

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, FEBRUARY 10, 2025

BE IT REMEMBERED: That on Monday, February 10, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 4:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Brandon Schadek, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

MUSEUM

Museum Executive Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented a recap of 2024 stating they hosted 7,500 visitors, participated in the Historic Home Tours, Ghost Walk, launched a new website, held Brown Bag Luncheons, hosted the Lincoln Highway Association, and created a long-range plan.

Director Garrison explained four cameras need to be replaced at the Museum and the Commissioners have approved the upgrade. She requested support of funding the cameras in the amount of \$4,025.50. **Tim Harman moved, second by Steve Gorski, to support an additional appropriation from the General Fund for the camera upgrade. Motion carried 7-0.**

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented the Report of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2024 through December 31, 2024. **Will Patterson moved, second by Nicole Cox, to accept the Report of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2024 through December 31, 2024, as presented. Motion carried 7-0.**

Sheriff Hassel presented the 2025 Commissary Budget of \$305,000, explaining I.C. 36-8-10-21 identifies the allowable expenses. **Nicole Cox moved, second by Deborah Johnson, to approve the proposed 2025 Commissary Budget. Motion carried 7-0.**

Sheriff Hassel requested permission to apply for the Lake Enforcement DNR Grant in the amount of \$20,000. **Will Patterson moved, second by James Masterson, to allow the Sheriff to apply for the Lake Enforcement DNR Grant as presented. Motion carried 7-0.**

Sheriff Hassel explained that the Emergency Telephone 911 Fund 1222 is used to support nine employees. When the cash reserves were low, four employees were moved to the LIT Special Purpose Fund 1114. He explained the December 31, 2024 cash balance of Fund 1222 was \$298,832 and proposed moving two Turnkey/Dispatch positions back and requested a Salary

Ordinance amendment be prepared for the March meeting. **James Masterson moved, second by Brandon Schadek, to accept the recommendation. Motion carried 7-0.**

Sheriff Hassel stated that one of the Civil Process Servers has retired and requested an amendment to the Salary Ordinance for the LIT Special Purpose Fund by reducing the Civil Process Servers to one and increase the Turnkey/Dispatch positions by one. Discussion was held for the Job Classification and Compensation Committee to review the Turnkey/Dispatch job description and to include civil process duties.

HEALTH DEPARTMENT

Health Department Administrator Sandy Dunfee requested permission to apply for the Public Health Emergency Preparedness Grant. She explained this is the second year and the amount requested is \$25,000. **Brandon Schadek moved, second by Deborah Johnson, to allow the Health Department to apply for the Public Health Emergency Preparedness Grant as presented. Motion carried 7-0.**

EMA

EMA Director Jack Garner requested permission to apply for the BRIC Grant. He explained it is a federal grant through FEMA in the amount of \$10,000 to purchase and install a new flood gauge to be placed at State Road 10 and Deep Ditch east of Argos. The creek is prone to flooding, closing county roads and State Road 10. Early notice of rising water levels would help crews shut down roads before flooding begins. **James Masterson moved, second by Nicole Cox, to allow the EMA Director to apply for the BRIC Grant as presented. Motion carried 7-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation (MCEDC) President Greg Hildebrand provided a recap of 2024. He highlighted the estimated capital investment, unemployment rate of 4% for the county, 4.1% for the State of Indiana and 4.2% for the U.S., and average hourly wages of \$24.12 for the county, \$28.90 for the State of Indiana, and \$34.91 for the U.S. He also highlighted several projects: READI 2.0, US 30 and US 31 PROpel study and recommendations, housing studies, utility information, Regional Cities, Stellar, and READI 1 projects. He explained the area of focus for 2025 including industrial sites for development, housing, entrepreneur & development, county comprehensive plan, regional partnership, and county development for the future.

SUBCOMMITTEE REPORTS

Highway: A meeting has been scheduled for Wednesday.

Budget & Finance: No updates to report.

Job Classification & Compensation: The job classification review period is February through April 1st. No updates to report.

COUNCIL ITEMS

Ordinance 2025-1(2) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on January 30, 2025.

General Fund/Sheriff (1000-005): James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$969.50 into Vehicle Repair. Motion carried 7-0.

Cum Bridge (1135): Nicole Cox moved, second by Steve Gorski, to approve the additional appropriation request of \$122,000 into Machinery & Equipment. Motion carried 7-0.

Bridge 232 – Randolph Street (8111): Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$115,000 into Construction. Motion carried 7-0.

IOCS Pretrial Grant (9013-006): James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$48,947 into Wages-Criminal Justice Intake Officer, \$54,107 into Wages-Probation Officer Pretrial; \$7,883.64 into Employer Social Security; \$184 into Group Life Insurance; \$11,542.05 into Employer PERF; \$500 into Staff Training; and \$23,994.31 into Group Health Insurance. Motion carried 7-0.

Ordinance 2025-2(1): Transfer of Appropriations:

General Fund/Circuit Court (1000-232): Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$2,187.20 from Unified Law Library into Equipment Maintenance and Repair. Motion carried 7-0.

MVH/MVH Restricted (1176/1173): Steve Gorski moved, second by Will Patterson, to approve the following transfers from MVH into MVH Resitricted: \$10,000 Wages-Overtime; \$320,000 Wages-Area Leaders; \$27,000 Wages-Road Foreman; \$240,000 Wages-Heavy Equipment Operator; \$70,000 Employer PERF; \$10,000 Other Operating Supplies; \$600,000 Bituminous; \$20,000 Paint; \$20,000 Road Signs; \$40,000 Employer Social Security; \$40,000 Group Health Insurance; and \$200,000 Vehicle Maintenance Supplies. Motion carried 7-0.

Medical Benefits Self Insurance (4702): Nicole Cox moved, second by James Masterson, to approve the transfer of \$60,000 from Auxiant-True Rx Weekly into Sharx. Motion carried 7-0.

CDBG-Owner Occupied Rehab Project (8113): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$5,369.59 from Home #12-19475 9C Road and \$499.23 from Home #14-1498 Oak Road; with \$3,786 into Program Administration Services; \$231.44 into Home #10-905 Center Street; \$639.03 into Home #11-609 West Washington Street; and \$1,212.35 into Home #16-10199 Queen Road. Motion carried 7-0.

COVID19 Insurance Reimbursement (9014): Will Patterson moved, second by Nicole Cox, to approve the transfer of \$20,567.73 from Contractual into Other Capital Outlays-Building; \$4,999.99 from Training into Other Capital Outlays-Building; \$4,634.99 from Printing & Advertising into Other Capital Outlays-Building; and \$68,262.31 from Supplies into Other Capital Outlays-Building. Motion carried 7-0.

Ordinance 2025-5(1): Establish New County Fund 9016 IOCS Court Reform: Nicole Cox moved, second by Will Patterson, to approve Ordinance 2025-5(1): Establish New County Fund 9016 IOCS Court Reform. Motion carried 7-0.

Minutes of January 9, 2025: Deborah Johnson moved, second by James Masterson, to approve the meeting minutes of January 9, 2025, as presented. Motion carried 7-0.

Lebbin Law Invoice: Nicole Cox moved, second by Will Patterson, to approve the submission of Lebbin Law invoice #1670 in the amount of \$2,605. Motion carried 7-0.

Resolution 2025-2: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property: **Deborah Johnson moved, second Will Patterson, to approve Resolution 2025-2: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property. Motion carried 7-0.**

Clerk Support of Additional Appropriation: Council Member Masterson explained the Clerk's request for support of an additional appropriation in the General Fund for part-time clerical in the amount of \$10,000. This position would be assigned to collections of outstanding traffic tickets, criminal fines and fees, and court costs. **James Masterson moved, second by Steve Gorski, to support the additional appropriation request as presented. Motion carried 6-0.**
Member Deborah Johnson excused herself from the meeting at 5:52 pm.

PUBLIC INPUT

No public input was heard.

COUNCIL ITEMS - CONTINUED

Revise 2025 Council Meeting Schedule: **Nicole Cox moved, second by Will Patterson, to adjust the meeting time of the meeting from 4:30 p.m. to 5:30 p.m. Motion carried 6-0.**

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 5:55 p.m. upon motion by James Masterson, second by Nicole Cox. Motion carried 6-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor