstich, James Masterson, and Will Patterson were not present. The meeting streamed live at www.co.marshall.in.us, the Pledge of Allegiance was said, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input was heard.

EAST SHORE CONSERVANCY DISTRICT

O.W. Krohn & Associates, LLP, Consultant Stephen Carter explained that the East Shore Conservancy District Board approved the budget of \$291,380 and levy of \$40,000. **Deborah Johnson moved, second by Nicole Cox, to approve Ordinance 2023-24: East Shore Conservancy District Appropriations and Tax Rates as presented. Motion carried 4-0.**

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 2:02 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 4-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, NOVEMBER 9, 2023**

BE IT REMEMBERED: That on Thursday, November 9, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; St. Joseph County Council Attorney Jamie O'Brien was present in place of Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at www.co.marshall.in.us, the invocation was given by Sheila Gardner, the Pledge of Allegiance was said, and the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input concerning agenda items was heard.

SUPERIOR COURT 2

Judge Dean Colvin requested support for an additional appropriation of \$7,000 into the Grand & Petit Jurors and \$500 into Jury Meals. He explained that at the time of submitting the additional appropriation Superior Court 2 had five more jury trials scheduled before the end of 2023. Two of the trials have since been settled. An estimated cost for each trial is approximately \$1,500 and will also require an increase to the jury meals. Judge Colvin stated the initial request of \$7,000 for Grand & Petit Jurors could be reduced to \$3,500. **Tim Harman moved, second by Adam Faulstich, to support the additional appropriation requests as presented. Motion carried 7-0.**

MASTER GARDENER ASSOCIATION

Master Gardener Association President Harold Diedrich expressed concern about Council funding the Purdue Extension Office due to services being reduced.

COUNCIL ITEMS

Having had the opportunity to review the consent agenda items including additional appropriations and transfer of appropriations, **Will Patterson moved, second by Nicole Cox, to approve the additional appropriations and transfer of appropriations under the consent agenda as presented. Motion carried 7-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(12): Notice of Proposed Additional Appropriations was advertised in the Heartland News on October 19th, in the Pilot-News on October 26th, posted on the county website and bulletin boards on October 19, 2023.

General/Coroner: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$21,000 into Autopsy Expense. Motion carried 7-0.

General/Building Commission: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$12,000 into Contractual Services. Motion carried 7-0.

LIT Special Purpose: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$25,000 into Repair Building & Structures and \$252,827.50 into Jail Equipment. Motion carried 7-0.

Cum Bridge: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$562,735 into Bridge #1004, Elm Road. Motion carried 7-0.

Local Roads & Streets: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$13,000 into 7th Road Mitigation. Motion carried 7-0.

MVH: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$250,000 into Vehicle Maintenance Supplies and \$55,600 into Paint. Motion carried 7-0.

Rainy Day: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$57,941.25 into Marshall Street (N. Grove – Railroad Street). Motion carried 7-0.

Auditor's Ineligible: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$25,000 into Contractual Services. Motion carried 7-0.

Statewide 9-1-1: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$5,040 into Wages-Communications Supervisor. Motion carried 7-0.

Central Dispatch: Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$6,250 into Wages-Turnkey/Dispatcher. Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(12):

General/Commissioner: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$15,000 from Utilities into Office Machine Supplies. Motion carried 7-0.

General/Plan Commission: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$500 from Legal Services into Vehicle Maintenance Supplies; \$500 from Repair Furniture & Equipment into Office Equipment; and \$827.45 from Equipment Lease into Office Equipment. Motion carried 7-0.

General/Superior Court 1: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$5,500 from Grand & Petit Jurors into Unified Law Library. Motion carried 7-0.

General/Building Commission: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$384 from Office Supplies into Office Equipment. Motion carried 7-0.

LIT Special Purpose: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$55,000 from Prisoner Care into Prisoner Meals. Motion carried 7-0.

MVH/MVH Restricted: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$101,600 from Paint into MVH Restricted Paint. Motion carried 7-0.

MVH: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$8,000 from Wages-Heavy Equipment Operator into Wages-Area Leaders and \$12,000 from Professional Services into Contractual Services. Motion carried 7-0.

Community Corrections Project Income: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$9,000 from Wages-Pretrial Quality Assurance Coordinator into Wages-Community Correction Officer PT. Motion carried 7-0.

Community Corrections Pretrial Diversion: Will Patterson moved, second by Nicole Cox, to approve the transfer request of \$550 from Travel/Mileage into Social Security; \$185 from Travel/Mileage into Group Health Insurance; and \$765 from Travel/Mileage into Employer PERF. Motion carried 7-0.

Ordinance 2023-4(3) Establish New County Funds: Auditor Birchmeier explained that the Indiana Department of Corrections has issued guidance in creating a separate grant fund for each department of Community Corrections, with a separate fund for odd and even years. The new funds will be 9123 Community Corrections Grant – Odd Years, 9124 Community Corrections Grant - Even Years, 9125 Prosecutor's Diversion Comm Corr Grant - Odd Years, 9126 Prosecutor's Diversion Comm Corr Grant – Even Years, 9127 Drug Court Comm Corr Grant – Odd Years, and 9128 Drug Court Comm Corr Grant – Even Years. Nicole Cox moved, second by Deborah Johnson, to approve Ordinance 2023-4(3) Establish New County Funds 9123 through 9128 as presented. Motion carried 7-0.

Ordinance 2023-25 Marshall County 2024 Salary Ordinance: **Nicole Cox moved, second by Will Patterson, to approve Ordinance 2023-25 adopting the Marshall County 2024 Salary Ordinance as presented. Motion carried 7-0.**

Ordinance 2023-28A: Adopting Marshall County Job Classification and Compensation Maintenance Plan Procedures: **Nicole Cox moved, second by Adam Faulstich, to approve Ordinance 2023-28A: Adopting Marshall County Job Classification and Compensation Maintenance Plan Procedures as presented. Motion carried 7-0.**

Ordinance 2023-28B: Adopting Marshall County Descriptions: **Deborah Johnson moved, second by Will Patterson, to approve Ordinance 2023-28B: Adopting Marshall County Job Descriptions as presented. Motion carried 7-0.**

Minutes of October 12, 2023: **Jim Masterson moved, second by Nicole Cox, to approve the minutes of October 12, 2023, with the addition of “Motion carried 6-0.” under Ordinance 2023-22 for Solid Waste Appropriations and Tax Rates. Motion carried 6-0-1, with Adam Faulstich abstaining.**

Special Meeting Minutes of October 24, 2023: **Deborah Johnson moved, second by Tim Harman, to approve the Special Meeting Minutes of October 24, 2023 as presented. Motion carried 4-0-3, with Adam Faulstich, Will Patterson, and James Masterson abstaining.**

Culver Union Public Library Board Appointment: **Nicole Cox moved, second by Adam Faulstich, to appoint Jennah Fairchild to the Culver Union Public Library Board to complete the unexpired term of Pamela Amick ending December 31, 2025. Motion carried 7-0.**

Resolution 2023-9: Support for Israel: Council member Faulstich presented and President Bohannon read into the record Resolution 2023-9: Support for Israel, as follows: The Marshall County Council sends its sincere condolences to the Nation of Israel and its people or the tragic loss of life that occurred on the 7th of October, 2023, by the uprovoked attack carried out by the terrorist organization known as Hamas. Furthermore, we would like it to be recognized that we stand with the Nation of Israel and its people in their right to exist and live in their historic homeland as a sovereign nation, including the right, as a sovereign nation, to protect their country and people from harm. **Adam Faulstich moved, second by Tim Harman, to approve Resolution 2023-9: Support for Israel as presented. Motion carried 7-0.**

PUBLIC INPUT

Purdue Extension Area 8 Director, Interim Area 10 Director Joshua Winrotte addressed the Marshall County 4-H Educator position, the hiring process, and sources of funding for the County Extension Office. He requested placement on the December agenda to provide an update to Council members.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 6:32 p.m. upon motion by Jim Masterson, second by Nicole Cox. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, DECEMBER 14, 2023

BE IT REMEMBERED: That on Thursday, December 14, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the invocation was given by Scott Yoder, the Pledge of Allegiance was said, noting a quorum is present the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input concerning agenda items was heard.

MUSEUM

Museum Executive Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented the quarterly newsletter, board meeting minutes, and flyers. Director Garrison stated that they have hosted more than 6,300 visitors, logged 4,624 volunteer hours, received 1,500 artifacts, and completed over 400 research requests. The Museum hosted five special events this quarter and had over 200 visitors before the Christmas Parade and Tree Lighting. A short presentation was given highlighting the new exhibit Marshall County on Fire.

PURDUE EXTENSION

Purdue Area 8 Director, Interim Area 10 Director Josh Winrotte provided a PowerPoint presentation explaining what Marshall County Extension is, who they serve, where the funding comes from, who they report to, and all the volunteers. He explained the process of hiring a 4-H Educator and the services provided under the annual Extension Contract. Council members discussed the importance of and need for having an educator.

COUNCIL ITEMS

Having had the opportunity to review the consent agenda items including additional appropriations, reduction of appropriations, and transfer of appropriations, **Tim Harman moved, second by Will Patterson, to approve the additional appropriations, reduction of appropriations, and transfer of appropriations under the consent agenda as presented. Motion carried 7-0.**

ADDITIONAL APPROPRIATION ORDINANCE 2023-1(13): Notice of Proposed Additional Appropriations was advertised in the Pilot News and Heartland News, posted on the county website and bulletin boards on November 16, 2023.

General/Veterans Service Officer: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$3,000 into Wages-Overtime. Motion carried 7-0.**

General/Superior Court 2: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$7,000 into Grand & Petit Jurors and \$500 into Jury Meals. Motion carried 7-0.**

Cum Bridge: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$50,000 into Bridge Inspection/Inventory and \$33,000 into Bridge 87, 11th Road. Motion carried 7-0.**

MVH: **Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$59,000 into Group Health Insurance. Motion carried 7-0.**

MVH: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$36,000 into Paint. Motion carried 7-0.

Community Correction Project Income: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$28,000 into Electronic Monitoring. Motion carried 7-0.

Immunization & Vaccines-Children Covid-19: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$25,272.14 into Wages-Overtime, \$2,806.02 into Travel, \$9,547.25 into Supplies, \$2,808.02 into Equipment, \$12,916.87 into Contractual, and \$2,808.02 into Training. Motion carried 7-0.

Solid Waste: Tim Harman moved, second by Will Patterson, to approve the additional appropriation request of \$40,000 into Site & Facility Improvements and \$13,000 into Other Wages. Motion carried 7-0.

REDUCTION OF APPROPRIATION ORDINANCE 2023-1(14): Notice of Proposed Reduction of Appropriations was advertised in the Pilot News and Heartland News, posted on the county website and bulletin boards on November 16, 2023.

Community Crossings: Tim Harman moved, second by Will Patterson, to approve the reduction of appropriation request of \$67,332.11 from 10B Road (SR 17 – County Line). Motion carried 7-0.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(13):

Clerk IV-D: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$211.25 from Travel/Mileage into Office Supplies. Motion carried 7-0.

General/Clerk: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$585 from Bank Service Fees into Office Supplies. Motion carried 7-0.

General/Treasurer: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$143.37 from Printing & Advertising and \$467.72 from Repair Furniture & Equipment into Office Supplies in the sum of \$611.09. Motion carried 7-0.

General/Sheriff: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$10,000 from Vehicle Purchase into Vehicle Accessories. Motion carried 7-0.

General/Extension: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,100 from Wages-Secretaries into Travel/Mileage. Motion carried 7-0.

General/Extension: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,100 from Wages-Secretaries into Computer Supplies. Motion carried 7-0.

General/Extension: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$700 from Wages-Secretaries into Office Furniture & Equipment. Motion carried 7-0.

General/Commissioners: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$26,000 from Utilities into Employer PERF. Motion carried 7-0.

General/Commissioners: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$23,000 from Utilities into Software Maintenance. Motion carried 7-0.

General/Plan Commission: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$200 from Legal Services into Vehicle Maintenance Supplies. Motion carried 7-0.

General/Probation: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$4,900 from Care-Patients & Inmates into Urinalysis Supplies. Motion carried 7-0.

LIT Special Purpose: Tim Harman moved, second by Will Patterson, to approve the transfer request of \$15,000 from Jail Lease Rental Bonds into Repair Buildings & Structures. Motion carried 7-0.

Local Road & Streets: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$27,000 from Bituminous into Stone, Gravel, Aggregates. Motion carried 7-0.**

MVH Restricted: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$15,240.46 from Wages-Overtime into Wages-Area Leaders. Motion carried 7-0.**

Auditor's Ineligible Deduction: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$3,000 from Contractual Services into Office Supplies. Motion carried 7-0.**

Central Dispatch: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$100 from Equipment Maintenance & Repair into Computer Equipment. Motion carried 7-0.**

Solid Waste: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$6,500 from Electronics & Appliances into Office & Warehouse Supplies in the amount of \$2,000, into Utilities in the amount of \$4,000 and into Education & Training in the amount of \$500. Motion carried 7-0.**

Solid Waste: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$3,750 from Liability into Universal Waste in the amount of \$2,000 and into Commodity Recycling in the amount of \$1,750. Motion carried 7-0.**

Solid Waste: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$5,000 from Personnel Liabilities into Non-Reverting and \$140 from Print & Public Info into Postage. Motion carried 7-0.**

Solid Waste: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$3,200 from Universal Waste and \$5,000 from Site & Facility Improvements into Misc. Equipment in the sum of \$8,200. Motion carried 7-0.**

Solid Waste: **Tim Harman moved, second by Will Patterson, to approve the transfer request of \$1,550 from Universal Waste into Household Hazardous Waste. Motion carried 7-0.**

Koontz Lake Regional Sewer District: **Jim Masterson moved, second by Nicole Cox, to reappoint Ronald Armstead to the Koontz Lake Regional Sewer District Board for a four year term, beginning January 1, 2024 until December 31, 2027. Motion carried 7-0.**

Ordinance 2023-31 Establish New County Funds: **Deborah Johnson moved, second by Will Patterson, to approve Ordinance 2023-31 Establish New County Fund 8113 for CDBG-Owner Occupied Rehab Project. Motion carried 7-0.**

Ordinance 2023-32 Establish New County Funds: Auditor Birchmeier explained the Commissioners have moved to a self-insured medical plan in 2024 for employees and in order to administer the funds, recommended the establishment of Fund 4701 Employee Benefits Rainy Day and Fund 5201 Medical Self Insurance. President Bohannon thanked the Commissioners for moving to the self-insured plan. **Jim Masterson moved, second by Deborah Johnson, to approve Ordinance 2023-32 Establish New County Funds 4701 and 5201 as presented. Motion carried 7-0.**

Resolution 2023-12: Transfer to Rainy Day: Auditor Birchmeier stated the General Fund cash balance on November 30th was \$5,013,288.82, the 2024 estimated revenue is \$15,298,586, which at this time is more than the amount needed to support the 2024 General Fund budget of \$15,058,307. Auditor Birchmeier recommended transferring \$2,500,000 from the General Fund with \$1,500,000 into Fund 4701 Employee Benefits Rainy Day and \$1,000,000 into Fund 1186 Rainy Day. Following discussion and concern of the flexibility of Fund 4701, **Tim Harman moved to approve Resolution 2023-12 reducing Fund 5201 Medical Self Insurance to \$500,000 and \$1,000,000 into Fund 1186 Rainy Day.**

Discussion was held, **Tim Harman moved, second by Nicole Cox to withdraw the motion to approve Resolution 2023-12, as adjusted. Motion carried 7-0.**

Tim Harman moved, second by Nicole Cox, to adjust the presented Resolution 2023-12 to reflect \$1,500,000 from the General Fund with \$500,000 into Fund 4701 Employee Benefits Rainy Day and \$1,000,000 into Fund 1186 Rainy Day. Motion carried 7-0.

Tim Harman moved, second by Adam Faulstich to approve Resolution 2023-12 Transfer to Rainy Day as adjusted for a total transfer of \$1,500,000. Motion carried 7-0.

Minutes of November 9, 2023: **Jim Masterson moved, second by Adam Faulstich, to approve the minutes of November 9, 2023. Motion carried 7-0.**

Council By-laws: President Bohannon suggested the board consider establishing by-laws and requested a committee be created. **Nicole Cox moved, second by Deborah Johnson, to create a Council By-law Committee appointing Jesse Bohannon, Adam Faulstich and Will Patterson to serve. Motion carried 7-0.**

2024 Appointments: Council will be making appointments and assigning liaisons at the January meeting.

PUBLIC INPUT

Marshall County 4-H Council President Abby Ennis spoke about the impact of not having an Extension Educator has made over the last two years.

Extension Board Member Steve Beery encouraged the Council to support Extension.

COUNCIL ITEMS - CONTINUED

Council Attorney: **Jesse Bohannon moved, second by Nicole Cox, to retain Attorney Marcel Lebbin for calendar year 2024. Motion carried 7-0.**

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:27 p.m. upon motion by Deborah Johnson, second by Will Patterson. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, DECEMBER 28, 2023

BE IT REMEMBERED: That on Thursday, December 28, 2023, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 1:00 p.m. pursuant to the call of the President. Board members present were President Jesse Bohannon, Vice President Tim Harman; Members James Masterson, Nicole Cox, Deborah Johnson, Adam Faulstich, and Will Patterson; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Pledge of Allegiance was said, noting a quorum is present the business at hand was heard.

PUBLIC INPUT CONCERNING AGENDA ITEMS

No public input concerning agenda items was heard.

TRANSFER OF APPROPRIATIONS ORDINANCE 2023-2(14):

General/Commissioners: Commissioner President Stan Klotz explained as part of the self-insurance medical plan, the County needs to send a capital contribution of \$83,096 to Paradigm Holdings, LLC, to bind the stop loss insurance policy effective January 1, 2024. **Tim Harman moved, second by Nicole Cox, to approve the transfer request of \$58,309.71 from Utilities into Group Health Insurance. Motion carried 7-0.**

PUBLIC INPUT

No public input was heard.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 1:05 p.m. upon motion by Deborah Johnson, second by Nicole Cox. Motion carried 7-0.**

Jesse Bohannon, President

Tim Harman, Vice President

James Masterson

Deborah Johnson

Nicole Cox

Will Patterson

Adam Faulstich

Attest:

Angela C. Birchmeier, Auditor