

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, JANUARY 9, 2025

BE IT REMEMBERED: That on Thursday, January 9, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of Tim Harman. The board members present were Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Rob Keck, the Pledge of Allegiance was said, noting a quorum is present the business at hand was heard.

BOARD ORGANIZATION

Deborah Johnson moved, second by Brandon Schadek, to appoint Tim Harman as President and Nicole Cox as Vice President. Motion carried 7-0.

PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

BOARD OF COMMISSIONERS

Board of Commissioners President Stan Klotz and Health Department Administrator Sandy Dunfee addressed the Council concerning the purchase of the Bowen Center Building located at 990 Illinois Street and requested support in funding the purchase and upgrades. It was explained that the Health Department would pay the down payment of \$250,000 and allocate \$100,000 for maintenance and upgrades. The Bowen Center has offered to sell the building for \$450,000 and allow for interest free payments for a period of years. Two appraisals were completed, and the building was appraised for \$960,000 and \$980,000. Discussion was held on the location, floor plan, elevator, the lack of sprinkler system, utility costs, and maintenance. **James Masterson moved, second by Nicole Cox, to support the Health Department in allocating \$250,000 to purchase the building, \$100,000 for maintenance and upgrades; the \$200,000 balance preferably paid over a four year period with the Health Department making the annual payments if the Health First funding is received, and with the ownership in the name of Marshall County. Motion carried 7-0.**

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters explained that they have been renting a 2020 Vac Jetter for \$6,500 per month and the agreement offers a rent to own purchase option. Superintendent Peters requested support of the purchase in the amount of \$122,000, which would be paid from the Cum Bridge Fund.

Superintendent Peters stated that Community Crossings call for projects is now open. The possible award is \$2 million, requiring a 25% match or \$500,000. The proposed road projects total \$2,128,500. He explained that \$400,000 has been budgeted in the MVH Fund for the match and \$86,236.95 remains from the 2024 CCMG Projects. He is requesting support of \$141,763.05 for the remaining match and additional paving projects.

Tim Harman moved, second by Will Patterson, to support an additional appropriation from the Cum Bridge Fund for the purchase of the Vac Jetter in the amount of \$122,000. Motion carried 7-0. Nicole Cox moved, second by James Masterson, to support funding Community Crossings 2025-01 in the amount of \$141,763.05. Motion carried 7-0.

COUNCIL ITEMS

Ordinance 2025-1(1) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on December 26, 2024.

Clerk Records Perpetuation (1119): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into Wages-Clerical. Motion carried 7-0.**

Bridge 120: Upas Road (8109): **Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$8,018.29 into Construction. Motion carried 7-0.**

IOCS Problem Solving Court (9015): **Steve Gorski moved, second by Nicole Cox, to approve the additional appropriation request of \$2,000 into Incentives; \$1,750 into Drug Testing Supplies; \$2,000 into Graduation Supplies; and \$500 into Program Supplies. Motion carried 7-0.**

Ordinance 2025-3: Encumbering 2024 Funds for 2025 Budget Year: The Auditor has reviewed and recommended that the following fund encumbrances are reasonable, appropriate, and necessary for the administration of the County’s fiscal matters and finances for the 2025 budget year.

Fund / Account Number	Expense Account	2024 Budget Balance
Fund 4101 Park & Recreation		
001-30-0001	West Twp Log Cabin	\$ 40.00
001-30-0002	Trails of Mill Pond	\$ 514.57
001-30-0003	Memorial Forest	\$ 5,000.00
001-30-0004	Arrow Head RC&D-Kayak Launch	\$ 37.00
Fund 4702 Medical Benefits Self Ins		
001-30-0013	Paradigm Holdings	\$ 85,000.00
Fund 8106 Bridge Inspection/Inventory		
001-30-0012	Bridge Insp/Inv FY22-25	\$ 19,586.00
Fund 8107 Bridge 11 - N Union Road		
001-30-0102	Construction	\$ 66,254.33
Fund 8108 Bridge 87 - 11th Road		
001-30-0102	Construction	\$ 4,249.08
Fund 8109 Bridge 120 - Upas Road		
001-30-0102	Construction	\$ 1,550.48
Fund 8110 Bridge 231 - Center Street		
001-30-0100	Preliminary Engineering	\$ 277,764.74
Fund 8111 Bridge 232 - Randolph Street		
001-30-0100	Preliminary Engineering	\$ 15,935.57
001-30-0101	Right of Way	\$ 35,900.00
Fund 8112 Bridge 88 - 12th Road		
001-30-0100	Preliminary Engineering	\$ 304,212.80
Fund 8113 CDBG-Owner Occupied Rehab Project		
001-30-0010	Home #10-905 Center St Plymouth	\$ 12,563.00
001-30-0011	Home #11-609 W Washington Plymouth	\$ 16,473.00
001-30-0012	Home #12-19475 9C Road Plymouth	\$ 24,392.00
001-30-0013	Home #13-15936 Yarlett St Culver	\$ 23,283.00
001-30-0014	Home #14-1498 Oak Road Plymouth	\$ 19,657.00
001-30-0015	Home #15-908 Center St Plymouth	\$ 17,916.00
001-30-0016	Home #16-10199 Queen Rd Plymouth	\$ 17,420.00
001-30-0100	Program Administration Services	\$ 55,838.00

Fund 8117 EECBG Electric Vehicles		
001-20-0138	Supplies - Charging Station	\$ 275.00
001-30-0050	Contractual - Fleet Charger Install	\$ 8,690.00
001-40-0068	Vehicle Purchase	\$ 145,368.00
Fund 8118 Public Health Emergency Prep		
001-10-0112	Wages-Emerg Preparedness Coord/Env	\$ 17,092.41
001-10-0201	Employer Social Security	\$ 1,349.99
Fund 8119 Bridge 108 - 7th Road		
001-30-0100	Preliminary Engineering	\$ 240,000.00
Fund 8820-004 93.788 Indiana State Opioid Response		
004-10-0141	Wages-Recovery Services Special PT	\$ 73.00
004-10-0201	Employer Social Security	\$ 168.44
004-10-0202	Group Health Insurance	\$ 31,650.00
004-30-0010	Community Outreach	\$ 905.22
004-30-0060	Screening & Assessment Tools	\$ 617.23
004-30-0074	Training	\$ 1,000.00
Fund 8825 Crisis CoAg COVID19 Workforce		
001-10-0017	Wages-Overtime	\$ 1,750.19
001-10-0146	Wages-School Liaison	\$ 2,174.04
001-10-0201	Employer Social Security	\$ 379.91
001-10-0202	Group Health Insurance	\$ 16.13
001-10-0204	Employer PERF	\$ 8.35
001-20-0011	Supplies	\$ 927.90
001-30-0011	Professional Services	\$ 2,398.88
001-30-0073	Travel/Mileage	\$ 4,355.00
001-30-0074	Training	\$ 4,269.00
Fund 8826 Domestic Cannabis Eradication & Suppression		
001-30-0074	Training	\$ 1,500.00
Fund 8950 American Rescue Plan (ARP)		
002-30-0010	2.10-Aid to Non Profit Organization	\$ 69,381.04
006-40-0003	6.1-Clerk-Voting Machine	\$ 263,200.00
007-30-0002	7.3-Transfer to Other Unit of Govt	\$ 84,145.28
Fund 8951 ARPA-Lead Level Reduction		
001-30-0010	Case Management Services	\$ 4,558.97
Fund 9014 COVID19 Ins Reimb		
001-20-0011	Supplies	\$ 68,262.31
001-30-0010	Contractual	\$ 20,567.73
001-30-0074	Training	\$ 4,999.99
001-30-0080	Printing & Advertising	\$ 4,634.99
Fund 9015 IOCS Problem-Solving Court PSC		
001-20-0012	Incentives	\$ 1,125.00
001-20-0014	Participant Needs	\$ 350.20
001-20-0015	Drug Testing Supplies	\$ 191.33

James Masterson moved, second by Nicole Cox, to approve Ordinance 2025-3: An Ordinance of the Marshall County Council Encumbering 2024 Funds for 2025 Budget Year as presented. Motion carried 7-0.

Ordinance 2025-4(1): Amending Salary Ordinance 2024-23: Will Patterson moved, second by Brandon Schadek, to approve Ordinance 2025-4(1): Amending Salary Ordinance 2024-23, Section: Marshall County Probation Department, Fund 1000-273, adjusting one (1) Probation Officer (AS) hourly rate to \$32.13; adjusting one (1) Probation Officer (LH) hourly rate to \$32.13; and replacing one (1) Probation Officer (BF) with one (1) Probation Officer (BG) hourly rate of \$42.76, to be effective January 1, 2025. Motion carried 7-0.

