

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 6, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Monday, January 6, 2025. Present were Commissioners, Stan Klotz, President; Jesse Bohannon, Vice President; and Adam Faulstich, Member; as well as County Auditor, Angela C. Birchmeier. The meeting was opened, streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Levi Hazen; the Pledge of Allegiance was given and the business at hand was heard.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters provided an update on the following projects: Bridge 11, Union Road: The final bridge inspection was completed with United Consulting, the Indiana Department of Transportation (INDOT), and the County on November 27, 2024. The INDOT Report of Contract Final Inspection and Recommendation for Acceptance was presented for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve the INDOT Report of Contract Final Inspection and Recommendation for Acceptance for Bridge 11 as presented. Motion carried 3-0.**

Bridge 1, Ule Road (Local Project): The letting date will be January or February 2025.

Bridge 232, Randolph Street: The cofferdam design will be completed, and construction could begin this month.

Bridge 231, Center Street, Bremen: A public meeting was held on December 12th at the Bremen Public Library. The citizen attendees generally requested consideration for a rehabilitation of the bridge in lieu of replacement, as recommended by the draft Alternatives Analysis Report. In accordance with accepted standards, replacement of a non-select bridge is considered prudent if the rehabilitation cost is more than 40% of the replacement cost. The current construction estimate for rehabilitation exceeds the 40% threshold. We are waiting for the final approval of the meeting minutes and further direction from INDOT and the Federal Highway Administration.

Bridge 88, 12th Road east of Olive Trail: The letting date is January 14, 2029. The utility coordination initial notice letters have been mailed.

Bridge 108, East 7th Road: The survey notification has been sent out and scheduled work has been planned this month.

Bridge Inspections 2022-2025 Phase II: No updates.

Mill Pond Dam Improvements: We are awaiting permit approval. The Indiana Department of Natural Resources (IDNR) permit for the pipelining was submitted in early November. The approximate permit review and approval timeline is 90 days.

Call for Projects (NOFA) – HSIP Countywide Striping Initiative: The county has been awarded a total of \$450,000 for the HSIP Countywide Striping Initiative in three phases: Construction Engineering (\$54,000), Construction (\$360,000) and Construction Engineering (\$36,000). The project has been assigned DES #2401543. Request for Proposals have been posted and are due January 14, 2025 at 12:00 p.m.

Call for Projects (NOFA) Safety Grant – Digital Speed Limit Trailer: The presentation will be given on January 8th.

Call for Projects (NOFA) – Safety Guardrail Installation: The presentation will be given on January 8th.

Call for Projects (NOFA) – Linden Road: The presentation will be given on January 8th.

Call for Projects (NOFA) – Michigan Road Bridge #2540: The presentation will be given on January 8th.

Energy Efficiency Conservation Block Grant (EECBG): No updates.

Equipment: 2020 Vermeer Hydro Vac Trailer: The Highway Department has been renting a 2020 Vac Jetter from Brown Equipment Company with a rent to own purchase option of \$122,000 and requested approval to purchase. Director Peters stated the equipment cost would be paid from the Cum Bridge Fund. **Jesse Bohannon moved, second by Adam Faulstich, to support the request and to allow the Highway Department to seek funding support from the Council.**

Motion carried 3-0.

Community Crossings 2025-01: The Community Crossings call for projects is now open. The possible award is \$2 million requiring a 25% match, or \$500,000. A list of possible roads was suggested for consideration. The list of roads is subject to change but costs well over the \$2 million grant. Director Peters requested permission to proceed with the project and request funding support from the Council. **Adam Faulstich moved, second by Jesse Bohannon, to allow the Highway Department to seek funding support from the Council for Community Crossings 2025-01.**

Motion carried 3-0.

OWNER OCCUPIED HOUSING REHABILITATION GRANT

Brent Martin of SRKM Architecture presented four change orders for the Owner Occupied Housing Project as follows:

Home	Change Order	Revised Contract Sum
Home 10 – 905 Center Street, Plymouth	\$231.44	\$12,794.44
Home 11 – 609 W. Washington Street, Plymouth	\$639.03	\$17,112.03
Home 14 – 1498 Oak Road, Plymouth	(\$499.23)	\$19,157.77
Home 16 – 10199 Queen Road, Plymouth	\$1,212.35	\$18,632.35

Mr. Martin explained that 15 homes have been completed under this 100% federally funded grant and, going forward, anticipates this grant would require a 10% local match. He also explained that Shannon McLeod, Priority Project Resources, Inc., is seeking a project extension from March 30th to June 30, 2025.

Jesse Bohannon moved, second by Adam Faulstich, to approve the four change orders for the Owner Occupied Housing Project as presented. Motion carried 3-0.

ATTORNEY REPORT

Update on Zoning Moratoriums: Attorney Surrisi reported that he has been in communication with the Plan Commission Administrative Assistant and Attorney Derek Jones regarding the moratoriums on farm-scale solar, utility scale battery energy storage systems, data centers, and carbon capture. Those items will be advanced for public hearings at the January 23, 2025, Plan Commission meeting.

Meeting Agenda: The Commissioners inquired about the possibility of rearranging the order of their meeting agendas to more closely mirror the agenda utilized by the County Council. Attorney Surrisi researched to see if there were any County ordinances that set the order for agenda items. County Code § 30.05 addresses meetings but contains no set order for agenda items. There are no legal barriers to the Commissioners, and they may immediately reorganize their agendas as they see fit.

Cender Dalton Financial Consultant Annual Service Agreement: The proposed agreement has been reviewed and saw no issues.

Vice President Bohannon stated he will be attending a public defenders group meeting on February 17th and requested Attorney Surrisi to research the amount Deputy Prosecutors are paid.

AUDITOR REPORT

December 31, 2024 Minutes: **Jesse Bohannon moved, second by Adam Faulstich, to approve the December 31, 2024 minutes as presented. Motion carried 3-0.**

January 2, 2025 Special Meeting Minutes: **Jesse Bohannon moved, second by Adam Faulstich, to approve the January 2, 2025 special meeting minutes as presented. Motion carried 3-0.**

Accounts Payable Claim: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claim: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

John Grolich explained that AT&T currently pays the County \$1,800 per month for tower rent. They have offered to pay out the lease in the amount of \$257,600. Mr. Grolich explained that if the offer was accepted the funds would be deposited into the County EPICS Fund. There are two towers left to install, and he would like to place the 195' tower in Tippecanoe. The Commissioners stated they are in favor of the idea but requested time to review the proposal and asked that this item be placed on a future agenda.

COMMISSIONER ITEMS

Cender Dalton Financial Consultant Annual Service Agreement: **Jesse Bohannon moved, second by Adam Faulstich, to approve the Cender Dalton Financial Consultant Annual Service Agreement as presented. Motion carried 3-0.**

Board Appointments: President Klotz presented the following list of board appointments for consideration:

Board	Appointee	Term	Term Expiration
Bourbon Public Library	Gary Price	4 years	April 30, 2028
Argos Plan Commission	Melanie Dean (I)	4 years	December 31, 2028
Plymouth Plan Commission	Doug Feece	4 years	December 31, 2028
Marshall County BZA	Trent Bennitt	4 years	December 31, 2028
Marshall County Plan Commission	Stan Klotz	1 year	December 31, 2025
	Julie Spitznagle (D)	4 years	December 31, 2028
	Don Nunemaker (R)	3 years	December 31, 2027
	Michelle Mieras (D)	3 years	December 31, 2027
Alcohol & Tobacco Commission	Joel Fisher	1 year	December 31, 2025
Koontz Lake Sewer District	Michael McKenna	4 years	December 31, 2028
Drainage Board	Randy Glinge	3 years	December 31, 2027

MACOG	Jesse Bohannon	1 year	December 31, 2025
Tourism Commission	Angel Balsley Mark Damore, Jr.	2 years 2 years	December 31, 2026 December 31, 2026
KRBC Technical Advisory Committee	Randy Glinge	4 years	December 31, 2028
Community Corrections	Marc Morrison	4 years	December 31, 2028
Technology Committee	Adam Faulstich	1 year	December 31, 2025
Safety Committee	Adam Faulstich	1 year	December 31, 2025
Central Dispatch	Stan Klotz	1 year	December 31, 2025
Unsafe Building	Stan Klotz Chris Garner	1 year 1 year	December 31, 2025 December 31, 2025
US 30 Coalition	Jesse Bohannon	1 year	December 31, 2025
ONE Marshall County	Jesse Bohannon	1 year	December 31, 2025
Courthouse Security	Adam Faulstich	1 year	December 31, 2025
EMA Advisory Board	Adam Faulstich	1 year	December 31, 2025

Attorney Surrisi explained that there have been legislative changes to the Health Board and Allison Shook does not meet the qualifications. The Plymouth City Mayor will nominate three individuals for the vacancy.

Jesse Bohannon moved, second by Adam Faulstich, to approve the appointments as presented. Motion carried 3-0.

Meeting Agenda: **Jesse Bohannon moved, second by Adam Faulstich, to include Public Comment on Agenda Items as the first order of business on future meeting agendas. Motion carried 3-0.**

Leadership Training: President Klotz stated that Bliss McKnight will be holding a labor laws training session on January 22, 2025 at 10:00 a.m.

President Klotz stated the State Legislators will begin the session on January 8th and explained the Indiana Senate Page Program provides a unique and interactive educational experience for students.

ADJOURNMENT

With no further business to come before the board **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:24 am. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member