Minutes of December 12, 2024: **Deborah Johnson moved, second by Nicole Cox, to approve the meeting minutes of December 12, 2024 as presented. Motion carried 7-0.**

Minutes of December 30, 2024: **James Masterson moved, second by Nicole Cox, to approve the meeting minutes of December 30, 2024 as presented. Motion carried 6-0-1, with Will Patterson abstaining.**

Lebbin Law Engagement for Legal Services: **Deborah Johnson moved, second by James Masterson, to approve the Lebbin Law Engagement for Legal Services as presented. Motion carried 7-0.**

Lebbin Law Claim: **Nicole Cox moved, second by Will Patterson, to approve the submission of a Lebbin Law invoice in the amount of \$3,344.54. Motion carried 7-0.**

Cender Dalton Claim: **James Masterson moved, second by Deborah Johnson, to approve the submission of a Cender Dalton invoice in the amount of \$657.50. Motion carried 7-0.**

Board Appointments: Vice President Cox presented the following list of board appointments for consideration:

Board	Appointee	Term	Term Expiration
Marshall County Plan Commission	Deborah Johnson	1 year	December 31, 2025
Alcohol & Tobacco Commission	Maria Keller	1 year	December 31, 2025
MACOG	Tim Harman	1 year	December 31, 2025
Culver Economic Development	Shannon Lunetta	1 year	December 31, 2025
Fair Board	Becky Carswell	1 year	December 31, 2025
Extension	Will Patterson	1 year	December 31, 2025
EMA Advisory Board	Steve Gorski	1 year	December 31, 2025
Technology Committee	Brandon Schadek	1 year	December 31, 2025
Central Dispatch	Nicole Cox	1 year	December 31, 2025
	Tim Harman	1 year	December 31, 2025
Solid Waste	Steve Gorski	1 year	December 31, 2025
Unsafe Building	James Masterson	1 year	December 31, 2025
LEPC	Steve Gorski	1 year	December 31, 2025
Courthouse Security	Will Patterson	1 year	December 31, 2025
Subcommittee: Highway	Brandon Schadek	1 year	December 31, 2025
	James Masterson	1 year	December 31, 2025
	Steve Gorski	1 year	December 31, 2025
Subcommittee: Budget/Finance	Tim Harman	1 year	December 31, 2025
	Deborah Johnson	1 year	December 31, 2025
	Nicole Cox	1 year	December 31, 2025
Subcommittee: Job Class/Compensation	James Masterson	1 year	December 31, 2025
	Deborah Johnson	1 year	December 31, 2025
	Nicole Cox	1 year	December 31, 2025
ONE Marshall County	Nicholas Witwer	1 year	December 31, 2025

Deborah Johnson moved, second by Steve Gorski, to approve the board appointments as presented. Motion carried 7-0.

Department First Point of Contact Representatives: Vice President Cox presented the following list of first point of contact representatives for consideration:

Department	Council Representative
Assessor	James Masterson
Auditor	Nicole Cox
Building Inspector	Steve Gorski
Judiciary	Brandon Schadek
Clerk	James Masterson
Commissioners	Tim Harman
Community Corrections	Brandon Schadek
Coroner	Nicole Cox
EMA	Steve Gorski
Extension	Will Patterson
Health	Deborah Johnson
Highway	James Masterson
Plan Commission/BZA	Deborah Johnson
Probation	Brandon Schadek
Museum	Will Patterson
Prosecutor	Nicole Cox
Recorder	Deborah Johnson
Sheriff/Jail	Steve Gorski
Soil & Water	Will Patterson
Surveyor	Deborah Johnson
IT	Brandon Schadek
Treasurer	Tim Harman
Veteran Services	James Masterson
Weights & Measures	Will Patterson

James Masterson moved, second by Deborah Johnson, to approve the Department First Point of Contact Representatives as presented. Motion carried 7-0.

Revised 2025 Council Meeting Schedule: Auditor Birchmeier explained the difficulty of holding a Commissioner and Council meeting in the same week and requested the Council meetings be changed back to the second Monday of the month. The adjustment to Thursday evening was originally made when the Council moved from day to evening meetings. **Deborah Johnson moved, second by Nicole Cox, to approve the Revised 2025 Marshall County Council Meeting Schedule as presented. Motion carried 7-0.**

PUBLIC INPUT

No public input was heard.

COUNCIL ITEMS - CONTINUED

Council/Commissioner Joint Work Session; **Tim Harman moved, second by Nicole Cox, to hold a Joint Work Session with the Commissioners at a time in February to be determined by the Commissioners. Motion carried 7-0.**

Agenda Items: President Harman requested that Committee Reports be added as an agenda item.

Revised 2025 Council Meeting Schedule: Attorney Lebbin explained he has a scheduling conflict with the second Monday of the month in the evening. Jamie Fleury of the Pilot News expressed her appreciation for changing the date back to Monday and would prefer an earlier start time due to the City Council meeting the same evening. Following discussion, **Nicole Cox moved, second by Will Patterson, to rescind approval of the Revised 2025 Council Meeting Schedule. Motion carried 7-0.**

Deborah Johnson moved, second by Brandon Schadek, to approve revising the 2025 Council Meeting Schedule to the second Monday of the month beginning at 4:30 p.m. Motion carried 7-0.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:03 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor